



Public Health
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Champaign-Urbana Public Health District

Public Hearing September 13, 2021

On Monday, November 8, 2021, the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held a Public Hearing via Zoom. The hearing was noticed timely with the media and the public invited to participate. Mr. Andy Quarnstrom, Chair, called the hearing to order at 4:30 PM. Upon roll call, the following board members were found to be present: Mr. Andy Quarnstrom, Chair, and Ms. Darlene Kloeppel, Secretary. Ms. Danielle Chynoweth was not present.

Public Participation

None

Andy Quarnstrom made a motion to close the public hearing at 4:30 PM. Darlene Kloeppel seconded the motion. Upon roll call vote, the following board members were found to be present: Andy Quarnstrom, and Darlene Kloeppel. With all present in favor, the motion carried.

Monthly Meeting

Immediately following, Mr. Andy Quarnstrom, Chair, called the Monthly Meeting to order at 4:30 PM. Upon roll call, the following board members were found to be present: Mr. Andy Quarnstrom, Chair, and Ms. Darlene Kloeppel, Secretary. Ms. Danielle Chynoweth was present at 4:36 PM.

Darlene Kloeppel made a motion to approve the meeting agenda. Andy Quarnstrom seconded the motion. Upon roll call vote, the following board members were found to be present: Andy Quarnstrom, and Darlene Kloeppel. With all present in favor, the motion carried.

Darlene Kloeppel made a motion to approve the minutes from the October 12, 2021 Monthly Meeting. Andy Quarnstrom seconded the motion. Upon roll call vote, the following board members were found to be present: Andy Quarnstrom, and Darlene Kloeppel. With all present in favor, the motion carried.

Public Participation

None

Correspondence

None

OLD BUSINESS

None

NEW BUSINESS

Ron Fields, Treasurer, reviewed the monthly treasurer's report with the Board of Health. Ron stated in his report that as of the end of September, being the third month of the Fiscal Year, showed cash-on-hand of \$ 6,445,719, with a total fund balance of \$6,788,557, representing 38% of expenditures for the year. At the end of the month, there was a surplus of \$ 361,234. The income statement for revenue was \$ 3,369,166, which is \$ 1,088,438 under the proposed annual budget. Expenditures were \$3,007,932, \$1,421,711 under budget for the YTD fiscal year, due mainly to Personnel and Benefits.

Darlene Kloeppele made a motion. Danielle Chynoweth seconded the motion to approve payment to the Board of Health appointee, Ron Fields, Treasurer, in the amount of \$465.00 for check request #2644. Upon roll call vote, the following board members were found to be present: Andy Quarnstrom, Darlene Kloeppele, and Danielle Chynoweth. With all present in favor, the motion carried.

Darlene Kloeppele made a motion. Danielle Chynoweth seconded the motion to adopt the Ordinance 2021-11-01; 2021 Tax Levy Ordinance Payable 2022. Upon roll call vote, the following board members were found to be present: Andy Quarnstrom, Darlene Kloeppele, and Danielle Chynoweth. With all present in favor, the motion carried.

Danielle Chynoweth made a motion. Darlene Kloeppele seconded the motion to ratify payment to McKesson Medical-Surgical for COVID-19 Vaccine Clinical Medical Supplies in the amount of \$5,369.02, check request #2635. Upon roll call vote, the following board members were found to be present: Andy Quarnstrom, Darlene Kloeppele, and Danielle Chynoweth. With all present in favor, the motion carried.

Danielle Chynoweth made a motion. Darlene Kloeppe seconded the motion to approve payment to Patterson Dental for Replacement Dental Pump in the amount of \$9,669.60. Upon roll call vote, the following board members were found to be present: Andy Quarnstrom, Darlene Kloeppe, and Danielle Chynoweth. With all present in favor, the motion carried.

Danielle Chynoweth made a motion. Darlene Kloeppe seconded the motion to approve the Rental and Maintenance Agreement between CUPHD and Lazars Edge for Xerox Machine Maintenance. Upon roll call vote, the following board members were found to be present: Andy Quarnstrom, Darlene Kloeppe, and Danielle Chynoweth. With all present in favor, the motion carried.

Danielle Chynoweth made a motion. Darlene Kloeppe seconded the motion to approve the FY22 Adolescent Health Program Between IDHP and CUPHD in the amount of \$105,082.38 for the period of July 1 2021 to June 30 2022. Upon roll call vote, the following board members were found to be present: Andy Quarnstrom, Darlene Kloeppe, and Danielle Chynoweth. With all present in favor, the motion carried.

Darlene Kloeppe made a motion. Danielle Chynoweth seconded the motion to approve the quote and payment to Surface 51 for the Media Campaign for FY22 Immunization Coverage Levels Grant in the amount of \$32,500.00. Upon roll call vote, the following board members were found to be present: Andy Quarnstrom, Darlene Kloeppe, and Danielle Chynoweth. With all present in favor, the motion carried.

Darlene Kloeppe made a motion and Danielle Chynoweth seconded the motion for the omnibus approval of the Subcontract Agreement between CUPHD and Cumberland County, and the Subcontract Agreement between CUPHD and Douglas County, both for the period of July 1, 2021 to June 30, 2022. Upon roll call vote, the following board members were found to be present: Andy Quarnstrom, Darlene Kloeppe, and Danielle Chynoweth. With all present in favor, the motion carried.

The Board discussed the Joint Jurisdiction Annual Health Permit for Mobile Food Establishments. Director of Environmental Health, Ms. Sarah Michaels, detailed the agreements purpose, explaining that it was meant to consolidate some of the requirements for mobile establishments.

Danielle Chynoweth made a motion. Darlene Kloeppe seconded the motion to approve the Agreement for the Joint Jurisdiction Annual Health Permit for Mobile Food Establishments. Upon roll call vote, the following board members were found to be present: Andy Quarnstrom, Darlene Kloeppe, and Danielle Chynoweth. With all present in favor, the motion carried.

There were no pending grant contracts for approval.

The next study session will be held on November 24, 2021 at 10:30 AM, if needed, and the next monthly meeting will be held December 13, 2021 at 4:30 PM. Meetings will be held virtually via Zoom.

With no further business to be discussed, Darlene Kloepfel made a motion and Danielle Chynoweth seconded the motion to approve adjourning the meeting at 5:04 PM. Upon roll call vote, the following board members were found to be present: Andy Quarnstrom, Darlene Kloepfel, and Danielle Chynoweth. With all present in favor, the motion carried.

Chair

Secretary