



**Public Health**  
Prevent. Promote. Protect.

---

**Champaign-Urbana Public Health District**

**Board of Health Monthly Meeting  
February 8, 2021**

Ms. Danielle Chynoweth, Chair, called the meeting to order at 4:30 p.m. Upon roll call, the following board members were found to be present: Ms. Danielle Chynoweth, Chair, Mr. Andy Quarnstrom, Secretary, and Ms. Darlene Kloeppel.

Mr. Andy Quarnstrom made a motion to approve the meeting agenda. Ms. Darlene Kloeppel seconded the motion. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth, Mr. Andy Quarnstrom, and Ms. Darlene Kloeppel. With all present in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve minutes from the January 11, 2021 monthly meeting. Ms. Darlene Kloeppel seconded the motion. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth, Mr. Andy Quarnstrom and Ms. Darlene Kloeppel. With all present in favor, the motion carried.

**Public Participation:**

**None**

**Correspondence**

Ms. Julie Pryde reported that the COVID B117 strain is in Champaign County and that CUPHD is working on a campaign to educate the public that masks and social distancing are still very important. She also reported that COVID-19 vaccinations are opening up to anyone 65 or older in the next week.

Mr. Andy Quarnstrom stated that public health should be applauded for doing such a great job.

**OLD BUSINESS**

**None**

## **NEW BUSINESS**

In the absence of Mr. Ron Fields, Treasurer, Amanda Knight, Director of Finance, reviewed the monthly treasurer's report with the Board of Health. Ms. Darlene Kloeppel made a motion and Mr. Andy Quarnstrom seconded the motion to place the report on file. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth, Mr. Andy Quarnstrom and Ms. Darlene Kloeppel. With all present in favor, the motion carried.

Mr. Andy Quarnstrom made a motion and Ms. Darlene Kloeppel seconded the motion to approve payment to Board of Health appointee, Mr. Ron Fields, Treasurer, in the amount of \$630.00. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth, Mr. Andy Quarnstrom and Ms. Darlene Kloeppel. With all present in favor, the motion carried.

Mr. Andy Quarnstrom made a motion and Ms. Darlene Kloeppel seconded the motion to approve payment to the Board of Health appointee, Attorney, Ruth Wyman in the amount of \$13,925.00. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth, Mr. Andy Quarnstrom and Ms. Darlene Kloeppel. With all present in favor, the motion carried.

The monthly credit card statement was in the board packet for review.

Mr. Andy Quarnstrom made a motion and Ms. Darlene Kloeppel seconded the motion to approve the ratification of police service estimate from the City of Champaign in the amount of \$9,935.91. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth, Mr. Andy Quarnstrom and Ms. Darlene Kloeppel. With all present in favor, the motion carried.

Ms. Darlene Kloeppel made a motion and Mr. Andy Quarnstrom seconded the motion to approve the commercial lease agreement between The McKinley Foundation at the University of Illinois and CUPHD for building space located at 809 S. Fifth Street, Champaign, Illinois for the time period of January 1-December 31, 2021 in the amount of \$206.00 per month/\$2,472.00 per year. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth, Mr. Andy Quarnstrom and Ms. Darlene Kloeppel. With all present in favor, the motion carried.

Mr. Andy Quarnstrom made a motion and Ms. Darlene Kloeppel seconded the motion to approve the Comfort Suites invoice in the amount of \$29,122.91. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth, Mr. Kyle Patterson and Ms. Darlene Kloeppel. With all present in favor, the motion carried.

Discussion of fine structure for non-compliant food establishments: Jim Roberts voiced his concern over lack of financial disincentives for food establishments who are not in compliance. Ms. Danielle Chynoweth stated the Board would like input from Ms. Ruth Wyman, legal counsel, on next steps. It was agreed that Ms. Wyman will work on

putting together a draft of a non-discretionary fine structure for review at the next board meeting that will start with an education component and escalate to a monetary fine if compliance is not achieved. Mr. Roberts would also like this fine structure to be extended to non-compliant, non-food establishments that are violating a CUPHD ordinance such as the face covering/gathering size ordinance passed in August 2020.

Discussion regarding construction contracts and the selection of contractors: Mr. Andy Quarnstrom asked for this topic to be added to the meeting agenda as he was hoping to see a preferred list of contractors established with union contractors being placed on the preferred list. Ms. Danielle Chynoweth stated she would also like to see minority contractors on the priority list. Ms. Darlene Kloeppel stated that the City of Champaign has started a priority list and Rachel Joy would be a good resource. The Board asked Julie Pryde to have her staff work on this and report back to the Board.

Mr. Andy Quarnstrom made a motion and Ms. Darlene Kloeppel seconded the motion to approve the United Way of Champaign County (Requisition #676) for County Subrecipient Services in December 2020 in the amount of \$63,640.00; to approve the United Way of Champaign County (Requisition #675) for District Subrecipient Services in December 2020 in the amount of \$63,640.00; and the United Way of Champaign County (Requisition #750) for 2021 membership dues in the amount of \$5,000.00. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth, Mr. Andy Quarnstrom and Ms. Darlene Kloeppel. With all present in favor, the motion carried.

Mr. Andy Quarnstrom made a motion and Ms. Darlene Kloeppel seconded the motion to approve the 8655 Reporting Agent Authorization Form. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth, Mr. Andy Quarnstrom and Ms. Darlene Kloeppel. With all present in favor, the motion carried.

There were no pending grant contracts for the Administrator to sign.

The next study session will be held on February 24, 2021 at 10:30 a.m. The next monthly meeting will be held on March 8, 2021 at 4:30 p.m.

With no further business to be discussed, Mr. Andy Quarnstrom made a motion and Ms. Darlene Kloeppel seconded the motion to approve adjourning the meeting at 5:07 p.m. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth, Mr. Andy Quarnstrom and Ms. Darlene Kloeppel. With all present in favor, the motion carried.

---

Chair

---

Secretary