



**Public Health**  
Prevent. Promote. Protect.

**Champaign-Urbana Public Health District**

**BOARD OF HEALTH  
MONTHLY MEETING**

**Monday, December 13, 2021  
4:30 PM**

Location: Champaign-Urbana Public Health District  
201 W. Kenyon, Champaign, IL

**This meeting will be hosted virtually – log in at:**

**Join Zoom Meeting**

<https://zoom.us/j/6161224999?pwd=TDBENTlyalAzZzBIQ1VEldLN0s0Zz09>

**Meeting ID: 616 122 4999**

**Password: 475649**

**One tap mobile**

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**Find your local number: <https://zoom.us/u/aqSuiNbhA>**

**AGENDA**

**Item**

**Page No.**

**A. CALL TO ORDER & ROLL CALL**

**B. APPROVAL OF AGENDA/ADDENDA**

**C. SPECIAL ITEM – Changes to the Board**

1. Kyle Patterson

x

**C. APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

1. November 8, 2021 – Monthly Meeting. 1-4

**D. PUBLIC PARTICIPATION**

**E. CORRESPONDENCE**

**F. OLD BUSINESS**

**G. NEW BUSINESS**

1. Treasurer's Report 5-25
2. Approval of Payments to Board of Health Appointees:
- a. Treasurer, Ron Fields, in the amount of \$480.00 – Check Request #2471. 26
  - b. Attorney, Ruth Wyman, in the amounts of \$250.00, and \$1,500.00 – Check Requests #2758, and #2760. 27-31
3. Approval of Reimbursement to Administrator Julie Pryde in the amount of \$99.57 for MPH Advisory Committee Meeting 10/06/2021 – Expense Sheet #2559 32-33
4. Review of Monthly Credit Card Statements. 34-40
5. Approval of MFA agreement for Microsoft Azure Active Directory in the amount of \$5,017.50. 41-42
6. Approval of Amendment 2 to Statement of Work No. 1 between CUPHD and Centene Corporation. 43-44
7. Approval of Subcontract Agreement between Champaign-Urbana Public Health District and Sola Gratia Farm in the amount of \$19,199.00 for the period of July 20, 2021 to June 30, 2022. 45-46
8. Approval of Subaward Contract between CUPHD and the Board of Trustees, University of Illinois in the amount of \$20,000. 47-57
9. Discussion of Revisions to Cottage Food Section of the Illinois Food Handling Enforcement Act (410 ILCS 625). 58-59
10. Approval of Revision to Accountant I Job Description. 60-62
11. Discussion and Approval of Two Weeks Additional PTO for Employees. 63-67
12. Pending Grant Contracts for the Administrator to Sign. x

**H. NEXT MEETING**

1. Study Session: December 29, 2021 at 10:30 AM
2. Monthly Board Meeting: January 10, 2021 at 4:30 PM

**I. ADJOURNMENT**