



**CHAMPAIGN-URBANA PUBLIC HEALTH DISTRICT**

**BOARD OF HEALTH**

**PUBLIC HEARING, MONTHLY MEETING, AND  
CLOSED SESSION**

<b>Location:</b>	Champaign-Urbana Public Health District 201 W. Kenyon Road Champaign, IL 61820 <i>Main Conference Room</i> (Park and enter through the north side of the building)
<b>Date:</b>	Monday, September 12, 2022
<b>Time:</b>	4:30 PM CST

**PUBLIC HEARING AGENDA**

- A. CALL TO ORDER and ROLL CALL
- B. APPROVAL OF AGENDA/ADDENDA
- C. PUBLIC PARTICIPATION
- D. PROPOSED FY23 BUDGET AND APPROPRIATION ORDINANCE – 2022-09-01.
- E. PUBLIC HEARING AGENDA Public Participation Regarding Adoption of Ordinance 2022-11-01; Tax Levy Ordinance Payable 2023.
- F. ADJOURNMENT

**MONTHLY MEETING AGENDA**

- A. CALL TO ORDER and ROLL CALL
- B. APPROVAL OF AGENDA/ADDENDA
- C. APPROVAL OF MINUTES OF PREVIOUS MEETINGS
  - 1. August 8, 2022.
  - 2. August 22, 2022.
- D. PUBLIC PARTICIPATION
- E. CORRESPONDENCE  
Consideration of correspondence from a Public Member regarding masking and vaccination requirements at the University of Illinois at Urbana-Champaign.
- F. OLD BUSINESS
- G. NEW BUSINESS
  - 1. Treasurer’s Report.
    - a. Report from Treasurer Ronald Fields – July 2022.
    - b. CUPHD Director of Finance - July 2022 Financial Report.

2. Approval of Payment to Board of Health Appointees:
  - a. Ronald Fields, Treasurer, for services rendered in August 2022, for \$634.80– Check Request #4661.
  - b. Julie Pryde, Administrator, for reimbursement for travel (mileage) to NACCHO Conference, July 18 to July 21, 2022, for \$1,765.51. Expense Sheet.
3. Accounts Payable Invoices to be Approved by BOH:
  - a. Payment to Patricia A. Hunt for decision in Champaign-Urbana Public Health District v. Illinois Human Rights Commission, Charge No. 2005-SF-2282; EEOC No., 21-BA-S1149; ALS No. So8-0515, for \$8,811.65 - Check Request #4579.
  - b. Payment to Donald R. Jackson for Legal Fees for Patricia Hunt Human Rights Case from 2005, now settled; invoice amount revised to include interest payment for September 2022, for \$47,104.28. Check Request #4576.
  - c. Payment to University of Illinois (Miscellaneous) for iHotel COVID 19 Vaccination Clinics – FEMA PA Project for \$261,416.76. Check Request #4546.
  - d. Payment to Peoria City/County Health Department for startup grant for services related to the FY23 IDPH Minority Health Refugee, Immigrant, & Migrant Capacity Building program, for \$6,250.00. Check Request #4685.
  - e. Payment to Bacon & Van Buskirk for replacement of check-in window glass for \$6,790.00. Requisition no. 4521.
  - f. Payment to Emergent Devices Inc. (FKA Adapt Pharma) for Nasal Narcan in the amount of \$85,500.00. Requisition no. 4573.
  - g. Ratification of payment to CDW-G of \$6,079.68 for new battery for C-UPHD server. Requisition no. 4581.
  - h. Ratification of return of overpayment of grant funds to Illinois Department of Children and Family Services for \$12,526.00. Check Request #4491.
4. Review of August 2022 Credit Card Statement.
5. Approval of Agreement between CUPHD and Property and Casualty Insurance Renewal for the annual amount of \$34,114.00.
6. Approval of a Lease Agreement between the University of Illinois Extension Service and CUPHD for Suite D, 201 W. Kenyon Road, Champaign, Illinois, from January 1, 2023, through December 31, 2023, with automatic renewal options for two following years, for the sum of \$4,547.10 per month (\$54,535.20 annually).
7. Subaward Agreement between CUPHD and Seven Local Health Departments for provision of opiate overdose prevention activities in accordance with the contract provision.
8. Adoption of the FY23 Budget and Appropriation Ordinance 2022-09-01.
9. Adoption of Ordinance 2022-11-01; 2022 Tax Levy Ordinance Payable 2023.
10. Approval of 9200-09.01 Audit Policy, a new policy drafted as part of the corrective action plan for the outstanding FY21 financial audit, created to demonstrate the District is aware an annual external audit is required.

11. Approval of revised 9200-01.04 Fund Balance Policy and Definitions to better fit the potential requirements of Champaign-Urbana Public Health District Emergency and/or Pandemic Funding.
12. Approval of an Agreement between Indiana Family Health Council and CUPHD to provide HIV prevention services in the Charleston Family Planning Center.
13. Approval of interagency agreement between CUPHD and Peoria City/County Health Dept for FY23 IDPH Minority Health Refugee, Immigrant, & Migrant Capacity Building program.
14. Approval of Environmental Health Inspector Job Description.
15. Approval of Revisions to Administrative Assistant I Job Description.
16. Approval of CUPHD 2023 Holiday Schedule.

#### H. NEXT MEETING

1. Study Session: Wednesday, September 28, 2022, at 10:30 AM, at CUPHD
2. Monthly Board Meeting: Monday, October 10, 2022, at 4:30 PM, at CUPHD. NEED TO RESCHEDULE AS CUPHD WILL BE CLOSED FOR HOLIDAY.

#### I. ADJOURNMENT

### **CLOSED SESSION**

- A. CALL TO ORDER & ROLL CALL
- B. PUBLIC PARTICIPATION
- C. MOTION TO GO INTO CLOSED SESSION pursuant to the OPEN MEETINGS ACT, 5 ILCS 120/2(C)(1) to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
- D. ADJOURNMENT