

**BOARD OF HEALTH**  
**Monthly Meeting**  
**October 15, 2019**

On October 15, 2019, the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held a Monthly Meeting at 201 W. Kenyon Rd., Champaign, Illinois. This meeting was rescheduled from October 14, 2019. Mr. Andy Quarnstrom called the Monthly Meeting to order at 4:34 PM. Upon roll call, the following board members were found to be present: Mr. Andy Quarnstrom, Chair, Ms. Danielle Chynoweth, Secretary, and Mr. Giraldo Rosales.

Mr. Giraldo Rosales made a motion to approve the agenda. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve minutes from the August 12, 2019 Monthly Meeting and September 16, 2019 Public Hearing and Monthly Meeting. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Public Participation – None

Correspondence – Mr. Fred Grosser, Attorney, gave an update regarding the current tax levy and its background. Mr. Fred Grosser confirmed receiving a letter in the mail from the State's Attorney and County Clerk stating their intentions in resolving this matter. Fred has asked for the correct numbers to be used in the future to ensure this error of \$579,000 doesn't happen again.

Old Business – None

New Business – Mr. Ron Fields, Treasurer, gave the August 2019 Financial Report covering: total assets of approximately \$5.2 M, liabilities of \$864 K, leaving a fund balance of \$4.3 M. The building is on target to be paid off in 11 months. Ron also reviewed the income statement which includes a \$218 K deficit, with total income of \$1.8 M and \$2 M in expenses.

Ms. Danielle Chynoweth made a motion to approve payments to the Board of Health Appointees: Ron Fields, Treasurer, in the amount of \$465.00; Fred Grosser, Attorney, in the amount of \$5,755.00; and Julie Pryde, Administrator, in the amount of \$690.32 for mileage, lodging and meal reimbursement. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

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The monthly credit card statement was in the board packet for review.

Mr. Giraldo Rosales made a motion to approve invoice #cuphd201908.1 and #cuphd201909.1 in the amount of \$940.00 for Paralegal Services. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Amanda Knight gave an update on the IOI Pay Bankruptcy and IDES payment for the 2<sup>nd</sup> Quarter 2019: IOI has sold, tax payments are being made, researching new payroll system and filed bankruptcy claim in the amount of \$6,000 that IOI owes CUPHD for 2<sup>nd</sup> Quarter 2019 for reimbursement.

Ms. Danielle Chynoweth made a motion to approve The Determination of Amount of Money to be raised by Taxation Payable in calendar year 2020 in the amount of \$4 M; this is 5 percent above the amount requested last year and Andy Quarnstrom seconded the motion. With all on favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the Truth in Taxation Resolution with request of 5 percent above last year. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Awais Vaid gave handouts and results from a staff survey and will continue to develop CUPHD'S three-year (2020-2022) Agency Strategic Plan.

Mr. Giraldo Rosales made a motion to approve The Memorandum of Agreement between CUPHD and University Laboratory High School for Sexual Health Education Program during the 2019-2020 School Year. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve The MMCAP Infuse Membership Application and Facility Agreement for Birth Control Purchasing Options. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve The Agreement between CUPHD and Carle Physicians Group for Employee Assistance Program. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion approve the following pending contracts for the Administrator to sign: CUPHD and State of Illinois/IL Emergency Management Agency for Radon in the amount of \$8,600 and CUPHD & IDPH for FY20 IL Tobacco Free Communities, work to eliminate tobacco-related morbidity and mortality through prevention and policy in the amount of \$186, 751, 51. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

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The next Study Session scheduled for October 30, 2019 at 10:30 A.M. The next Monthly Meeting will be held on November 12, 2019 at 4:00 PM, rescheduled from November 11, 2019.

With no further business to be discussed, Ms. Danielle Chynoweth made a motion to adjourn the meeting at 5:09 PM. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

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Chair

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Secretary

