



**Public Health**  
Prevent. Promote. Protect.

**Champaign-Urbana Public Health District**

**BOARD OF HEALTH  
Monthly Meeting  
January 13, 2020**

On January 13, 2020, the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held a Monthly Meeting at 201 W. Kenyon Rd., Champaign, Illinois. Ms. Danielle Chynoweth called the meeting to order at 4:30 PM. Upon roll call, the following board members were found to be present: Ms. Danielle Chynoweth, Secretary, and Mr. Giraldo Rosales. Mr. Andy Quarnstrom, Chair, was absent.

Mr. Giraldo Rosales made a motion to approve the agenda. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve the minutes from the December 9, 2019 Monthly Meeting. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Public Participation – None

Correspondence – Ms. Julie Pryde has been appointed to the State Board of Health.

Old Business – None

New Business – Mr. Ron Fields, Treasurer, gave a report summarizing finances including the following: as of November 30, 2019, CUPHD had total assets of \$4.8M, total liabilities of \$830K, and a fund balance of \$4M which is 31 percent of the annual budgeted expenditures. The deficit is negative \$448K five months into the fiscal year. Total income is just under \$4.2M with total expenses at \$4.6M.

Mr. Giraldo Rosales made a motion to approve payments to the Board of Health Appointees: Ron Fields, Treasurer, in the amount of \$600.00; and Fred Grosser, Attorney, in the amount of \$5,700.00. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

The monthly credit card statement was in the board packet for review. Ms. Danielle Chynoweth made a motion to approve the credit card statement. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve Invoice #cuphd201912.1 in the amount of \$1,120.00 for paralegal services. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve the lease agreement between The McKinley Foundation and CUPHD in the amount of \$2,472.00 per year for an offsite sexual health clinic. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve the media contract between Adams Outdoor Advertising and CUPHD for online advertising in the amount of \$24,000.00 for Black Women Prep and in the amount of \$14,040.00 for U=U for January 20 – June 28, 2020. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve Purchase Order No. 20-0406 for Narcan for first responders in the amount of \$25,200.00. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve Purchase Order No. 20-0407 for Narcan for training and bystander distribution in the amount of \$10,033.92. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve the contribution of \$1,000.00 between Crime Stoppers Illegal Gun Bounty Reward Program and CUPHD. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve the annual membership dues payable to the Champaign County Community Coalition in the amount of \$5,000.00. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve the Interagency Agreement between IDPH and CUPHD, contract No. 05100018H, for Tuberculosis prevention and control. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve the Work-Fixed Fee Agreement, Addendum A-1 Software License and Subscription Agreement, and Master Services Agreement between Paramount Technologies, Inc. and CUPHD to purchase a cloud-based automated accounts payable system. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve Purchase Order No. 90-0480 for a cloud-based accounts payable system payable to Paramount Technologies, Inc. in the amount of \$17,000.00. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve Purchase Order No. 90-0481 for the monthly subscription fees for software, licenses and hosting payable to Paramount Technologies, Inc. in the amount of \$702.50 for a total amount of \$42,150.00 for five years. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve the move of the HR Generalist job classification from Class 6 to Class 7. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve the 2020 Census program subcontract agreements between CUPHD and the following: YMCA of the University of Illinois; Vermilion County Health Department; Champaign County Regional Planning Commission; Douglas County Health Department; East Central Illinois Refugee Center; Ford County Health Department; and the City of Urbana. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve the Board of Health 2020 Meeting Schedule. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve the check request payable to the Illinois State Board of Education for the return of overpayment for the Early Childhood Block Grant, No. 2019-3705-01-09-010-59P-00, in the amount of \$276,604.00. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve Ms. Julie Pryde, Public Health Administrator, to sign the following pending grant contract: CUPHD and IDPH for Family Planning Services in the amount of \$100,000.00. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve the check request payable to the Champaign County Public Health Department for reimbursement of the county credit card and cash payments collected by CUPHD from October 1 – December 31, 2019 in the amount of \$8,416.00. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve Bid No. 180383 from Baskis Construction for the replacement of Environmental Health and Finance's flooring in the amount of \$26,239.00. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the Healthworks/Illinicare Agreement for Healthworks Lead Agency Services pending approval by legal with ratification at the next meeting. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

**CUPHD Board of Health Monthly Meeting – January 13, 2020**  
**Page 4**

The next Study Session will be January 29, 2020 at 10:30 AM and the next Monthly Meeting will be February 10, 2020 at 4:30 PM.

With no further business to be discussed, Mr. Giraldo Rosales made a motion to adjourn the Monthly Meeting at 4:57 PM. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

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Chair

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Secretary