



**Public Health**  
Prevent. Promote. Protect.

**Champaign-Urbana Public Health District**

**BOARD OF HEALTH  
Monthly Meeting  
June 9, 2014**

On June 9, 2014, the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held a Monthly Meeting at 201 W. Kenyon Rd., Champaign, Illinois. Mr. Andy Quarnstrom called the meeting to order at 4:30 PM. Upon roll call, the following board members were found to be present: Mr. Andy Quarnstrom, Chair, Ms. Michelle Mayol, Secretary, and Mr. Alan Kurtz.

Public Participation – None

Ms. Michelle Mayol made a motion to approve meeting minutes from the May 12, 2014 Monthly Meeting. Mr. Alan Kurtz seconded the motion. With all in favor, the motion carried.

Ms. Julie Pryde gave the Director of Finance report; Ms. Amanda Knight was absent. She reported that bank reconciliations were complete through May 31<sup>st</sup>. There are some technical difficulties with the budget software and the budget process will begin once the software is functioning properly; however, the budget will not be ready by July 1<sup>st</sup>. The deadline to post the tentative budget for FY15 is the end of July. The financials for April 2014 will be complete this week and Attorney, Fred Grosser, will be reviewing the audit letter.

Correspondence – Mr. Alan Kurtz noted that he has been working with CUMTD on a permanent northbound bus stop. CUMTD will be conducting a survey to determine how many riders utilize the Health District facility. It was recommended that an official request be made by the Board.

Mr. Jim Roberts reported that they have verified 59% of the District food establishments' placards and their placement. As of May, 124 inspections have been conducted in the County with 72 food establishments having voluntarily posted the placards; 52 did not. Mr. Kurtz requested to receive monthly reports of the County food establishments that were voluntarily posting the placards.

Approval of the Digital Health Department Maintenance Agreement and Invoice were both deferred.

**CUPHD Board of Health Monthly Meeting – June 9, 2014**

**Page 2**

Mr. Alan Kurtz made a motion to approve the Internship Agreement with Illinois State University, College of Applied Science and Technology, Department of Health Services. Ms. Michelle Mayol seconded the motion. With all in favor, the motion carried.

Ms. Michelle Mayol made a motion to approve Resolution No. 2014-06-01 Ascertaining Prevailing Rate of Wages. Mr. Alan Kurtz seconded the motion. With all in favor, the motion carried.

Mr. Alan Kurtz made a motion to approve the AppliTrack Recruiting and HR Files Terms of Service with Aspex Solutions. Ms. Michelle Mayol seconded the motion. With all in favor, the motion carried.

Mr. Alan Kurtz made a motion to approve the Lease Agreement between CUPHD and County of Champaign for the Children’s Advocacy Center. Ms. Michelle Mayol seconded the motion. With all in favor, the motion carried.

Mr. Alan Kurtz made a motion to approve Ms. Julie Pryde, Public Health Administrator, to sign the following pending grant contract: CUPHD and Peoria Memorial Affiliate of Susan G. Komen for the Cure for Mammograms in the amount of \$17,784. Ms. Michelle Mayol seconded the motion. With all in favor, the motion carried.

The next monthly meeting will be held July 14, 2014 at 4:30 PM.

With no further business to be discussed, Mr. Alan Kurtz made a motion to adjourn the monthly meeting at 4:47 PM. Ms. Michelle Mayol seconded the motion. With all in favor, the motion carried.

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Chair

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Secretary