



Public Health
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Champaign-Urbana Public Health District

**BOARD OF HEALTH
Public Hearing & Monthly Meeting
September 15, 2014
(Rescheduled from September 8, 2014)**

Public Hearing

On September 15, 2014, the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held a Public Hearing at 201 W. Kenyon Rd., Champaign, Illinois. Mr. Andy Quarnstrom called the Public Hearing to order at 4:29 PM. Upon roll call, the following board members were found to present: Mr. Andy Quarnstrom, Chair, Ms. Michelle Mayol, Secretary, and Mr. Alan Kurtz. No one from the public addressed the Board. With no further business to be discussed, Mr. Andy Quarnstrom adjourned the Public Hearing at 4:29 PM.

Monthly Meeting

Immediately following, Mr. Andy Quarnstrom called the Monthly Meeting to order at 4:29 PM. Upon roll call, the following board members were found to be present: Mr. Andy Quarnstrom, Chair, Ms. Michelle Mayol, Secretary, and Mr. Alan Kurtz.

Public Participation – None

Ms. Michelle Mayol made a motion to approve meeting minutes from the August 11, 2014 Monthly Meeting. Mr. Alan Kurtz seconded the motion. With all in favor, the motion carried.

Mr. Travis Woodcock addressed the Board on behalf of the Director of Finance. Cash in the bank is approximately \$4.2M. Most accounts have now been transferred to Prospect Bank. Grant billings are almost up-to-date and financials are waiting on budget approval. Two out of three accounts have been reconciled and the third is in process. The audit will begin in October.

Correspondence – Ms. Julie Pryde noted that CUPHD received a \$2,000 grant from Target which purchased 1,800 books for the lobby.

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Mr. Alan Kurtz made a motion to go into closed session pursuant to the Open Meetings Act, 5 ILCS 120/2(c)(3) to discuss the election of a Treasurer for the Champaign-Urbana Public Health District. Ms. Michelle Mayol seconded the motion. Upon a roll call vote, the motion carried unanimously. At 4:32 PM, the board went into closed session.

Mr. Andy Quarnstrom declared the session open at 4:45 PM. Present at this time were board members Mr. Andy Quarnstrom, Ms. Michelle Mayol and Mr. Alan Kurtz and Ms. Julie Pryde, Administrator.

Mr. Alan Kurtz made a motion to appoint Mr. Arnold Blair as Treasurer for a time period of October 1, 2014 through April 30, 2015 with reappointment on an annual basis. Ms. Michelle Mayol seconded the motion. Mr. Alan Kurtz made a second motion to set Mr. Blair's compensation at \$60 per hour for the time period of October 1, 2014 through April 30, 2015. Ms. Michelle Mayol seconded the motion. With all in favor, both motions carried.

Mr. Alan Kurtz made a motion to adopt the FY15 Budget and Appropriation Ordinance – 2014-09-01. Ms. Michelle Mayol seconded the motion. Upon a roll call vote, the motion carried unanimously.

Approval of the Billing and Collections Policy was deferred.

Mr. Jim Roberts reported that food establishment inspection reports are now available on the CUPHD website. Mr. Kurtz stated that the Champaign County Board will review the requirements for posting placards in the county at their next meeting.

Ms. Michelle Mayol made a motion to move the discussion of body art establishments and inspections to another meeting. Mr. Alan Kurtz seconded the motion. With all in favor, the motion carried.

Ms. Michelle Mayol made a motion to approve the check request payable to RK Dixon for lease termination, buyout and copiers in the amount of \$5,959. Mr. Alan Kurtz seconded the motion. With all in favor, the motion carried.

Mr. Alan Kurtz made a motion to approve the purchase order payable to Janitor & Maintenance Supplies in the amount of \$16,043.80. Ms. Michelle Mayol seconded the motion. With all in favor, the motion carried.

Mr. Alan Kurtz made a motion to approve the invoice payable to GlaxoSmithKline for vaccine in the amount of \$6,826. Ms. Michelle Mayol seconded the motion. With all in favor, the motion carried.

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Mr. Alan Kurtz made a motion to approve the purchase order payable to Patterson Dental for varnish in the amount of \$5,750. Ms. Michelle Mayol seconded the motion. With all in favor, the motion carried.

Approval of the Limited Use License agreement with Walgreen Co. for HIV testing was deferred.

Mr. Alan Kurtz made a motion to approve the lease extension agreement between Green Street Center and CUPHD. Ms. Michelle Mayol seconded the motion. With all in favor, the motion carried.

Mr. Alan Kurtz made a motion to approve the Molina Healthcare contract. Ms. Michelle Mayol seconded the motion. With all in favor, the motion carried.

Ms. Michelle Mayol made a motion to approve an H-1B Visa and fees for a Dentist pending costs. Mr. Alan Kurtz seconded the motion. With all in favor, the motion carried.

Mr. Alan Kurtz left the meeting at 4:56 PM.

Ms. Tara McCauley gave a presentation on behalf of the wellness committee regarding a CUPHD employee gym proposal. Mr. Andy Quarnstrom made a motion to move forward with the concept and details and to review that information with the Board. Ms. Michelle Mayol seconded the motion. With all in favor, the motion carried.

The budget line item for a CUPHD wellness program was deferred.

Mr. Andy Quarnstrom made a motion to approve Ms. Julie Pryde, Public Health Administrator, to sign the following pending grant contracts: CUPHD and IDPH for Vision and Hearing Program in the amount of \$7,200; CUPHD and IDPH for Lead Poisoning Prevention in the amount of \$5,570; CUPHD and IDPH for Coordinated School Health in the amount of \$24,000; CUPHD on behalf of Champaign County Health Department and IDPH for Tobacco-Free Communities in the amount of \$31,824; CUPHD and IDPH for Tobacco-Free Communities in the amount of \$43,432; CUPHD and IDPH for Genetics (newborn metabolic screening) in the amount of \$12,000; CUPHD and IDPH for Wellness on Wheels Admin (Minority Health) in the amount of \$25,000; and CUPHD and IDPH and Minority Health AIDS Drug Assistance Program (ADAP) in the amount of \$25,000. Ms. Michelle Mayol seconded the motion. With all in favor, the motion carried.

The next monthly meeting will be held October 13, 2014 at 4:30 PM.

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With no further business to be discussed, Ms. Michelle Mayol made a motion to adjourn the monthly meeting at 5:09 PM. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Chair

Secretary