



Public Health
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Champaign-Urbana Public Health District

Public Hearing September 13, 2021

On Monday, September 13, 2021 the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held a Public Hearing via Zoom. The hearing was noticed timely with the media and the public invited to participate. Mr. Andy Quarnstrom, Chair, called the hearing to order at 4:30 PM. Upon roll call, the following board members were found to be present: Mr. Andy Quarnstrom, Chair, and Ms. Danielle Chynoweth. Ms. Darlene Kloepfel, Secretary, was not present.

Public Participation

None

Andy Quarnstrom made a motion to close the public hearing at 4:31 PM. Danielle Chynoweth seconded the motion. Upon roll call vote, the following board members were found to be present: Andy Quarnstrom, and Danielle Chynoweth. With all present in favor, the motion carried.

Monthly Meeting

Immediately following, Mr. Andy Quarnstrom, Chair, called the Monthly Meeting to order at 4:31 PM. Upon roll call, the following board members were found to be present: Mr. Andy Quarnstrom, Chair, and Ms. Danielle Chynoweth. Ms. Darlene Kloepfel, Secretary, was present at 4:36 PM.

Danielle Chynoweth made a motion to approve the meeting agenda. Andy Quarnstrom seconded the motion. Upon roll call vote, the following board members were found to be present: Andy Quarnstrom, and Danielle Chynoweth. With all present in favor, the motion carried.

Danielle Chynoweth made a motion to approve the minutes from the August 9, 2021 Monthly Meeting. Andy Quarnstrom seconded the motion. Upon roll call vote, the following board members were found to be present: Andy Quarnstrom, and Danielle Chynoweth. With all present in favor, the motion carried.

Public Participation

None

Correspondence

None

OLD BUSINESS

None

NEW BUSINESS

Ron Fields, Treasurer, reviewed the monthly treasurer's report with the Board of Health. Ron stated in his report that as of the end of July, being the first month of the Fiscal Year, showed cash-on-hand of \$6,635,731.00, with a total fund balance of just over \$6,400,000.00, representing 36% of expenditures for the year. At the end of the month, there was a surplus of \$20,851. The income statement for revenue was \$1,008,196.00, which is \$615,000.00 under the proposed annual budget. Expenditures were \$987,345.00.

Danielle Chynoweth made a motion and Andy Quarnstrom seconded the motion to approve payment to the Board of Health appointee, Ron Fields, Treasurer, in the amount of \$460.00 for check request #2290. Upon roll call vote, the following board members were found to be present: Andy Quarnstrom, and Danielle Chynoweth. With all present in favor, the motion carried.

Danielle Chynoweth made a motion and Andy Quarnstrom seconded the motion to ratify the correction of a misprint in August 9, 2021 agenda item for board approved payment to the Board of Health appointee, Ruth Wyman, Attorney, check request #2089 for \$625.00. The correction made to amend the record to reflect the actual payment made for the invoice period of 6/17/21 – 6/23/21 in the amount of \$50.00. Upon roll call vote, the following board members were found to be present: Andy Quarnstrom, and Danielle Chynoweth. With all present in favor, the motion carried.

Danielle Chynoweth made a motion and Andy Quarnstrom seconded the motion to ratify the board approval of check request #2194 payable to Ruth Wyman in the amount of \$875.00. Upon roll call vote, the following board members were found to be present: Andy Quarnstrom, Darlene Kloeppel, and Danielle Chynoweth. With all present in favor, the motion carried.

Danielle Chynoweth made a motion and Andy Quarnstrom seconded the motion to approve a refund of unused grant funds for FY2021 to the Illinois State Board of Education in the amount of \$246,856.00, Check Request # 2176. Finance Director Amanda Knight provided a brief explanation regarding the return of grant funds provided to Maternal and Child Health for Early Beginnings program. CUPHD returns the unused funds at the end of the year. Danielle Chynoweth asked that Julie Pryde provide her further details. Upon roll call vote, the following board members were found to be present: Andy Quarnstrom, Darlene Kloeppel, and Danielle Chynoweth. With all present in favor, the motion carried

Danielle Chynoweth made a motion and Andy Quarnstrom seconded the motion to place the monthly credit card statement on file. Upon roll call vote, the following board members were found to be present: Andy Quarnstrom, Darlene Kloeppel, and Danielle Chynoweth. With all present in favor, the motion carried.

Danielle Chynoweth made a motion and Darlene Kloeppel seconded the motion to adopt the FY2022 Budget and Appropriation Ordinance 2021-09-01. Upon roll call vote, the following board members were found to be present: Andy Quarnstrom, Darlene Kloeppel, and Danielle Chynoweth. With all present in favor, the motion carried.

Danielle Chynoweth made a motion and Andy Quarnstrom seconded the motion to approve the lease amendment between CUPHD and the University of Illinois for Unit #13 Nutrition Education Program to extend the Term of Lease for the period of January 1, 2022 to December 31, 2022. Upon roll call vote, the following board members were found to be present: Andy Quarnstrom, Darlene Kloeppel, and Danielle Chynoweth. With all present in favor, the motion carried.

Darlene Kloeppel made a motion and Danielle Chynoweth seconded the motion to approve the Addendum to the Lease Agreement between CUPHD and Community Health Partnership of Illinois. Upon roll call vote, the following board members were found to be present: Andy Quarnstrom, Darlene Kloeppel, and Danielle Chynoweth. With all present in favor, the motion carried.

Director of HR Patricia Robinson provided a brief summary of the CUPHD Competitive Bidding Packet for contract projects. The board would like to pursue this draft further, with the intention of hosting a study session with local leadership in the near future.

Danielle Chynoweth made a motion and Andy Quarnstrom seconded the motion to table further discussion of the Competitive Bidding Packet for a future study session. Upon roll call vote, the following board members were found to be present: Andy Quarnstrom, Darlene Kloeppel, and Danielle Chynoweth. With all present in favor, the motion carried.

There were no pending grant contracts for approval.

The next study session will be held on September 29, 2021 at 10:30 AM, if needed, and the next monthly meeting will be held October 11, 2021 at 4:30 PM. Meetings will be held virtually via Zoom.

With no further business to be discussed, Danielle Chynoweth made a motion and Darlene Kloepfel seconded the motion to approve adjourning the meeting at 5:02 PM. Upon roll call vote, the following board members were found to be present: Andy Quarnstrom, Darlene Kloepfel, and Danielle Chynoweth. With all present in favor, the motion carried.

Chair

Secretary