



Public Health
Prevent. Promote. Protect.

Champaign-Urbana Public Health District

**BOARD OF HEALTH
Monthly Meeting
January 13, 2014**

On January 13, 2014, the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held a Monthly Meeting at 201 W. Kenyon Rd., Champaign, Illinois. Mr. Alan Kurtz called the meeting to order at 4:30 PM. Upon roll call, the following board members were found to present: Mr. Alan Kurtz, Secretary, and Mr. Andy Quarnstrom. Ms. Michelle Mayol, Chair, was absent.

Public Participation – None

Mr. Andy Quarnstrom made a motion to approve meeting minutes from the December 9, 2013 Public Hearing and Monthly Meeting and December 19, 2013 Special Meeting. Mr. Alan Kurtz seconded the motion. With all in favor, the motion carried.

Ms. Amanda Knight reported that the healthcare billing is complete through July and expects to have August through December complete within the next few weeks. Grant billings should be current by the end of February. She also reported that the Finance department was currently responding to audit requests.

Correspondence – None

Mr. Jim Roberts reported that approximately 1,100 packets containing placards were mailed in December. Food establishments within the District will have their permit suspended if they choose not to post the placard.

Mr. Andy Quarnstrom made a motion to approve the agreement with Midwest Mail Services with revisions and amendments. Mr. Alan Kurtz seconded the motion. With all in favor, the motion carried.

Mr. Awais Vaid provided handouts and updates on CUPHD's IPLAN, Strategic Plan, Performance Management System and Quality Improvement Plan.

Mr. Andy Quarnstrom made a motion to approve the State of Illinois Grant Amendment with IDPH for Public Health Emergency Preparedness. Mr. Alan Kurtz seconded the motion. With all in favor, the motion carried.

CUPHD Board of Health Monthly Meeting – January 13, 2014

Page 2

Mr. Roberts addressed the Board regarding the USEPA's National Pollutant Discharge Elimination System (NPDES). The General Permit for discharges from new and replaced septic systems for Illinois will become effective February 10, 2014. He also noted that this should not have an effect on District properties.

Ms. Deb Fruitt also addressed the Board stating that she is currently reviewing needs for a third full-time Dentist.

Mr. Andy Quarnstrom made a motion to approve the Illinois Health Information Exchange Direct Messaging Services Agreement. Mr. Alan Kurtz seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve the Acknowledgement Letter to Wells Fargo to offer worker's compensation through Illinois Public Risk Fund. Mr. Alan Kurtz seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve the Media Display Contract with Adams Outdoor Advertising of Champaign, IL in the amount of \$2,800. Mr. Alan Kurtz seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve the following pending subcontracts and agreements and for the Chair to sign: CUPHD (Lead Agency) and CUPHD (Subcontractor) for HIV Testing and Prevention Services; and CUPHD (Lead Agency) and Sisters and Brothers Helping Each Other (SBHEO) for HIV Testing and Prevention Services. Mr. Alan Kurtz seconded the motion. With all in favor, the motion carried.

There were no pending grant contracts for the Administrator to sign.

The next study session scheduled for January 16, 2014 at 9:30 AM was cancelled. The next monthly meeting will be held February 10, 2014 at 4:30 PM.

With no further business to be discussed, Mr. Andy Quarnstrom made a motion to adjourn the meeting. Mr. Alan Kurtz seconded the motion. With all in favor, the meeting was adjourned at 4:55 PM.

Chair

Secretary