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Champaign-Urbana Public Health District

**BOARD OF HEALTH
Study Session & Special Meeting
July 31, 2019**

Study Session

On July 31, 2019, the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held a Study Session at 201 W. Kenyon Rd., Champaign, Illinois. Mr. Andy Quarnstrom called the meeting to order at 10:34 AM. Upon roll call, the following board members were found to be present: Mr. Andy Quarnstrom, Chair, and Mr. Giraldo Rosales. Ms. Danielle Chynoweth, Secretary, was absent.

Public Participation – None

Old Business – None

Mr. Jim Roberts held a discussion regarding changing CUPHD's private sewage program from being an agent of the State to a Champaign-Urbana Public Health District ordinance. There is not an ordinance currently in place for private sewage systems; therefore, one would need to be created. This change would not be beneficial at this time due to the limited number of private sewage systems. Mr. Roberts recommended leaving the program as-is.

Mr. Roberts discussed amending Ordinance 2017-09-01 (Ordinance Establishing Fees for the Environmental Health division of the Champaign-Urbana Public Health District) to allow for the transfer of the annual health permit fee for business relocation within the permit year, clarification of waiver of fees, and adding a section regarding non-refundable fees. Mr. Roberts and Mr. Fred Grosser, Attorney, are currently looking at ordinance amendment options. The Board has agreed for him to continue to move forward.

Mr. Roberts noted that body art concerns presented by Ray Hughes have been addressed.

Mr. Roberts also discussed that food establishment fees for farmers' market vendors are currently being assessed. Measurements of freezer and refrigerator space are being taken at the markets. The Board has agreed to defer fees past August 1st until a solution is in place.

The next monthly meeting will be held August 12, 2019 at 4:30 PM and the next study session will be held August 28, 2019 at 10:30 AM.

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With no further business to be discussed, Mr. Giraldo Rosales made a motion to adjourn the Study Session at 10:46 AM. Mr. Andy Quarnstrom seconded the motion. With all in favor the motion carried.

Special Meeting

Immediately following, Mr. Andy Quarnstrom called the Special Meeting to order at 10:47 AM. Upon roll call, the following board members were found to be present: Mr. Andy Quarnstrom, Chair, and Mr. Giraldo Rosales. Ms. Danielle Chynoweth, Secretary, was absent.

Mr. Giraldo Rosales made a motion to approve payments to Board of Health Appointees: Administrator, Julie Pryde, for reimbursement in the amount of \$1,800.17 for travel expenses to the NACCHO conference in Orlando, FL for the time period of July 8-12, 2019; and Administrator, Julie Pryde, for reimbursement in the amount of \$651.78 for hotel accommodations for Whitney Gregor at the American Public Health Association Conference in Washington, D.C. for the time period of July 15-16, 2019. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve CDW's estimated quote in the amount of \$14,425.00 for CUPHD's online email migration. Mr. Andy Quarnstrom seconded the motion. Mr. Quarnstrom amended the motion stating the amount is to not exceed \$14,425.00. With all in favor, the motion carried.

The Board decided to remain in open session to discuss the appointment of the Treasurer. Three candidates made the short list and were interviewed for consideration – Ron Fields, Andrew Shaw, and Pius Weibel. Mr. Andy Quarnstrom found Mr. Fields' experience to be the greatest and made a motion to appoint him as the Treasurer for the Champaign-Urban Public Health District Board. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried. Mr. Quarnstrom made a second motion to approve Mr. Fields' compensation of \$60 per hour. Mr. Rosales seconded the motion. With all in favor, the motion carried.

With no further business to be discussed, Mr. Giraldo Rosales made a motion to adjourn the Special Meeting at 10:53 AM. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Chair

Secretary