



CHAMPAIGN-URBANA PUBLIC HEALTH DISTRICT

BOARD OF HEALTH

OCTOBER 2022 MONTHLY MEETING

Location:	Champaign-Urbana Public Health District 201 W. Kenyon Road Champaign, IL 61820 <i>Main Conference Room</i> (Park and enter through the north side of the building)
Date:	Monday, October 17, 2022 (rescheduled from October 10, 2022)
Time:	4:30 PM CST

MONTHLY MEETING AGENDA

- A. CALL TO ORDER and ROLL CALL
- B. APPROVAL OF AGENDA/ADDENDA
- C. APPROVAL OF MINUTES OF PREVIOUS MEETINGS
September 12, 2022 – Public Hearing
- D. PUBLIC PARTICIPATION
- E. CORRESPONDENCE
- F. OLD BUSINESS
- G. NEW BUSINESS
 - 1. CUPHD Monthly Financial Business
 - a. Report from Treasurer Ronald Fields – August 2022.
 - b. Review of CUPHD Credit Card Statement for September 2022.
 - 2. Approval of Payment to Board of Health Appointees:
 - a. Ronald Fields, Treasurer, for services rendered in September 2022, for \$429.96 – Check Request #4836.
 - b. Ruth Wyman, Board Attorney, for services rendered between July 21 and August 9, 2022, for 425.00 – Check Request #4779.
 - c. Ruth Wyman, Board Attorney, for services rendered between August 17 and September 14, 2022, for \$525.00 – Check Request #4780
 - 3. Accounts Payable Invoices to be Approved by BOH:
 - a. Approval of Check Request #4765 for \$6,250.00 to LaSalle County Health Department for start-up grant dollars for services related to the FY23 IDPH Minority Health Refugee, Immigrant, & Migrant Capacity Building program.
 - b. Approval of Check Request #4879 for \$13,125.00 to Community Health Partnership of Illinois for start-up grant dollars for services related to the FY23 ARISE Health Equity program.

- c. Approval of Check Request #4876 for \$13,125.00 to Avicenna Community Health Center for start-up grant dollars for services related to the FY23 ARISE Health Equity program.
 - d. Approval of Check Request #4875 for \$6,250.00 to McHenry County Health Department for start-up grant dollars for services related to the FY23 IDPH Minority Health Refugee, Immigrant, & Migrant Capacity Building program.
 - e. Approval of Check Request #4874 for \$6,250.00 to Kankakee County Health Department for start-up grant dollars for services related to the FY23 IDPH Minority Health Refugee, Immigrant, & Migrant Capacity Building program.
 - f. Approval of Check Request # 4886 for \$13,125.00 for an interagency agreement between CUPHD and Immigrant Services of Champaign-Urbana for FY23 ARISE Health Equity program.
 - g. Approval of Check Request #4880 for \$13,125.00 for an interagency agreement between CUPHD and The East Illinois Refugee Center for FY23 ARISE Health Equity program.
 - h. Ratification of Check Request #4872 for \$6,079.68 for a battery back-up system for IT from CDW Government of Chicago, IL
 - i. Approval of Check #4802 for \$6,759.17 for influenza vaccinations (pre-filled syringes) from GlaxoSmithKline (GSK) of Philadelphia, PA.
 - j. Approval of Check Request #4831 for \$7,115.74 for a steamer/sterilizer from Patterson Dental.
 - k. Check Request #4861 for \$5,500.00 for the 2022 Regional Health Plan Coordinator for United Way of Champaign County, IL.
 - l. Check Request #4883 for \$1,537.50 for consulting work for EMR Reconciliation from Royal Accounting of St. Joseph, IL.
 - m. Check Request #4884 for \$5,512.50 for counting consulting work for EMR Reconciliation from Royal Accounting of St. Joseph, IL.
4. Ratification of Product Schedule Agreement between CUPHD and The Infosoft Group, LLC, dba Circa, for Job Postings through Circa and DiversityJobs.com
 5. Discussion of Proposed Investments and Approval to Proceed from Hickory Point Bank, Champaign, IL and I.N.B.N.A.
 6. Approval of JotForm Business Associate Agreement and to authorize Public Health Administrator and Board of Health Chair to sign and otherwise authorize the agreement approving contract with JotForm.
 7. Approval of quote for main parking lot maintenance from two bidders: Elite Paving and Sealcoating of Decatur, Illinois, for \$76,464.35, and A-1 Pavement Maintenance of Urbana, IL, for \$47,414.99.
 8. Approval of sub-contract agreement with CUPHD, along with five other sub-contracted agencies, to assist Heluna Health of City of Industry, CA to participate in the COVID Equity Program – Community Revitalization Grant NOFO, from July 25.
 9. Approval of Clifton Larson Allen Proposal to Provide Professional Compensation Services as follows:
 - Market Price 50 unique jobs at the organization - \$20,000.00
 - Develop a pay grade structure/classification for pay administration - \$3,000.00
 - Provide Communication and Education to Staff as Requested - \$300.00/Hr.

10. Comparison of quotes from GFI Digital and Lazars Edge regarding contracts with printer vendors.
11. Approval of estimate for new free-standing CUPHD sign to replace existing sign from American Dowell Sign Company of Urbana, IL and estimate of cost to install electrical power for same.
12. Approval of Amendment to service agreement with Curve Dental of Provo, UT for unlimited Gro and Gro Subscription of \$200.00 per month beginning December 1, 2022.
13. Discussion regarding funding for the City of Champaign Township's proposed low barrier shelter.

H. PENDING GRANTS

I. NEXT MEETING

1. Study Session: Wednesday, October 26, 2022, at 10:30 AM, at CUPHD
2. Monthly Board Meeting: Monday, November 14, 2022, at 4:30 PM, at CUPHD

J. ADJOURNMENT