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Champaign-Urbana Public Health District

**BOARD OF HEALTH
Monthly Meeting
July 14, 2014**

On July 14, 2014, the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held a Monthly Meeting at 201 W. Kenyon Rd., Champaign, Illinois. Mr. Andy Quarnstrom called the meeting to order at 4:30 PM. Upon roll call, the following board members were found to be present: Mr. Andy Quarnstrom, Chair, and Mr. Alan Kurtz. Ms. Michelle Mayol, Secretary, was absent.

Public Participation – None

Mr. Alan Kurtz made a motion to approve meeting minutes from the June 9, 2014 Monthly Meeting. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Correspondence – Ms. Julie Pryde reported that she is writing a letter to IDPH regarding funding given to IPHA.

Ms. Amanda Knight, Director of Finance, reported that May 31, 2014 ended with a deficit of \$741,825 and cash accounts were at \$3.68M. The deficit is significantly less due to the IMRF liability being deferred to later in the fiscal year. Capital outlay is 20% over budget. Ms. Knight will follow up and contact the board prior to the next meeting after researching this item. Revenue is under budget by 3% and expenditures are under budget by 4%. Grant billings are currently 100% complete; 83% were complete by the due date.

Mr. Jim Roberts reported that yellow placards were being posted as of July 1, 2014. The re-inspection process has been developed and request forms are available. He will look into the inspection process of fraternity and sorority houses at the U of I.

Mr. Alan Kurtz made a motion to approve the Digital Health Department Maintenance Agreement and Statement of Work for period of July 1, 2014 to June 30, 2015. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

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Mr. Alan Kurtz made a motion to approve Digital Health Department invoice for the period of July 1, 2014 to June 30, 2015 in the amount of \$13,230. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Ms. Deb Fruitt asked the Board to consider the possibility of hiring a third full-time, permanent Dentist. The number of patients and need continue to increase. This item will be added to the next monthly meeting agenda.

Mr. Eric Volkmann from Prospect Bank gave a presentation to the Board regarding financial options for the District.

Mr. Alan Kurtz made a motion to ratify Amendment #1 to The Board of Trustees of the University of Illinois MPH Agreement to add undergraduate Community Health students. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Alan Kurtz made a motion to approve reimbursement to the cities of Champaign and Urbana for city food license fees. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Alan Kurtz made a motion to ratify the MOU between ASHLIN Management Group, Inc. and CUPHD for Work@Health™ Train-the-Trainer. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Alan Kurtz made a motion to approve the Community Corridor sponsor agreement with the Champaign Park District for the Taste of Champaign-Urbana 2014. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Alan Kurtz made a motion to approve the check request payable to Advocate BroMenn Medical Center for IBCCP Clinical Services in the amount of \$5,353.37. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Alan Kurtz made a motion to approve the check request payable to Carle Foundation Hospital for IBCCP Clinical Services in the amount of \$5,961.59. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Alan Kurtz made a motion to approve the Engagement Letter and HIPAA Business Associate Agreement from CliftonLarsonAllen. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

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Mr. Alan Kurtz made a motion to approve the lease agreement with Prairie Center Health Systems, Inc. for property located at 1222 East Voorhees Street in Danville, IL. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Alan Kurtz made a motion to approve the agreement with the Urbana Business Association for participation in the Urbana Sweetcorn Festival August 22-23, 2014. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Alan Kurtz made a motion to approve the annual Client Care agreement with WTI Systems, Ltd for financial software. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Alan Kurtz made a motion to approve the service agreement with Xerox Financial Services LLC. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Alan Kurtz made a motion to approve the Application for Payment Number Four – final payment for southeast parking lot rehabilitation in the amount of \$24,376.39. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Alan Kurtz made a motion to approve the Fisher Community Fair Commercial Building Exhibitor Contract. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Alan Kurtz made a motion to approve the agreement between The Board of Trustees of the University of Illinois, College of Veterinary Medicine Department of Pathobiology and CUPHD. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Alan Kurtz made a motion to approve the internship agreement with the University of Illinois, College of Applied Life Sciences. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Alan Kurtz made a motion to approve the agreement with the Champaign Park District for participation in the Champaign-Urbana Days August 8-9, 2014. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Alan Kurtz made a motion to approve the agreement with the Fisher National Bank for participation in the Sangamon River Music Festival August 22-23, 2014. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

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Mr. Alan Kurtz made a motion to approve the following subcontract and agreement for the Chair to sign: Bike Sharing agreement with the University of Illinois. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Alan Kurtz made a motion to approve Ms. Julie Pryde, Public Health Administrator, to sign the following pending grant contracts: CUPHD and DCFS for HealthWorks Lead Agency in the amount of \$139,890; CUPHD and DHS for PREP (Pregnancy Prevention) in the amount of \$123,059; CUPHD and DHS for Breastfeeding Peer Counseling in the amount of \$5,275; CUPHD and DHS for Family Case Management in the amount of \$516,608.91; CUPHD and DHS for Farmer's Market in the amount of \$1,000; CUPHD and DHS for Supplemental Nutrition Program (WIC) in the amount of \$626,745; CUPHD and IDPH for Summer Food Program (Inspections) in the amount of \$2,900 / \$8,700 for 3 years; and CUPHD and Illinois Liquor Control and Commission for Tobacco Enforcement Program in the amount of \$11,660. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

A special meeting will be held on July 17, 2014 at 4:30 PM. The next monthly meeting will be held August 11, 2014 at 4:30 PM.

With no further business to be discussed, Mr. Alan Kurtz made a motion to adjourn the monthly meeting at 5:31 PM. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Chair

Secretary