



Public Health
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Champaign-Urbana Public Health District

**BOARD OF HEALTH
Study Session
February 24, 2021**

On February 24, 2021, the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held an electronic Study Session via Zoom. Ms. Danielle Chynoweth called the meeting to order at 10:36 AM. Upon roll call, the following board members were found to be present: Ms. Danielle Chynoweth, Chair, and Mr. Andy Quarnstrom, Secretary. Ms. Darlene Kloeppel was in attendance at 10:59 AM.

Public Participation – None

Old Business – None

Mr. Jim Roberts held a discussion regarding billing questions for the Annual Permit Renewal for April 2021 and provided a memorandum recapping changes previously made due to COVID-19.

Approximately 25 food establishments have not completed their annual renewal applications and/or paid in full the reduced fee for FY2020. Mr. Roberts proposed sending two sets of invoices, one for balance due FY2020 and one for FY2021 annual renewal. The Board of Health was in favor of proceeding with two separate invoices.

Mr. Roberts noted that as of January 1, 2021, there were 885 food establishments in the District which is 19 less than the previous year. In addition, Champaign County has one additional food establishment from the previous year.

The Board of Health is in favor of accommodating late fees as well as waiving reinstatement fees at this time due to the pandemic. Food establishments need to contact the District if they have faced a hardship. This will be reviewed again around May 1, 2021 to determine actions going forward.

Food establishments that have not paid their fees for FY2020 will not receive a permit for FY2021 if they only pay for FY2021.

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The next monthly meeting will be held March 8, 2021 at 4:30 PM and the next study session will be held March 31, 2021 at 10:30 AM.

Additional discussion included updates from Julie Pryde, CUPHD Administrator. CUPHD is currently waiting on the number of first doses they will receive for the following week; a clinic for the deaf community has been planned and will occur at CUPHD providing vaccinations to about 50 individuals; CUPHD will be at the iHotel until March 12th and then will focus on outreach with the other healthcare partners hosting clinics to provide first and second doses.

Ms. Ruth Wyman, District Attorney, is researching a non-discretionary fine structure for food establishments and for non-food establishments that are violating a CUPHD ordinance in regards to face coverings. The goal is to provide businesses and organizations a tool for non-compliant shoppers as well as a tool for shoppers encountering non-compliant businesses. Ms. Wyman will provide an update at the next Board of Health meeting.

With no further business to be discussed, the Study Session was adjourned at 11:14 AM.

Chair

Secretary