



Public Health
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Champaign-Urbana Public Health District

**BOARD OF HEALTH
Monthly Meeting
June 10, 2019**

On June 10, 2019, the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held a Monthly Meeting at 201 W. Kenyon Rd., Champaign, Illinois. Mr. Andy Quarnstrom called the meeting to order at 4:30PM. Upon roll call, the following board members were found to be present: Mr. Andy Quarnstrom, Chair, and Mr. Giraldo Rosales. Ms. Danielle Chynoweth, Secretary, was absent.

Mr. Giraldo Rosales made a motion to approve the agenda. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve the May 20, 2019, monthly meeting minutes. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve the May 29, 2019, study session and special meeting minutes. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Public Participation – None

Correspondence – Ms. Julie Pryde reported the Summer Food Program, at Champaign-Urbana Public Health District and local satellite locations, is feeding over 500 kids a day. This is a significant, noticeable increase from last year.

Old Business – Three Treasurer Candidates, Mr. Ron Fields, Mr. Andrew Shaw and Mr. Pius Weibel were selected to come to the meeting to introduce themselves and give a brief presentation on their background. Mr. Andy Quarnstrom thanked the candidates for presenting and apologized for the delayed process. Mr. Quarnstrom indicated that a decision would be made as quickly as possible and they would be notified.

The Treasurer's Report was in the board packet prepared for the meeting.

Mr. Giraldo Rosales made a motion to approve payments to the Board of Health Appointees: Fred Grosser, Attorney, in the amount of \$2,000.00, Ms. Julie Pryde, Administrator, in the amount of \$99.76, Ms. Julie Pryde, Administrator, in the amount of \$622.36, Ms. Julie Pryde, Administrator, in the amount of \$116.76. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

The monthly credit card statement was in the board packet prepared for the meeting.

Mr. Giraldo Rosales made a motion to approve the Electronic Remittance Advice (ERA) and Electronic Funds (EFT) Authorization Agreement for National Provider Identification Number 1639654411 and 1073666996 with Aetna. Agreement allows for receipt of medical payments via direct deposit into the District's checking account and receipt of payment details to be posted electronically to CureMD, our new Electronic Health Records software. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve linking of Optum/United Healthcare Payors to Emdeon Envoyclm for electronic receipt of payment (remittance) details to be posted electronically to CureMD for National Provider Identification Numbers 1639654411 and 1073666996. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve Check Request in the amount of \$5,684.54 to Champaign County Public Health Department for Tobacco-Free Communities grant October – December 2018. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve an Agreement between Champaign-Urbana Public Health District and Andy Kulczycki for rental space at the Community Service Center in Rantoul, IL in the amount of \$575.00 per month. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve Stark Excavating Inc. quote in the amount of \$6,280.00 for 6' sidewalk and curb on the east side of the building to connect the existing sidewalk to the East Wing Door. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve check request in the amount of \$16,065.00 to Tyler Technologies for Environmental Health Data Management System Account (renewal fee for food inspection software) for July 1, 2019-June 30, 2020. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to table the Approval of Memorandum of Understanding between Champaign-Urbana Public Health District and United Way of Champaign County to facilitate operations of a Diaper Bank. Mr. Andy Quarnstrom abstained from approval due to his position on the Board for United Way which left no meeting quorum. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve Resolution #2019-06-01 Ascertaining Prevailing Rate of Wages. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve Memorandum of Understanding between Champaign-Urbana Public Health District and Champaign County Public Health Department to set the terms and understanding to implement the FY20 Illinois Tobacco-Free Communities (ITFC) program. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve the ratification of media contract and check request between Champaign-Urbana Public Health District and Adams Outdoor Advertising in the amount of \$1,500.00 to increase awareness of PrEP among women. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve the ratification of media contract and check request between Champaign-Urbana Public Health District and Adams Outdoor Advertising in the amount of \$2,000.00 to increase awareness of the availability of long-acting reversible contraception at Champaign-Urbana Public Health District. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

No Pending Grant Contracts for the Administrator to sign.

Mr. Giraldo Rosales made a motion to postpone the Closed Session to discuss filling the vacancy of Board appointed Treasurer position of the Champaign-Urbana Public Health District pursuant to section 2(c)(1) of the Open Meetings Act, 5ILCS 120/(c)(1) for a later meeting. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to go into closed session to discuss pending litigation pursuant to section 2(c)(11) of the Open Meetings Act, 5ILCS 120/2(c)(11). Mr. Andy Quarnstrom seconded the motion. Upon a roll call vote, the motion carried unanimously. At 4:55PM the Board went into closed session. Present at this time were Mr. Andy Quarnstrom, Mr. Giraldo Rosales, Mr. Fred Grosser, Ms. Julie Pryde, Ms. Patricia Robinson and Ms. Shelley Stipp.

Mr. Andy Quarnstrom declared the meeting open at 5:29PM. Present at this time were Mr. Andy Quarnstrom, Mr. Giraldo Rosales, Mr. Fred Grosser, Ms. Julie Pryde, Ms. Patricia Robinson and Ms. Shelley Stipp.

The next Study Session will be held June 26, 2019, at 10:30AM. The next monthly meeting will be held on July 8, 2019 at 4:30PM.

With no further business to be discussed, Mr. Giraldo Rosales made a motion to adjourn the meeting at 5:30PM. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Chair

Secretary