



Public Health
Prevent. Promote. Protect.

Champaign-Urbana Public Health District

**Monthly Meeting
May 10, 2021**

On May 10, 2021 the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held a public meeting via Zoom. The meeting was noticed timely with the media and the public invited to participate.

Upon roll call, the following board members were found to be present: Ms. Darlene Kloepfel, Secretary, and Ms. Danielle Chynoweth. Mr. Andy Quarnstrom, Chair, was not present.

Danielle Chynoweth made a motion to approve the meeting agenda. Darlene Kloepfel seconded the motion. Upon roll call vote, the following board members were found to be present: Darlene Kloepfel and Danielle Chynoweth. With all present in favor, the motion carried.

Danielle Chynoweth made a motion to approve the minutes from the April 12, 2021 monthly meeting. Darlene Kloepfel seconded the motion. Upon roll call vote, the following board members were found to be present: Darlene Kloepfel and Danielle Chynoweth. With all present in favor, the motion carried.

Public Participation:

Danielle Chynoweth made a motion and Darlene Kloepfel seconded the motion to amend the agenda to add fiscal audit report by Luke Sparks, Kemper CPA Group. Upon roll call vote, the following board members were found to be present: Darlene Kloepfel and Danielle Chynoweth. With all present in favor, the motion carried. Mr. Sparks reviewed the annual audit report with the Board of Health.

Correspondence:

Julie Pryde updated the board on FDA's approval on this date of Pfizer COVID-19 vaccination for use on children 12 years and up.

OLD BUSINESS

None

NEW BUSINESS

Ron Fields, Treasurer, reviewed the monthly treasurer's report with the Board of Health. Danielle Chynoweth made a motion and Darlene Kloeppel seconded the motion to place the report on file. Upon roll call vote, the following board members were found to be present: Darlene Kloeppel and Danielle Chynoweth. With all present in favor, the motion carried.

Danielle Chynoweth made a motion and Darlene Kloeppel seconded the motion to approve payment to the Board of Health appointee, Ron Fields, Treasurer, in the amount of \$404.98 for check request #1437. Upon roll call vote, the following board members were found to be present: Darlene Kloeppel and Danielle Chynoweth. With all present in favor, the motion carried.

Danielle Chynoweth made a motion and Darlene Kloeppel seconded the motion to approve payment to the Board of Health appointee, Ruth Wyman, Attorney, in the amount of \$1,050.20 for check request #1418. Upon roll call vote, the following board members were found to be present: Darlene Kloeppel and Danielle Chynoweth. With all present in favor, the motion carried.

Danielle Chynoweth made a motion and Darlene Kloeppel seconded the motion to place the monthly credit card statement on file. Upon roll call vote, the following board members were found to be present: Darlene Kloeppel and Danielle Chynoweth. With all present in favor, the motion carried.

Derrius Carter, Chair of the CUPHD Equity Council presented a proposal to raise all employees to a minimum of \$15.00 hourly rate of pay.

Danielle Chynoweth made a motion and Darlene Kloeppel seconded the motion to approve raising all CUPHD employees to a minimum of \$15.00 hourly rate of pay. Upon roll call vote, the following board members were found to be present: Darlene Kloeppel and Danielle Chynoweth. With all present in favor, the motion carried.

Darlene Kloeppel stated for the record that because she works for Champaign County she wanted to be transparent that the CURE funds being transferred between CUPHD and Champaign County were going to be used to offset County COVID-19 expenses. She stated she would have abstained from voting if it weren't necessary due to the absence of the third board member. Danielle Chynoweth made a motion and Darlene Kloeppel seconded the motion to approve the intergovernmental agreement between CUPHD and Champaign County for an immediate allotment transfer of unused local CURE funds for the period of March 1, 2020 through December 30, 2020 in the amount of \$36,411.29. Upon roll call vote, the following board members were found to be present: Darlene Kloeppel and Danielle Chynoweth. With all present in favor, the motion carried.

Danielle Chynoweth made a motion and Darlene Kloepfel seconded the motion to approve the intergovernmental agreement between CUPHD and the Board of Trustees of the University of Illinois for the *Culex* Mosquito Prevention Program. Upon roll call vote, the following board members were found to be present: Darlene Kloepfel and Danielle Chynoweth. With all present in favor, the motion carried.

Danielle Chynoweth made a motion and Darlene Kloepfel seconded the motion to approve the Segregation of Duties Policy – 9200.01.07. Upon roll call vote, the following board members were found to be present: Darlene Kloepfel and Danielle Chynoweth. With all present in favor, the motion carried.

The following agenda items were approved by an omnibus motion made by Danielle Chynoweth and seconded by Darlene Kloepfel:

- Approval of lease agreement between CUPHD and East Central Illinois Refugee Mutual Assistance Center (ECIRMAC) for office space at 201 W. Kenyon Road, Suite 4D, Champaign for the time period of August 1, 2021 to July 31, 2022 with rent in the amount of \$900.00 per month.
- Approval of lease agreement between CUPHD and Immigrant Services of Champaign Urbana (ISCU) for office space at 201 W. Kenyon Road, Suite 1, Champaign for the time period of August 1, 2021 to July 31, 2022 with rent in the amount of \$250.00 per month.
- Approval of rental agreement between CUPHD and Ellen McCullough for office space at 223 E. Mulberry Street, Watseka for the time period of July 1, 2021 to June 30, 2022 in the amount of \$1,950.00 per month.

Upon roll call vote, the following board members were found to be present: Darlene Kloepfel and Danielle Chynoweth. With all present in favor, the motion carried.

Danielle Chynoweth made a motion and Darlene Kloepfel seconded the motion to approve invoice payable to Baskis Construction, Inc. for basement remodel doors and windows in the amount of \$91,473.00 - check request #1456. Upon roll call vote, the following board members were found to be present: Darlene Kloepfel and Danielle Chynoweth. With all present in favor, the motion carried.

Danielle Chynoweth made a motion and Darlene Kloepfel seconded the motion to approve the ratification of invoice payable to Adapt Pharma for Narcan Nasal Spray in the amount of \$135,000.00. Upon roll call vote, the following board members were found to be present: Darlene Kloepfel and Danielle Chynoweth. With all present in favor, the motion carried.

Danielle Chynoweth made a motion and Darlene Kloepfel seconded the motion to approve the Dental Hygienist II job description. Upon roll call vote, the following board

members were found to be present: Darlene Kloeppel and Danielle Chynoweth. With all present in favor, the motion carried.

Danielle Chynoweth made a motion and Darlene Kloeppel seconded the motion to approve Julie Pryde, Administrator, to sign the agreement between CUPHD and IDPH for the FY21 ITFC Program in the amount of \$99,597.48. Upon roll call vote, the following board members were found to be present: Darlene Kloeppel and Danielle Chynoweth. With all present in favor, the motion carried.

The next study session will be held on May 26, 2021 at 10:30 a.m.

The next monthly meeting will be held on June 14, 2021 at 4:30 p.m.

With no further business to be discussed, Danielle Chynoweth made a motion and Darlene Kloeppel seconded the motion to approve adjourning the meeting at 5:14 p.m. Upon roll call vote, the following board members were found to be present: Darlene Kloeppel and Danielle Chynoweth. With all present in favor, the motion carried.

Chair

Secretary