



**Public Health**  
Prevent. Promote. Protect.

Champaign-Urbana Public Health District

**CHAMPAIGN-URBANA PUBLIC HEALTH DISTRICT**

**BOARD OF HEALTH**

**MONTHLY MEETING AGENDA, FEBRUARY 13, 2023**

<b>Location:</b>	Champaign-Urbana Public Health District 201 W. Kenyon Road Champaign, IL 61820  <i>Main Conference Room</i> (Park and enter through the entrance located on the north side of the building.)
<b>Date:</b>	Monday, February 13, 2023
<b>Time:</b>	4:30 PM CST

**MONTHLY MEETING**

- I. CALL TO ORDER and ROLL CALL
- II. APPROVAL OF AGENDA/ADDENDA
- III. APPROVAL OF MINUTES OF PREVIOUS MEETINGS – January 9, 2023
- IV. PUBLIC PARTICIPATION
- V. CORRESPONDENCE
- VI. OLD BUSINESS
- VII. NEW BUSINESS
  - A. Financial Reports
    - Report from CUPHD Treasurer Ronald Fields, December 2022.
    - CUPHD Director of Finance Report, December 2022.
  - B. Review of Credit Card Statement from January 2023.
  - C. Approval of payment to Board of Health appointees:
    - Check Request #5577 for \$585.00 to Ronald Fields, Treasurer, for services rendered in January 2023.
    - Check Request #5482 to Ruth Wyman, Board Attorney, for legal services rendered from January 4, 2023, through January 9, 2023, for \$175.00.
  - D. Approval of Accounts Payable invoices:
    - Check Request #5475 to Meyer Capel of Champaign, IL for legal services in December 2022 for \$13,330.00.
    - Check Request #5378 to Circa of Milwaukee, WI for job postings, marketing services, and OFCCP set-up between October 1 and December 31, 2023, for \$7,990.00

- Check Request #5508 to American Environmental Corporation of Indianapolis, IN for initial consultation professional fees through December 30, 2022, for \$8,469.95.
  - Check Request #5620 to Sikich LLP in Naperville, IL for progress billing related to the audit of financial statements, report on internal controls and compliance in accordance with Government Auditing Standards, and preparation of management letter for the year ended June 30, 2021, for \$6,500.00.
  - Check Request #5644 to the Illinois Department of Public Health to return unused grant funds from COVID Mass Vaccination grant.
- E. Program update on Adolescent Health Program by Whitney Greger, Director of Wellness and Health Promotion at CUPHD.
- F. Approval of Letter of Support for 12-Year Extension of the North Campustown Tax Increment.
- G. Approval of Professional Liability/Malpractice Insurance in the amount of \$93,931.00 for renewal effective 2/27/2023 thru 2/26/2024.
- H. Approval of payment of \$93,931 to USI Insurance Services for renewal of Professional Liability/Malpractice Insurance for the period 2/27/2023 thru 2/26/2024.
- I. Approval of Western Governors University Affiliation Agreement.
- J. Pending grant contacts for Administrator's signature – none.

### XIII. NEXT MEETING

1. Study Session: Thursday, February 23, 2023, at 10:30 AM, at CUPHD.
2. Monthly Board Meeting: Monday, March 13, 2023, at 4:30 PM, at CUPHD.

### IX. ADJOURNMENT