



Public Health
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Champaign-Urbana Public Health District

**BOARD OF HEALTH
Monthly Meeting
July 14, 2022**

On July 14, 2022, the Board of Health ("Board") of the Champaign-Urbana Public Health District ("CUPHD") conducted a Monthly Meeting at CUPHD. Mr. Andy Quarnstrom, Chair, called the meeting to order at 8:04 AM. Upon roll call, the following Board Members were found to be present: Mr. Andrew Quarnstrom, Chair, and Mr. Kyle Patterson, Secretary. Ms. Danielle Chynoweth was not present. The meeting was originally scheduled for Monday, July 11, 2022, but was rescheduled.

Mr. Quarnstrom made a motion to approve the Meeting Agenda; Mr. Patterson seconded the motion. With all present in favor, the motion carried.

Mr. Quarnstrom motioned to approve the minutes from the Monthly CUPHD Board Meeting of June 16, 2022. Mr. Patterson seconded the motion. With all present in favor, the motion carried.

Public Participation – None.

Correspondence – None.

Old Business – None.

New Business – Mr. Ron Fields, Board Treasurer presented a report for May 2022 with input from CUPHD's Director of Finance. Cash at the end of May was \$5,473,351. CUPHD's total fund balance of \$7,499,423 represents 42% of the budgeted expenditures for the year, exceeding the guideline of 25% of annual expenditures available in cash. CUPHD ended the 11th fiscal month with a surplus of \$1,076,882. Its annual budget is \$17,734,133. Expenditures were \$12,251,750 which is \$3,932,560 under budget for the YTD fiscal year. Mr. Quarnstrom motioned to accept the report; Mr. Patterson seconded the motion. With all present in favor, the motion carried.

The May 2022 report by Amanda Knight, CUPHD's Director of Finance, was available for the Board's review.

Mr. Patterson made a motion to approve payment to Board Treasurer Ronald Fields for Services in June 2022 for \$734.40 (Check Request #4208). Mr. Quarnstrom seconded the motion, and, with all present in favor, the motion carried.

Mr. Patterson motioned to approve payment of a Quarterly Reimbursement to The City of Champaign for Environmental Health City License Fees for \$5,070.00 (Check Request #4217). Mr. Quarnstrom seconded the motion, and, with all present in favor, the motion carried.

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Mr. Patterson motioned to approve the payment of a Quarterly Reimbursement to The City of Urbana for Environmental Health City License Fees for \$15,607.00 (Check Request #4218). Mr. Quarnstrom seconded the motion, and, with all present in favor, the motion carried. Mr. Quarnstrom inquired why the amount for the reimbursement paid the City of Urbana was significantly higher than that paid Champaign; Ms. Sarah Michaels, Director of CUPHD Environmental Health, noted that Champaign has lower fees than Urbana.

Mr. Patterson motioned to approve payment to Questica, Inc. for PowerPlan Annual Maintenance and Hosting from July 1, 2022, to June 30, 2023, for \$5,000.00 (Check Request #4004). Mr. Quarnstrom seconded the motion, and, with all present in favor, the motion carried.

Mr. Patterson made a motion to ratify a Sub-Award from Carle Addiction Recovery for Funding for providing PROMPT deliverables per agreement during the period of July 1, 2021, through June 30, 2022, for \$20,000.00 (Check Request #4125). Mr. Quarnstrom seconded the motion, and, with all present in favor, the motion carried.

Mr. Patterson made a motion to ratify a Sub-Award from Rosecrance Treatment Funding for providing PROMPT deliverables per agreement during the period from July 1, 2021, through June 30, 2022, for \$20,000.00 (Check Request #4121). Mr. Quarnstrom seconded the motion, and, with all present in favor, the motion carried.

Mr. Patterson made a motion to ratify a Sub-Award from The Salvation Army of Champaign County for providing grant deliverables during Covid-19 during the period from July 1, 2021, through June 30, 2022, for \$10,000.00 (Check Request #4128). Mr. Quarnstrom seconded the motion, and, with all present in favor, the motion carried.

Mr. Patterson moved to approve return of unused FY22 Prevention Initiative Grant funds to the Illinois State Board of Education in the amount of \$9,795.00 (Check Request #3944). Mr. Quarnstrom seconded the motion, and, with all present in favor, the motion carried.

Mr. Patterson moved to approve a Champaign County GIS Consortium for Annual Principal Data Client Agreement from July 1, 2022, through June 30, 2023, for \$5,788.00 (Check Request #4169). Mr. Quarnstrom seconded the motion, and, with all present in favor, the motion carried.

The monthly credit card statement for CUPHD was available for the Board's review.

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Mr. Patterson made a motion to approve an agreement with the American Environmental Cooperation for Development of a Community-wide COVID-19 After Action Review and Improvement Plan for \$23,824.00. Mr. Robert Davies, Director of Planning and Research at C-UPHD, commented that the organization will act as an impartial entity to unite the various groups involved in the COVID effort. Mr. Quarnstrom seconded the motion, and with all present in favor, the motion carried.

Mr. Patterson made a motion to approve Approval of Lease Agreement between the Champaign-Urbana Public Health District and Avicenna Community Health Center (ACHC), an Illinois not-for-profit corporation, for Suite 4E at CUPHD Champaign-Urbana Public Health District, 201 West Kenyon Road, Champaign, Illinois, from August 1, 2022, through July 31, 2023, for \$750.00 per month. Mr. Quarnstrom seconded the motion, and with all present in favor, the motion carried.

Mr. Quarnstrom agreed to move Agenda Item 7, Comments on Board Policy Regarding the Board's Purchasing Limits, to a future Study Session.

Mr. Patterson moved to approve a Pending Grant Contract, an Agreement between CUPHD and The Public Health Institute of Metropolitan Chicago for "Affirming Care Training", a program for which CUPHD will receive \$15,000.00 for having its staff participate in. Mr. Quarnstrom seconded the motion, and with all present in favor, the motion carried.

The next Board Study Session will be held Wednesday, July 27, 2022, at 10:30 AM, at CUPHD.

The Board's next Monthly Meeting will be held Monday, August 8, 2022, at 4:30 PM, at CUPHD.

With no further business to be discussed, Mr. Andrew Quarnstrom adjourned the Monthly Meeting at 8:15 AM.

DocuSigned by:

Andrew Quarnstrom

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Chair



Secretary