



Public Health
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Champaign-Urbana Public Health District

BOARD OF HEALTH
Monthly Meeting
July 9, 2025

On July 9, 2025, the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held a Monthly Meeting at 201 W. Kenyon Road, Champaign, IL. Ms. Danielle Chynoweth called the meeting to order at 5:00 p.m. Upon a roll call, the following board members were found to be present: Ms. Danielle Chynoweth, Chair, Ms. Jennifer Locke, Secretary, and Mr. Kyle Patterson.

Ms. Jennifer Locke made a motion to approve the agenda. Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

Ms. Jennifer Locke made a motion to approve the minutes of the June 16, 2025 Monthly Meeting. Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

Public Participation – None.

Correspondence – Ms. Pryde noted that the State of Illinois will be following ACIP (Advisory Committee on Immunization Practices) guidance for vaccinations this fall. Also, graphs were presented repressing CUPHD's purchasing and the improvements that have been made utilizing diversified businesses.

Old Business – None.

Mr. Ron Fields, Treasurer, reported that cash as of May 31, 2025, was \$7,178,160 with a total fund balance just over \$8.3M, representing 49% of the budgeted expenditures for the year. The 11th month of the fiscal year ended with a surplus of \$973,382 against a budgeted YTD deficit of \$859,212. Total revenues were \$13,484,804 which was \$1.2M under the YTD budget. Expenditures were \$12,511,422 which was just over \$3M under budget for the YTD fiscal year. Mr. Kyle Patterson made a motion to place the Treasurer's report on file. Ms. Jennifer Locke seconded the motion. With all in favor, the motion carried.

Mr. Kyle Patterson made an omnibus motion to approve payments to Treasurer, Ron Fields, for June 2025 services, and Administrator, Julie Pryde, for mileage reimbursement for travel to County sites. Ms. Jennifer Locke seconded the motion. With all in favor, the motion carried.

Ms. Jennifer Locke made a motion to place the monthly credit card statement on file. Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

Ms. Jennifer Locke made a motion to approve the check request payable to Dell Marketing LP for Microsoft renewal. Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

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Mr. Kyle Patterson made a motion to approve the training agreement with Parkland College for DiSC training. Ms. Jennifer Locke seconded the motion. With all in favor, the motion carried.

Ms. Jennifer Locke made a motion to ratify the check request payable to Imperial Surveillance, Inc. for security cameras, 50% deposit. Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

Mr. Kyle Patterson made a motion to approve the check request payable to the Vermilion County Health Department for quarterly reimbursement the Q4 subaward. Ms. Jennifer Locke seconded the motion. With all in favor, the motion carried.

Ms. Jennifer Locke made a motion to approve the check request payable to Kronos SaaS for new UKG benefits modules. Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

Ms. Jennifer Locke made a motion to approve the check request payable to Wingle Construction for FY25-003 new wall opening. Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

Mr. Kyle Patterson made a motion to approve the check request payable to Tee Jay Central for door installation. Ms. Jennifer Locke seconded the motion. With all in favor, the motion carried.

Ms. Jennifer Locke made an omnibus motion to approve the check requests payable to Davis Electric for FY25-004 electric work and Wingle Construction for FY25-004 general contractor labor. Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

Mr. Kyle Patterson made a motion to approve the letter to designate Julie Pryde as an authorized signer for enrollment in Illinois Funds. Ms. Jennifer Locke seconded the motion. With all in favor, the motion carried.

Ms. Jennifer Locke made a motion to approve the following grants for the Administrator to sign: CUPHD and IDPH for FY26 PREP in the amount of \$115,440 for a contract period of July 1, 2025-June 30, 2026; and CUPHD and IDHS for SOR in the amount of \$539,944 for a contract period of July 1, 2025-June 30, 2026. Mr. Kyle Patterson seconded the motion. With all in favor, the motion carried.

The next Monthly Meeting is scheduled for Wednesday, August 13, 2025, at 5:00 p.m.

With no further business to be discussed, the meeting was adjourned at 5:24 p.m.

Chair

Secretary