



**Public Health**  
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**Champaign-Urbana Public Health District**

**BOARD OF HEALTH  
Study Session  
May 26, 2021**

On May 26, 2021, the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held an electronic Study Session via Zoom. Mr. Andy Quarnstrom called the meeting to order at 10:34 AM. Upon roll call, the following board members were found to be present: Mr. Andy Quarnstrom, Chair, and Ms. Darlene Kloeppel, Secretary. Ms. Danielle Chynoweth was absent.

Public Participation – None

Old Business – None

Ms. Sarah Michaels addressed the Board regarding delinquent health permit fees for CUPHD and Champaign County. There are currently 43 food establishments in Champaign-Urbana that have not submitted applications or fees and 14 in the county. Ms. Michaels is holding an administrative meeting for those establishments on May 27, 2021 at 10:00 AM. Most of the outstanding food establishments are a category 2 with a \$300 permit fee plus any applicable city fees. The District has previously waived fees due to the COVID pandemic. The Board agrees that permits need to be on file in order for continued operation. The District will move forward after the administrative meeting with either closing or suspending permits until a payment is made or a payment plan has been established.

The next Monthly Meeting will be held June 14, 2021 at 4:30 PM and the next Study Session will be held June 30, 2021 at 10:30 AM.

With no further business to be discussed, Ms. Darlene Kloeppel made a motion to adjourn the Study Session. Mr. Andy Quarnstrom seconded the motion. Upon roll call, all Board members were in favor. The meeting was adjourned at 10:40 AM.

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Chair

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Secretary