



**BOARD OF HEALTH
Monthly Meeting
March 14, 2022**

On March 14, 2022, the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held an electronic Monthly Meeting via Zoom. Mr. Kyle Patterson called the meeting to order at 4:31 PM. Upon roll call, the following board members were found to be present: Mr. Kyle Patterson, Secretary, and Ms. Danielle Chynoweth. Mr. Andy Quarnstrom, Chair, was not present.

Ms. Danielle Chynoweth made a motion to approve the agenda. Mr. Kyle Patterson seconded the motion. Upon a roll call vote, the following board members were found to be present: Mr. Kyle Patterson and Ms. Danielle Chynoweth. With all present in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the minutes from the February 14, 2022 Monthly Meeting. Mr. Kyle Patterson seconded the motion. Upon a roll call vote, the following board members were found to be present: Mr. Kyle Patterson and Ms. Danielle Chynoweth. With all present in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the minutes from the February 23, 2022 Monthly Meeting. Mr. Kyle Patterson seconded the motion. Upon a roll call vote, the following board members were found to be present: Mr. Kyle Patterson and Ms. Danielle Chynoweth. With all present in favor, the motion carried.

Public Participation – Christopher Hanson of Urbana commented that he has a difficult time finding recordings of C-UPHD Board of Health meetings online. He requested that the Board of Health of the C-UPHD look into why it has taken longer than the five business days for him to receive public record requests made under the Freedom of Information Act (FOIA), noting that he filed a complaint with the Illinois Attorney General Office's Public Access Counselor (PAC) on the matter in which Mr. Hanson claimed that the C-UPHD Board of Health has sent false information to the Illinois Attorney General's office regarding the amount of time needed to fulfill his FOIA requests.

Ms. Danielle Chynoweth asked board members what the status is on recording board meetings and making them readily available to the public. Ms. Patricia Robinson replied that all CUPHD Board of Health monthly meetings are recorded and readily available on YouTube.

Old Business – None

New Business – Mr. Ron Fields, Treasurer, provided a report on the financial status of the Board.

CUPHD Board of Health Monthly Meeting – March 14, 2022

Page 2

Ms. Danielle Chynoweth made a motion to approve payment to Mr. Ron Fields in the amount of \$600.00 for services rendered in February 2022. Mr. Kyle Patterson seconded the motion. Upon a roll call vote, the following board members were found to be present: Mr. Kyle Patterson and Ms. Danielle Chynoweth. With all present in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve reimbursement to Administrator Julie Pryde in the amount of \$1,510.80 for COVID-Isolation Hotel – Quality Inn on February 24, 2022. Mr. Kyle Patterson seconded the motion. Upon a roll call vote, the following board members were found to be present: Mr. Kyle Patterson and Ms. Danielle Chynoweth. With all present in favor, the motion carried

Ms. Danielle Chynoweth made a motion to approve payment of monthly credit card statements. Mr. Kyle Patterson seconded the motion. Upon a roll call vote, the following board members were found to be present: Mr. Kyle Patterson and Ms. Danielle Chynoweth. With all present in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve payment of the annual subscription fee for Financial Edge Accounting Software for the period from May 29, 2022 through May 28, 2023, payable to Zobrio, in the amount of \$16,380.00. Mr. Kyle Patterson seconded the motion. Upon a roll call vote, the following board members were found to be present: Mr. Kyle Patterson and Ms. Danielle Chynoweth. With all present in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve payment for membership to the 2022 Community Coalition payable to the City of Champaign-Community Coalition in the amount of \$5,000.00. Mr. Kyle Patterson seconded the motion. Upon a roll call vote, the following board members were found to be present: Mr. Kyle Patterson and Ms. Danielle Chynoweth. With all present in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve payment of \$7,078.03 to Global Industrial for an Auto Ride-On Floor Scrubber 22". Mr. Kyle Patterson seconded the motion. Upon a roll call vote, the following board members were found to be present: Mr. Kyle Patterson and Ms. Danielle Chynoweth. With all present in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the revised Cell Phone Allowance Policy 9200.04.02. Ms. Chynoweth noted that the changes were more of a tweak than a policy change, and Ms. Pat Robinson commented that specifically the revised policy change the payment times from 24 to 26 pays over the calendar year. Upon a roll call vote, the following board members were found to be present: Mr. Kyle Patterson and Ms. Danielle Chynoweth. With all present in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the rental agreement between C-UPHD and Daniel J. Mundy and Jacquelyn S. Mundy as Trustees from April 1, 2022 through March 31, 2023 in the amount of \$450.00 per month. Upon a roll call vote, the following board members were found to be present: Mr. Kyle Patterson and Ms. Danielle Chynoweth. With all present in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the rental agreement between C-UPHD and The Carle Foundation for office space in Danville, Illinois beginning April 1, 2022 in the amount of

CUPHD Board of Health Monthly Meeting – March 14, 2022

Page 3

\$273.00 per month. Upon a roll call vote, the following board members were found to be present: Mr. Kyle Patterson and Ms. Danielle Chynoweth. With all present in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve a pending grant contract between CUPHD and Iroquois Federal Foundation for Iroquois Community Care Services in the amount of \$2,800.00. Mr. Kyle Patterson seconded the motion. Upon a roll call vote, the following board members were found to be present: Mr. Kyle Patterson and Ms. Danielle Chynoweth. With all present in favor, the motion carried.

Ms. Danielle Chynoweth thanked Ms. Julie Pryde and C-UPHD staff for their quick response in accommodating 25 men from a local homeless shelter after the shelter was forced to temporarily close due to a site issue.

The next Study Session will be March 30, 2022 at 10:30 AM and the next Monthly Meeting will be April 11, 2022 at 4:30 PM. Going forward, monthly meetings will be held in person at C-UPHD.

With no further business to be discussed, Mr. Kyle Patterson adjourned the Monthly Meeting at 4:54 PM.

Chair

Secretary