



Public Health
Prevent. Promote. Protect.

Champaign-Urbana Public Health District

**BOARD OF HEALTH
Monthly Meeting
October 14, 2020**

On October 14, 2020 the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held its monthly meeting via Zoom. The meeting was noticed timely with the media and public participation was invited.

Ms. Danielle Chynoweth, Chair, called the meeting to order at 4:30 p.m. Upon roll call, the following board members were found to be present: Ms. Danielle Chynoweth, Chair and Mr. Andy Quarnstrom, Secretary. Mr. Giraldo Rosales was not present.

Mr. Andy Quarnstrom made a motion to approve the meeting agenda. Mr. Danielle Chynoweth seconded the motion. Upon roll call vote the following board members were found to be present: Ms. Danielle Chynoweth and Mr. Andy Quarnstrom. Mr. Giraldo Rosales was not present. With all present in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve minutes from the September 14, 2020 meeting. Ms. Danielle Chynoweth seconded the motion. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth and Mr. Andy Quarnstrom. Mr. Giraldo Rosales was not present. With all present in favor, the motion carried.

Public Participation – None

Ms. Julie Pryde, Public Health Administrator, reported that the Anti-Racism Resolution will be presented at the November 9, 2020 Board of Health meeting. Ms. Danielle Chynoweth asked Ms. Pryde to work with her to come up with a meaningful way to present the Resolution.

OLD BUSINESS

None

NEW BUSINESS

Mr. Ron Fields, Treasurer, reviewed the monthly treasurer's report with the Board of Health. Mr. Andy Quarnstrom made a motion and Ms. Danielle Chynoweth seconded the motion to place the report on file. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth and Mr. Andy Quarnstrom. Mr. Giraldo Rosales was not present. With all present in favor, the motion carried.

Mr. Andy Quarnstrom made a motion and Ms. Danielle Chynoweth seconded the motion to approve payment to Board of Health appointee, Mr. Ron Fields, Treasurer, in the amount of \$630.00. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth and Mr. Andy Quarnstrom. Mr. Giraldo Rosales was not present. With all present in favor, the motion carried.

The monthly credit card statement was in the board packet for review.

Mr. Andy Quarnstrom made a motion and Ms. Danielle Chynoweth seconded the motion to approve payment to Fred Grosser, Attorney, in the amount of \$125.00. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth and Mr. Andy Quarnstrom. Mr. Giraldo Rosales was not present. With all present in favor, the motion carried.

Mr. Andy Quarnstrom made a motion and Ms. Danielle Chynoweth seconded the motion to approve invoices #cuphd202008.1 and #cuphd202009.1 payable to Ross McNeil for paralegal services in the amount of \$3,840.00. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth and Mr. Andy Quarnstrom. Mr. Giraldo Rosales was not present. With all present in favor, the motion carried.

Mr. Andy Quarnstrom made a motion and Ms. Danielle Chynoweth seconded the motion to approve a check request payable to the City of Urbana for the reimbursement of Urbana license fees in the amount of \$9,245.25. Upon roll call vote the following board members were found to be present: Ms. Danielle Chynoweth and Mr. Andy Quarnstrom. Mr. Giraldo Rosales was not present. With all present in favor, the motion carried.

Mr. Andy Quarnstrom made a motion and Ms. Danielle Chynoweth seconded the motion to approve the ratification of Houck Transit advertising agreement and purchase order for Vermillion County 2020 Census in the amount of \$8,555.00 with the request

that CUPHD staff attempt to negotiate costs on a prorated basis for reduction in time of the census. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth, and Mr. Andy Quarnstrom. Mr. Giraldo Rosales was not present. With all present in favor, the motion carried.

Mr. Andy Quarnstrom made a motion and Ms. Danielle Chynoweth seconded the motion to approve invoice payable to Baskis Construction, Inc., for the Intake Demolition and Remodel in the amount of \$32,975.00. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth and Mr. Andy Quarnstrom. Mr. Giraldo Rosales was not present. With all present in favor, the motion carried.

The Investment Committee Quarterly Meeting updates were placed on file with Board approval.

Mr. Andy Quarnstrom made a motion and Ms. Danielle Chynoweth seconded the motion to approve the Truth in Taxation Resolution 2020-10-01. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth and Mr. Andy Quarnstrom. Mr. Giraldo Rosales was not present. With all present in favor, the motion carried.

Mr. Andy Quarnstrom made a motion and Ms. Danielle Chynoweth seconded the motion to approve the subscription and service agreement with Curve Dental to move dental electronic medical records to a cloud-based service in the amount of \$1,445.00 which includes a one-time fee for implementation and training in the amount of \$695.00, plus subscription costs for two dentists for a total amount of \$750.00 per month. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth and Mr. Andy Quarnstrom. Mr. Giraldo Rosales was not present. With all present in favor, the motion carried.

Mr. Andy Quarnstrom made a motion and Ms. Danielle Chynoweth seconded the motion to approve the lease agreement between CUPHD and the Board of Trustees of the University of Illinois for Extension – Unit 13 Nutrition Education Program office space located at 201 W. Kenyon Rd. in Champaign for the time period of January 1 – December 31, 2021 in the amount of \$4,547.10 per month/\$54,565.20 annually. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth and Mr. Andy Quarnstrom. Mr. Giraldo Rosales was not present. With all present in favor, the motion carried.

Mr. Andy Quarnstrom made a motion and Ms. Danielle Chynoweth seconded the motion to approve the agreement between CUPHD and the Board of Trustees of the University of Illinois on behalf of the Department of Pathobiology for services through June 30, 2021 not to exceed the amount of \$10,800.00. Upon roll call vote, the

following board members were found to be present: Ms. Danielle Chynoweth and Mr. Andy Quarnstrom. Mr. Giraldo Rosales was not present. With all present in favor, the motion carried.

Mr. Andy Quarnstrom made a motion and Ms. Danielle Chynoweth seconded the motion to approve subcontract agreement between CUPHD and Don Moyer Boys and Girls Club for services related to COVID-19 for the time period of October 15, 2020 – December 31, 2021 not to exceed the amount of \$8,000.00. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth and Mr. Andy Quarnstrom. Mr. Giraldo Rosales was not present. With all present in favor, the motion carried.

Mr. Andy Quarnstrom made a motion and Ms. Danielle Chynoweth seconded the motion to ratify the agreement with Effectv for Census 2020 schedule addition for October 6-30, 2020 in the amount of \$7,000.00 with the request that CUPHD staff attempt to negotiate costs on a prorated basis for reduction in time of the census. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth and Mr. Andy Quarnstrom. Mr. Giraldo Rosales was not present. With all present in favor, the motion carried.

Mr. Andy Quarnstrom made a motion and Ms. Danielle Chynoweth seconded the motion to ratify the agreement and additional Census 2020 advertising with Mesmerize for CUMTD ads in the amount of \$2,810.00 with the request that CUPHD staff attempt to negotiate costs on a prorated basis for reduction in time of the census. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth and Mr. Andy Quarnstrom. Mr. Giraldo Rosales was not present. With all present in favor, the motion carried.

Mr. Andy Quarnstrom made a motion and Ms. Danielle Chynoweth seconded the motion to approve the Employee Assistance Program Agreement between CUPHD and Carle Physician Group effective October 1, 2020. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth and Mr. Andy Quarnstrom. Mr. Giraldo Rosales was not present. With all present in favor, the motion carried.

Mr. Andy Quarnstrom made a motion and Ms. Danielle Chynoweth seconded the motion to approve the 2021 Holiday schedule. The Board took this opportunity to change the name of the holiday formerly known as Columbus Day to Indigenous Peoples' Day. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth and Mr. Andy Quarnstrom. Mr. Giraldo Rosales was not present. With all present in favor, the motion carried.

Mr. Andy Quarnstrom made a motion and Ms. Danielle Chynoweth seconded the motion to approve the Professional Healthcare Services Agreement between CUPHD and the Board of Trustees of the University of Illinois on behalf of the University of Illinois at Chicago UI Health Reference Laboratory. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth and Mr. Andy Quarnstrom. Mr. Giraldo Rosales was not present. With all present in favor, the motion carried.

Mr. Andy Quarnstrom made a motion and Ms. Danielle Chynoweth seconded the motion to approve invoice payable to the University of Illinois for Uniform Inspection Program in the amount of \$6,191.48. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth and Mr. Andy Quarnstrom. Mr. Giraldo Rosales was not present. With all present in favor, the motion carried.

Mr. Andy Quarnstrom made a motion and Ms. Danielle Chynoweth seconded the motion to approve the service agreement between CUPHD and MedPro for waste disposal services in the amounts of \$210.00 per month for the CUPHD Champaign Office and \$120.17 per month for the CUPHD Rantoul office. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth and Mr. Andy Quarnstrom. Mr. Giraldo Rosales was not present. With all present in favor, the motion carried.

Mr. Andy Quarnstrom made a motion and Ms. Danielle Chynoweth seconded the motion to approve the DocuSign Master Services Agreement. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth and Mr. Andy Quarnstrom. Mr. Giraldo Rosales was not present. With all present in favor, the motion carried.

Mr. Andy Quarnstrom made a motion and Ms. Danielle Chynoweth seconded the motion to ratify the proposal by Carlton Bruett Design, LLC for Flu/COVID-19 campaign graphic design and related services in the amount of \$10,500.00. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth and Mr. Andy Quarnstrom. Mr. Giraldo Rosales was not present. With all present in favor, the motion carried.

Mr. Andy Quarnstrom made a motion and Ms. Danielle Chynoweth seconded the motion to ratify the agreement between CUPHD and Adams Outdoor Advertising for Flu/COVID-19 campaign in the amount of \$8,450.00. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth and Mr. Andy Quarnstrom. Mr. Giraldo Rosales was not present. With all present in favor, the motion carried.

Mr. Andy Quarnstrom made a motion and Ms. Danielle Chynoweth seconded the motion to approve invoice payable to MSA Professional Services, Inc. for new basement clinic HVAC design in the amount of \$8,475.50. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth and Mr. Andy Quarnstrom. Mr. Giraldo Rosales was not present. With all present in favor, the motion carried.

Mr. Andy Quarnstrom made a motion and Ms. Danielle Chynoweth seconded the motion to approve the Educational Affiliation Agreement between CUPHD and the Board of Trustees of Southern Illinois University. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth and Mr. Andy Quarnstrom. Mr. Giraldo Rosales was not present. With all present in favor, the motion carried.

Mr. Andy Quarnstrom made a motion and Ms. Danielle Chynoweth seconded the motion to approve the Professional Services Engagement between CUPHD and Kronos SaaShr, Inc. for payroll and HR information systems. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth and Mr. Andy Quarnstrom. Mr. Giraldo Rosales was not present. With all present in favor, the motion carried.

Mr. Andy Quarnstrom made a motion and Ms. Danielle Chynoweth seconded the motion to approve the Subcontract Agreement between CUPHD and Champaign County Regional Planning Commission for an Extension of 2020 Census Outreach through October 30, 2020. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth and Mr. Andy Quarnstrom. Mr. Giraldo Rosales was not present. With all present in favor, the motion carried.

Mr. Andy Quarnstrom made a motion and Ms. Danielle Chynoweth seconded the motion to approve check requests for Census 2020 July Subrecipient expenses payable to the YMCA of the University of Illinois in the amount of \$11,410.12 and Champaign County Regional Planning in the amount of \$7,583.53. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth and Mr. Andy Quarnstrom. Mr. Giraldo Rosales was not present. With all present in favor, the motion carried.

Mr. Andy Quarnstrom made a motion and Ms. Danielle Chynoweth seconded the motion to approve check requests for Census 2020 August Subrecipient expenses payable to YMCA of the University of Illinois in the amount of \$19,682.27, Champaign County Regional Planning Commission in the amount of \$12,466.17 and City of Urbana in the amount of \$5,510.37. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth and Mr. Andy Quarnstrom. Mr. Giraldo Rosales was not present. With all present in favor, the motion carried.

Mr. Andy Quarnstrom made a motion and Ms. Danielle Chynoweth seconded the motion to approve subcontract agreements between CUPHD and Clark County Health Department, Coles County Health Department, Cumberland County Health Department, Douglas County Health Department, Edgar County Health Department, Ford County Health Department, and Vermilion County Health Department for Opiate Overdose Reversal Training Activities. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth and Mr. Andy Quarnstrom. Mr. Giraldo Rosales was not present. With all present in favor, the motion carried.

Mr. Andy Quarnstrom made a motion and Ms. Danielle Chynoweth seconded the motion to approve the Administrator to sign the grant contract between CUPHD & IEMA for Radon Assessment in Champaign County in the amount of \$8,600.00 for October 1, 2020 – September 30, 2021.

The next study session will be held on October 28, 2020 at 10:30 a.m. The next monthly meeting will be held on November 9, 2020 at 4:30 p.m.

With no further business to be discussed, Mr. Andy Quarnstrom made a motion and Ms. Danielle Chynoweth seconded the motion to approve adjourning the meeting at 5:47 p.m. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth and Mr. Andy Quarnstrom. Mr. Giraldo Rosales was not present. With all present in favor, the motion carried.

Chair

Secretary