



Public Health
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Champaign-Urbana Public Health District

BOARD OF HEALTH
Monthly Meeting
May 14, 2025

On May 14, 2025, the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held a Monthly Meeting at 201 W. Kenyon Road, Champaign, IL. Ms. Danielle Chynoweth called the meeting to order at 5:00 p.m. Upon a roll call, the following board members were found to be present: Ms. Danielle Chynoweth, Chair, and Ms. Jennifer Locke, Secretary. Mr. Kyle Patterson was absent.

Ms. Jennifer Locke made a motion to approve the agenda. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Ms. Jennifer Locke made a motion to approve the minutes of the April 9, 2025, Monthly Meeting. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Public Participation – None.

Correspondence – None.

Old Business – None.

Mr. Ron Fields, Treasurer, reported that cash as of March 31, 2025, was \$7,506,779 with a total fund balance just over \$8.2M, representing 48% of the budgeted expenditures for the year. The 9th month of the fiscal year ended with a surplus of \$849,266, against a budgeted YTD deficit of \$704,766. Total revenues were \$10.9M which was \$1.1M under YTD budget. Expenditures were \$10,086,339 which was \$2.67M under budget for the YTD fiscal year. Ms. Jennifer Locke made a motion to accept the Treasurer's Report. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Ms. Jennifer Locke made an omnibus motion to approve payments to Treasurer, Ron Fields, for April 2025 services, Attorney, Ruth Wyman, for legal services from March 15, 2025, to April 15, 2025, and Administrator, Julie Pryde, for mileage reimbursement to the ISPHA meeting in Springfield, IL. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Ms. Jennifer Locke made a motion to accept the monthly credit card statement. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Ms. Jennifer Locke made a motion to approve the designation of the budget document as the FY26 Tentative Budget and Appropriation Ordinance 2025-06-01. Ms. Danielle Chynoweth seconded the motion. The document will be placed on file for 30 days followed by a public hearing

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and approval at the June meeting. Ms. Amanda Knight reported that the budget had minimal changes from the year prior. Revenue remains at flat funding and wage increases are set at 4% based on the bargaining unit contract. The Board would like to have input if Federal funding is cut and impacting programs. The budget highlights include a budgeted deficit of \$1.7M with capital outlay at \$1M. With all in favor, the motion carried.

Ms. Jennifer Locke made a motion to approve the lease agreement with Promise Healthcare. They will partner with the Maternal and Child Health division for client services. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Ms. Jennifer Locke made a motion to approve the requisition payable to Securitas Technology for additional sensors for the alarm system. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Ms. Jennifer Locke made a motion to approve the check request payable to CS Construction Group, LLC for the MCH office wall build. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Ms. Jennifer Locke made a motion to approve the check request payable to Surface 51 for a congenital syphilis prevention campaign. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Ms. Jennifer Locke made a motion to approve the check request payable to Zobrio for the Financial Edge NXT Client Care Agreement from July 1, 2025, to June 30, 2026. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Ms. Jennifer Locke made a motion to approve the requisition payable to NASEN for DanceSafe xylazine test strips. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Ms. Jennifer Locke made a motion to approve the check request payable to McCormick Service for HVAC replacement. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to ratify the requisition payable to Cencora for medical supplies. Ms. Jennifer Locke seconded the motion. With all in favor, the motion carried.

Ms. Jennifer Locke made a motion to approve the travel request for staff to attend the NACCHO conference, July 2025. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Ms. Jennifer Locke made a motion to approve the renewal service agreement with Dental Imaging Technologies Corp. for dental equipment. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

There were no pending grants for the Administrator to sign.

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The next Monthly Meeting will be rescheduled for Monday, June 16, 2025, at 5:00 p.m.

With no further business to be discussed, the meeting was adjourned at 5:20 p.m.

Chair

Secretary