



Public Health
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Champaign-Urbana Public Health District

**BOARD OF HEALTH
Monthly Meeting
June 16, 2022**

On June 16, 2022, the Board of Health ("Board") of the Champaign-Urbana Public Health District ("CUPHD") conducted a Monthly Meeting at CUPHD. Mr. Andy Quarnstrom, Chair, called the meeting to order at 8:00 AM. Upon roll call, the following Board Members were found to be present: Mr. Andrew Quarnstrom, Chair, and Mr. Kyle Patterson, Secretary. Ms. Danielle Chynoweth was not present. The meeting was originally scheduled for Monday, June 13, 2022, but was rescheduled.

Mr. Patterson made a motion to approve the Meeting Agenda; Mr. Quarnstrom seconded the motion. With all present in favor, the motion carried.

Mr. Patterson made a motion to approve the minutes from the Monthly CUPHD Board Meeting of May 9, 2022. Mr. Quarnstrom seconded the motion. With all present in favor, the motion carried.

Public Participation – None.

Correspondence – Ms. Julie Pryde, Public Health Administrator at CUPHD, noted that Awais Vaid, Deputy Administrator and Epidemiologist at CUPHD, will be starting a new position on July 1 as Director of McKinley Health Center. The Board thanked Mr. Vaid for his many years of service at CUPHD.

Old Business – None.

New Business – A report for April 2022 prepared by Mr. Ron Fields, Board Treasurer, with input from CUPHD's Director of Finance, was available for the Board's review. The report stated that the total fund balance of \$7,430,947 Total Cash in that period represented 42% of the budgeted expenditures for the year. Total year-to-date revenues for the agency were \$12,174,108 which was \$2,009,854 under the year-to-date annual budget. Expenditures were \$11,165,690 which is \$3,664,235 under budget for the YTD fiscal year.

Mr. Kyle Patterson made a motion to approve payment to Board Treasurer Ronald Fields for Services in May 2022, for \$784.20 (Check Request #3954). Mr. Quarnstrom seconded the motion, and, with all present in favor, the motion carried.

Mr. Patterson made a motion to ratify an agreement with Surface 51 for the PrEP Ad Campaign through June 30, 2022, the end of the Fiscal Year, for \$10,000.00 (Check Request #3833). Mr. Quarnstrom seconded the motion, and with all present in favor, the motion carried.

Mr. Patterson made a motion to approve payment to Tyler Technologies for its annual Software Management Fee for services from July 1, 2022, through June 30, 2023, for \$20,542.06 (Check Request 3898). Mr. Quarnstrom seconded the motion, and with all present in favor, the motion carried.

Mr. Patterson made a motion to approve payment to the Ford County Health Department for the subcontracted final payment for services related to Opiate Overdose Reversal Activities, under the Department of Human Services Contract #43CAZ03562, in FY 2022 for \$5,000.00 (Check Request #3969). Mr. Quarnstrom seconded the motion, and with all present in favor, the motion carried.

Mr. Patterson made a motion to approve an agreement with Dell Marketing LLP for Microsoft Azure and Office 365 Licenses for one year for \$52,116.57 (Requisition No. 3879). Mr. Quarnstrom seconded the motion, and with all present in favor, the motion carried.

The monthly credit card statement for CUPHD was available for the Board's review.

Mr. Patterson made a motion to approve a Positive Pay Agreement with Prospect Bank and C-UPHD for services to help prevent fraudulent activity in CUPHD checking accounts, for an ongoing monthly fee of \$25.00. Mr. Quarnstrom seconded the motion, and with all present in favor, the motion carried.

Mr. Patterson made a motion to approve a continuing Rental Agreement between the Community Service Center of Northern Champaign County in Rantoul and CUPHD for the northwest office space at 520 E. Wabash Ave in Rantoul, from July 1, 2022, through June 30, 2023, for \$7,080.00 per year (\$590.00 per month). Mr. Quarnstrom seconded the motion, and with all present in favor, the motion carried.

Mr. Patterson made a motion to approve a Lease Agreement between CUPHD and the East Central Illinois Refugee Mutual Assistance Center (ECIRMAC) for office space at 201 W. Kenyon in Champaign, from August 1, 2022, until July 31, 2023, for \$1,150.00 per month. Mr. Quarnstrom seconded the motion, and with all present in favor, the motion carried.

Mr. Patterson made a motion to approve a Lease Agreement between CUPHD and Immigrant Services of Champaign Urbana (ISCU) for office space at 201 W. Kenyon in Champaign, from August 1, 2022, until July 31, 2023, for \$250.00 per month. Mr. Quarnstrom seconded the motion, and with all present in favor, the motion carried.

Mr. Patterson made a motion to approve the DentaQuest Disclosure of Ownership and Control Interest Statement, which allows C-UPHD to continue to bill the State of Illinois for dental services provided. Mr. Quarnstrom seconded the motion, and with all present in favor, the motion carried.

Mr. Patterson made a motion to approve IMRF Benefit Leave Protection for a C-UPHD employee from February 9, 2005, through May 31, 2005. Mr. Quarnstrom seconded the motion, and with all present in favor, the motion carried.

Mr. Patterson made a motion to approve an advertising campaign in Smile Politely Magazine in 2022-2023 for \$5,000.00. Mr. Quarnstrom seconded the motion, and with all present in favor, the motion carried.

Mr. Patterson made a motion defer Agenda Item no. 12, the Approval of Sub-Award between CUPHD and Carle Addiction Medicine to Sustain the Delivery of Opiate Overdose prevention Training During the period of COVID-19 in Champaign County between July 1, 2021, and June 30, 2022, for \$25,000.00, to the Board's next meeting on July 11, 2022. Mr. Quarnstrom seconded the motion, and with all present in favor, the motion carried.

Mr. Patterson made a motion to approve an agreement between CUPHD and Tanya Blackshear, Consultant, for services between July 1, 2022, to June 30, 2023, for an hourly rate of \$150 for twelve (12) hours of services monthly; actual costs may be less than the total amount of \$24,000.00 but cannot exceed that total for the Period of Agreement. Mr. Quarnstrom seconded the motion, and with all present in favor, the motion carried.

Mr. Patterson made a motion to approve an agreement between CUPHD and Sarah's Landscaping, Inc., for monthly maintenance of grounds at CUPHD from July 16, 2022, through July 15, 2023, for \$345.00 per month. Mr. Quarnstrom seconded the motion, and with all present in favor, the motion carried.

Mr. Patterson made a motion to approve an agreement between CUPHD and the United Way of Champaign County (Live United) for an annualized amount of \$10,000.00 to fulfill the operations of Get Connected: YOU Matter. The amount will be paid on the first of each month from July 1, 2022, through June 30, 2023. Mr. Quarnstrom seconded the motion, and with all present in favor, the motion carried.

There were no Pending Grant Contracts for the Administrator to Sign.

The next Board Study Session will be held Wednesday, June 29, 2022, at 10:30 AM, at CUPHD.

The Board's next Monthly Meeting will be held Monday, July 11, 2022, at 4:30 PM, at CUPHD.

With no further business to be discussed, Mr. Andrew Quarnstrom adjourned the Monthly Meeting at 8:09 AM.



Chair



Secretary