



Public Health
Prevent. Promote. Protect.

Champaign-Urbana Public Health District

**BOARD OF HEALTH
Monthly Meeting
July 13, 2020**

On July 13, 2020 the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held its monthly meeting via Zoom. The meeting was noticed timely with the media and public participation was invited.

Ms. Danielle Chynoweth, Chair, called the meeting to order at 4:30 p.m. Upon roll call, the following board members were found to be present: Ms. Danielle Chynoweth, Chair, Mr. Andy Quarnstrom, Secretary, and Mr. Giraldo Rosales.

Mr. Giraldo Rosales made a motion to approve the meeting agenda. Mr. Andy Quarnstrom seconded the motion. With all in favor the motion carried.

Mr. Andy Quarnstrom made a motion to approve minutes from previous meetings. Mr. Giraldo Rosales seconded the motion. With all in favor the motion carried.

Public Participation – None

Ms. Julie Pryde, Public Health Administrator, updated the Board of Health on the current status of COVID-19 in Champaign County. Ms. Pryde reported that CUPHD is working with various minority groups in Champaign-Urbana to ensure minority groups are fully informed. Ms. Pryde reporting that there are on-going community discussions regarding schools opening in August.

OLD BUSINESS

Mr. Andy Quarnstrom made a motion and Mr. Giraldo Rosales seconded the motion to keep food establishment health permit renewal fees the same for FY21; to prorate the annual permit fee to a 9-month period carving out the 3-month state-at-home order period; and to look into CUPHD's business interruption insurance to offset the loss in fees.

Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth, Chair, Mr. Andy Quarnstrom, Secretary, and Mr. Giraldo Rosales. With all in favor, the motion carried.

NEW BUSINESS

Mr. Ron Fields, Treasurer, reviewed the monthly treasurer's report with the Board of Health. Mr. Andy Quarnstrom made a motion and Mr. Giraldo Rosales seconded the motion to place the report on file. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth, Chair, Mr. Andy Quarnstrom, Secretary, and Mr. Giraldo Rosales. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion and Mr. Andy Quarnstrom seconded the motion to approve payments to Board of Health appointees, Mr. Fred Grosser, Attorney, in the amount of \$1,525.00 and Mr. Ron Fields, Treasurer, in the amount of \$555.00. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth, Chair, Mr. Andy Quarnstrom, Secretary, and Mr. Giraldo Rosales. With all in favor, the motion carried.

The monthly credit card statement was in the board packet for review.

Mr. Giraldo Rosales made a motion and Mr. Andy Quarnstrom seconded the motion to approve Invoice #cuphd202006.1 in the amount of \$80.00 for paralegal services. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth, Chair, Mr. Andy Quarnstrom, Secretary, and Mr. Giraldo Rosales. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion and Mr. Andy Quarnstrom seconded the motion to approve the bid from Baskis Construction, Inc. for intake selective demolition and repair in the amount of \$30,444.00. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth, Chair, Mr. Andy Quarnstrom, Secretary, and Mr. Giraldo Rosales. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion and Mr. Andy Quarnstrom seconded the motion to approve the addendum to lease agreement between CUPHD and Community Health Partnership of Illinois for Suite 3 located at CUPHD effective 7/1/2020. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth, Chair, Mr. Andy Quarnstrom, Secretary, and Mr. Giraldo Rosales. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion and Mr. Andy Quarnstrom seconded the motion to approve the agreement for services between CUPHD and Sarah's Landscaping. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth, Chair, Mr. Andy Quarnstrom, Secretary, and Mr. Giraldo Rosales. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion and Mr. Andy Quarnstrom seconded the motion to approve the invoice payable to CC GIS Consortium for Principal Data Client Agreement in the amount of \$5,565.00. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth, Chair, Mr. Andy Quarnstrom, Secretary, and Mr. Giraldo Rosales. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion and Mr. Andy Quarnstrom seconded the motion to approve revisions to the Travel Reimbursement Policy, 9200-15.01. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth, Chair, Mr. Andy Quarnstrom, Secretary, and Mr. Giraldo Rosales. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion and Mr. Andy Quarnstrom seconded the motion to approve the invoice for spatial services payable to the University of Illinois in the amount of \$5,000.00. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth, Chair, Mr. Andy Quarnstrom, Secretary, and Mr. Giraldo Rosales. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion and Mr. Andy Quarnstrom seconded the motion to designate the budget document as the FY21 Tentative Budget and Appropriation Ordinance 2020-08-01. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth, Chair, Mr. Andy Quarnstrom, Secretary, and Mr. Giraldo Rosales. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion and Mr. Andy Quarnstrom seconded the motion to approve the advertising agreement and payment to Effectv in the amounts of \$15,000.00 for Census 2020 schedule addition and in the amount of \$10,000.00 for Census 2020 schedule-bilingual focus. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth, Chair, Mr. Andy Quarnstrom, Secretary, and Mr. Giraldo Rosales. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion and Mr. Andy Quarnstrom seconded the motion to ratify the business associate agreement with Zoom Video Communications, Inc. Upon roll call vote, the following board members were found to be present: Ms. Danielle

Chynoweth, Chair, Mr. Andy Quarnstrom, Secretary, and Mr. Giraldo Rosales. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion and Mr. Andy Quarnstrom seconded the motion to approve the Infant Mental Health Consultant Agreement between CUPHD and Tanya Blackshear, LCSW for July 1, 2020 – June 30, 2021. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth, Chair, Mr. Andy Quarnstrom, Secretary, and Mr. Giraldo Rosales. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion and Mr. Andy Quarnstrom seconded the motion to approve the pending grant contract for the Administrator to sign between CUPHD and Illinois Department of Human Services in the amount of \$115,192.00. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth, Chair, Mr. Andy Quarnstrom, Secretary, and Mr. Giraldo Rosales. With all in favor, the motion carried.

The next study session will be held on July 29, 2020 at 10:30 a.m. The next monthly meeting will be held on August 17, 2020 at 4:30 p.m.

With no further business to be discussed, Mr. Giraldo Rosales made a motion and Mr. Andy Quarnstrom seconded the motion to approve adjourning the meeting at 5:30 p.m. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth, Chair, Mr. Andy Quarnstrom, Secretary, and Mr. Giraldo Rosales. With all in favor, the motion carried.

Chair

Secretary