

BOARD OF HEALTH
Public Hearing & Monthly Meeting
November 12, 2019

On November 12, 2019, the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held a Public Hearing and Monthly Meeting at 201 W. Kenyon Rd., Champaign, Illinois. Mr. Andy Quarnstrom called the Public Hearing to order at 4:00 PM. Upon roll call, the following board members were found to be present: Mr. Andy Quarnstrom, Chair, Ms. Danielle Chynoweth, Secretary, and Mr. Giraldo Rosales.

No one from the public addressed the Board regarding the Adoption of Ordinance 2019-11-01; 2019 Tax Levy Ordinance payable 2020. Ms. Julie Pryde noted that she received one call from a community member with questions about the levy. With no further business to be discussed, the Public Hearing was adjourned at 4:02 PM.

Immediately following, Mr. Andy Quarnstrom called the Monthly Meeting to order at 4:03 PM. All Board members were present.

Mr. Giraldo Rosales made a motion to approve the agenda. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the minutes from the October 15, 2019 Monthly Meeting and the October 30, 2019 Study Session. Mr. Giraldo Rosales seconded the motion. Ms. Pryde and Ms. Chynoweth noted several corrections to be made. With all in favor, the motion carried.

Public Participation – None

Correspondence – Ms. Julie Pryde reported that CUPHD received \$50,000 in funding for the Watseka office.

Old Business – None

New Business – Mr. Ron Fields, Treasurer, gave a report summarizing finances including budget information: as of September 30, 2019, CUPHD has total assets of \$8.4M, total liabilities of \$4.1M, and a fund balance of \$4.5M. He also noted that the deficit has improved by approximately \$26,000; surplus is \$531,000. Total income is \$2.6M. Mr. Giraldo Rosales made a motion to place the report on file. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

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Ms. Danielle Chynoweth made a motion to approve payments to the Board of Health Appointees: Ron Fields, Treasurer, in the amount of \$690.00; Fred Grosser, Attorney, in the amount of \$3,725.00; and Julie Pryde, Administrator, in the amount of \$1,836.65 for mileage, meals, and lodging reimbursement. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

The monthly credit card statement was in the board packet for review.

Ms. Danielle Chynoweth made a motion to approve Invoice #cuphd201910.1 in the amount of \$235.00 for paralegal services. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve purchase order No. 90-0468 in the amount of \$6,661.81 for janitorial supplies. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve payment for the death certificate surcharge in the amount of \$5,088.00 for October 2019. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve the Affiliation Agreement between CUPHD and UIUC School of Social Work for interns pending changes approved by Attorney, Fred Grosser. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve the revised LPN II job description. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the Leave of Absence Without Pay Policy 9500-2.10. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve Ordinance 2019-11-02 Revising the Ordinance Establishing Fees for CUPHD's Environmental Health division. Mr. Giraldo Rosales seconded the motion. Upon a roll call vote, the motion carried unanimously.

The amended agreement between CUPHD and Tyler Technologies, Inc. was not ready. This item will be placed on the next month's agenda.

Ms. Danielle Chynoweth made a motion to approve the adoption of Ordinance 2019-11-01; 2019 Tax Levy Ordinance payable 2020. Mr. Giraldo Rosales seconded the motion. Upon a roll call vote, the motion carried unanimously.

Ms. Danielle Chynoweth made a motion to approve purchase order No. 90-0472 for the purchase of 13 Surface Pro 7s and cases for the 2020 Census Outreach project in the amount of \$12,415.00. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

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Ms. Danielle Chynoweth made a motion to approve the contract with Comcast Spotlight advertising flu vaccinations in the amount of \$3,704.25. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the contract with Adams Outdoor Advertising for flu vaccination advertisements for November in the amount of \$6,300.00 and for December in the amount of \$3,900.00. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the Community Health Internship Agreement between CUPHD and Illinois State University. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

There were no pending grant contracts for approval.

Upon a roll call vote, the Board unanimously moved to go into closed session at 4:18 PM concerning the performance and compensation of the Public Health Administrator pursuant to Section 2(C)(1) of the Open Meetings Act, Chapter 5, Illinois Compiled Statutes, Paragraph 120/2 (C)(1).

Mr. Giraldo Rosales made a motion to move into open session at 4:29 PM. Ms. Danielle Chynoweth seconded the motion. Upon a roll call vote, the motion carried unanimously.

The next Study Session scheduled for November 27, 2019 will potentially be canceled. The next Monthly Meeting will be held on December 9, 2019 at 4:30 PM.

With no further business to be discussed, Ms. Danielle Chynoweth made a motion to adjourn the Monthly Meeting at 4:30 PM. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Chair

Secretary