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**Champaign-Urbana Public Health District**

**BOARD OF HEALTH  
Study Session  
June 24, 2020**

On June 24, 2020 the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held a Study Session via Zoom. The meeting was noticed timely with the media and public participation was invited.

Ms. Danielle Chynoweth, Chair, called the meeting to order at 10:33 a.m. Upon roll call, the following board members were found to be present: Ms. Danielle Chynoweth, Chair, Mr. Andy Quarnstrom, Secretary and Mr. Geraldo Rosales.

Public Participation – None

Ms. Julie Pryde, Public Health Administrator, reviewed the proposed additional paid time off (PTO) to all employees for their exceptional effort in the COVID-19 response. The Board of Health voiced their appreciation for Julie Pryde and the CUPHD staff during the outbreak and fully supported the additional paid time off.

Mr. Andy Quarnstrom made a motion and Mr. Geraldo Rosales seconded the motion to adjourn the meeting at 10:45 a.m. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth, Chair, Mr. Andy Quarnstrom and Mr. Geraldo Rosales. With all in favor the motion carried.

**Special Meeting**

Immediately following, Ms. Danielle Chynoweth called the Special Meeting to order at 10:45 a.m. Upon roll call the following board members were found to be present: Ms. Danielle Chynoweth, Chair, Mr. Andy Quarnstrom, and Mr. Geraldo Rosales.

Public Participation – None

Mr. Geraldo Rosales made a motion and Mr. Andy Quarnstrom seconded the motion to approve additional paid time off (PTO) to all employees for their exceptional effort in the COVID-19 response. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth, Chair, Mr. Andy Quarnstrom, Secretary, and Mr. Geraldo Rosales. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion and Mr. Geraldo Rosales seconded the motion to approve a .33 percent cost of living allowance (COLA) to staff effective July 1, 2020. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth, Chair, Mr. Andy Quarnstrom, Secretary, and Mr. Geraldo Rosales. With all in favor, the motion carried.

Mr. Geraldo Rosales made a motion and Mr. Andy Quarnstrom seconded the motion to approve the Emergency Operations Center Team Lead job description. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth, Chair, Mr. Andy Quarnstrom, Secretary, and Mr. Geraldo Rosales. With all in favor, the motion carried.

Mr. Geraldo Rosales made a motion and Mr. Andy Quarnstrom seconded the motion to approve the revised Holiday Schedule 2020 to add Election Day, November 3, 2020. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth, Chair, Mr. Andy Quarnstrom, Secretary, and Mr. Geraldo Rosales. With all in favor, the motion carried.

The next monthly meeting will be held on July 13, 2020 at 4:30 p.m. The next study session will be held on July 29, 2020 at 10:30 a.m.

With no further business to be discussed, Mr. Andy Quarnstrom made a motion and Mr. Geraldo Rosales seconded the motion to approve adjourning the meeting. Upon roll call vote, the following board members were found to be present: Ms. Danielle Chynoweth, Chair, Mr. Andy Quarnstrom, Secretary, and Mr. Geraldo Rosales. With all in favor, the motion carried.

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Chair

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Secretary