



Public Health
Prevent. Promote. Protect.

Champaign-Urbana Public Health District

**BOARD OF HEALTH
Monthly Meeting
March 9, 2020**

On March 9, 2020, the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held a Monthly Meeting at 201 W. Kenyon Rd., Champaign, Illinois. Mr. Andy Quarnstrom called the meeting to order at 4:30 PM. Upon roll call, the following board members were found to be present: Mr. Andy Quarnstrom, Chair, and Mr. Giraldo Rosales. Ms. Danielle Chynoweth, Secretary, was in attendance at 4:32 PM.

Mr. Giraldo Rosales made a motion to approve the agenda. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve the minutes from the February 10, 2020 Monthly Meeting. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Public Participation – None

Correspondence – Mr. Andy Quarnstrom noted that he received an email from the County Clerk regarding an upcoming Study Session. Mr. Fred Grosser will review details.

Old Business – Ms. Julie Pryde gave an update on coronavirus and stated that the Champaign-Urbana area did not have any cases at this time but CUPHD would be opening their Emergency Operations Center (EOC) once the first positive case is received. She also stated that the goal is to not overload the healthcare system.

New Business – Mr. Ron Fields, Treasurer, gave a report summarizing finances including the following: cash on hand was \$3,887,051 representing 31 percent of the budgeted expenditures for the year, total assets were \$4,445,474, total liabilities were \$488,273, and revenue was just over \$6M.

Mr. Giraldo Rosales made a motion to approve payments to the Board of Health Appointees: Ron Fields, Treasurer, in the amount of \$480.00; Fred Grosser, Attorney, in the amount of \$1,880.00; and Julie Pryde, Administrator, for mileage and meal reimbursement in the amount of \$117.90. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

CUPHD Board of Health Monthly Meeting – March 9, 2020

Page 2

The monthly credit card statement was in the board packet for review.

Ms. Danielle Chynoweth made a motion to approve Invoice #cuphd202001.1 in the amount of \$25.00 for paralegal services. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve the 2019 Annual Report. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Ms. Julie Pryde gave an update on the dental program and stated that services would be cut back and that the dental staff's supply of PPE (personal protective equipment) was low.

Mr. Giraldo Rosales made a motion to approve the Outpatient Breast Milk Dispensing Guidelines. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the Sub-award from CUPHD to the University of Illinois on FDA Grant G-MP-1909-07335 for Inspection Report Text Analysis: Towards a Uniform Inspection Program. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the contract between CUPHD and the University of Illinois-Chicago for a Study of Lead in Drinking Water from Private Wells in Champaign County. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the contract agreement between CUPHD/East Central Illinois HIV Care Connect and David Noh, DMD, for oral health services. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the check request payable to the Champaign County Collector per Case 2008-L-202 ruling on Carle Hospital's property tax exemptions. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve the HR Emergency Operations policy. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the Finance Emergency Operations policy. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve the Surface 51 Proposal, Phases 1 and 2, in the amount of \$16,800. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

CUPHD Board of Health Monthly Meeting – March 9, 2020

Page 3

Mr. Giraldo Rosales made a motion to approve the Adams Outdoor Advertising media contract and payment in the amount of \$21,375.00 for 2020 Census advertisements. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Ms. Amanda Knight, Director of Finance, provided an investment proposal summary to the Board with a recommendation to invest cash surplus with Prospect Bank. Ms. Danielle Chynoweth made a motion to approve the Director of Finance to invest as noted in the investment policy. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve the subcontract agreement between CUPHD and Community Health Partnership of IL for 2020 Census outreach. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the subcontract agreement between CUPHD and Urbana Neighborhood Connections for 2020 Census outreach. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve the amendment to the existing Census grant contract in the amount of \$60,000 pending Mr. Fred Grosser's review and for Mr. Andy Quarnstrom, Chair, to sign. This item will be ratified at the next meeting. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

The next Study Session will be March 25, 2020 at 10:30 AM and the next Monthly Meeting will be April 13, 2020 at 4:30 PM. Mr. Andy Quarnstrom noted that he would not be available for the Study Session.

With no further business to be discussed, Ms. Danielle Chynoweth made a motion to adjourn the Monthly Meeting at 5:13 PM. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Chair

Secretary