



Public Health
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Champaign-Urbana Public Health District

**BOARD OF HEALTH
Monthly Meeting
May 12, 2014**

On May 12, 2014, the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held a Monthly Meeting at 201 W. Kenyon Rd., Champaign, Illinois. Mr. Andy Quarnstrom called the meeting to order at 4:30 PM. Upon roll call, the following board members were found to be present: Mr. Andy Quarnstrom, Chair, and Mr. Alan Kurtz. Ms. Michelle Mayol, Secretary, was absent.

Public Participation – None

Mr. Alan Kurtz made a motion to approve meeting minutes from the April 14, 2014 Monthly Meeting. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Travis Woodcock gave the Director of Finance report. He reported that financials are complete through December 2013. Revenue and expenses are on target with the budget and bank reconciliations have been completed through February. Preparation will begin next week for the FY15 budget.

Correspondence – None

Mr. Jim Roberts reported that compliance for posting of the food inspection placards was gaining compliance. Permit fee renewals were due by April 30th; the final deadline is May 15th.

Mr. Alan Kurtz made a motion to approve the agreement with GroupOne HR Solutions for background screening. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Alan Kurtz made a motion to approve the Comcast Spotlight contract for smoking prevention in the amount of \$2,900. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

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Mr. Alan Kurtz made a motion to approve the contract with Millar-Baskis Construction for the east wing renovation in the amount of \$177,100. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Tanner Kingery, Intern for Environmental Health, gave a presentation on the Well Depth Survey of Champaign County.

Ms. Taryn Brewer, Intern for Environmental Health, gave a presentation on the Champaign-Urbana Food Establishment Inspection Notices: Feedback.

Mr. Alan Kurtz made a motion to approve the lease agreement for the Community Service Center in Rantoul. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Alan Kurtz made a motion to approve the affiliation agreement between St. John's College, Department of Nursing, and CUPHD. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Alan Kurtz made a motion to approve the advertising agreement with CUMTD. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Alan Kurtz made a motion to approve the check request payable to the US Postal Service in the amount of \$6,000. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

A discussion was held regarding the Administrator's evaluation. Evaluations are generally done on an annual basis and Attorney, Mr. Fred Grosser, recommended a minimum of every two years. The evaluation will be held in a closed session. Input will be gathered from the Champaign County Board of Health with a potential evaluation being conducted in August.

Mr. Alan Kurtz made a motion to approve the Community Health Partnership of Illinois. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Alan Kurtz made a motion to approve the BlueCross BlueShield of Illinois care van contract. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Alan Kurtz made a motion to approve the HOPWA (Housing Opportunities for People with AIDS) contract. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

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Mr. Alan Kurtz made a motion to approve the check request payable to the US Postal Service in the amount of \$6,000. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Alan Kurtz made a motion to approve the Board Chair to sign the following subcontract and agreement: Champaign County Chamber of Commerce for We Choose Health Initiative. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Alan Kurtz made a motion to approve Ms. Julie Pryde, Public Health Administrator, to sign the following pending grant contracts: CUPHD and IDPH for TB-DOT (Directly Observed Therapy) in the amount of \$10,000; CUPHD and IDPH for Housing Opportunities for People with AIDS in the amount of \$93,014; CUPHD and IDPH for Local Health Protection Grant in the amount of \$193,664; and CUPHD, on behalf of the Champaign County Health Department, and IDPH for Local Health Protection Grant in the amount of \$125,403. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

The next monthly meeting will be held June 9, 2014 at 4:30 PM.

With no further business to be discussed, Mr. Alan Kurtz made a motion to adjourn the monthly meeting at 5:30 PM. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Chair

Secretary