



Public Health
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Champaign-Urbana Public Health District

**BOARD OF HEALTH
Monthly Meeting
February 19, 2019**

On February 19, 2019, the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held a Monthly Meeting at 201 W. Kenyon Rd., Champaign, Illinois. Mr. Andy Quarnstrom called the meeting to order at 1:30 PM. Upon roll call, the following board members were found to be present: Mr. Andy Quarnstrom, President, Ms. Danielle Chynoweth, Secretary and Mr. Giraldo Rosales.

Ms. Danielle Chynoweth made a motion to approve the agenda. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the January 14, 2019, monthly meeting minutes. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Public Participation – None

Correspondence – Information was handed out on Teen Pregnancy Analysis for Champaign County.

Old Business - None

Mr. Luke Sparks from Kemper CPA Group LLP gave a presentation on The Financial Audit for Year Ended June 30, 2018. Ms. Amanda Knight and her staff received a round of applause for a job well done.

Ms. Danielle Chynoweth made a motion to approve The Treasurer's Report. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom discussed the need to start the process of appointing a new treasurer to the Board of Health of the Champaign-Urbana Public Health District. The term for the treasurer runs from April to April. It was discussed to have the appointment made by the April 2019 meeting.

Ms. Danielle Chynoweth made a motion to approve payments to the Board of Health Appointees: Fred Grosser, Attorney, in the amount of \$1,075.00, Julie Pryde, Administrator, in the amount of \$1,568.18 and Julie Pryde, Administrator, in the amount of \$118.76. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

The monthly credit card statement was in the board packet prepared for the meeting.

Ms. Joan Dixon, Community Foundation of East Central II, presented a check to Valerie Koress in the amount of \$1,615.00, for Champaign-Urbana Public Health District Summer Meals Program.

Presentation by Tracy Parsons, Champaign County Community Coalition, regarding Champaign-Urbana Public Health District's continued participation and payment of \$5,000.00 annual membership dues.

Ms. Danielle Chynoweth made a motion to approve the 2019 Annual Membership Dues to Champaign County Community Coalition in the amount of \$5,000.00. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the 2019 billing for Regional Community Health Plan Coordinator in the amount of \$5,000.00 made payable to United Way of Champaign County. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the Ameren Illinois invoice in the amount of \$5,342.68. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the Netsmart invoice in the amount of \$5,966.34. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the Lease Agreement between Champaign-Urbana Public Health District and East Central Illinois Refugee Mutual Assistance Center (ECIRMAC). Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the Lease Agreement between Champaign-Urbana Public Health District and University YMCA (New American Welcome Center). Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the Professional Liability/Malpractice Insurance Renewal. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the revisions to the Dental Assistant I Job Description. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve the Sublease Agreement between Rosecrance, Inc. and Champaign-Urbana Public Health District for property located at 1222 E Voorhees St., Danville, IL. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the rental agreement between Daniel J. Mundy and Jacquelyn S. Mundy as trustees of The Family Trust of Daniel J. Mundy and Jacquelyn S. Mundy and Champaign-Urbana Public Health District for 2003 S. Banker St., Suite B, Effingham, IL. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to ratify the invoice for Champaign-Urbana Area Project in the amount of \$6,924.54 for work completed on the Community Youth Services Grant. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve the revisions to Employee Immunization Policy. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve Media Contract between Nexstar and Champaign-Urbana Public Health District for CDC Tips Television Commercials to Promote the IL Tobacco Quit Line in the amount of \$11,050.00. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Mr. Giraldo Rosales made a motion to approve Ms. Julie Pryde, Public Health Administrator, to sign the following subcontracts and agreements: CUPHD/East Central Illinois HIV Connect and Kevin Elliott Counseling Group; CUOPHD/East Central Illinois HIV Connect and Raffi leblebajian, DDS, LLC; and CUPHD/East Central Illinois HIV Connect and The Greater Community AIDS Project of East Central Illinois. Ms. Danielle Chynoweth seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve Purchase Order No 20-0309 to purchase Narcan in the amount of \$18,000.00. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve Educational Affiliation Agreement between University of Northern Colorado, College of Natural and Health Sciences, and Champaign-Urbana Public Health District. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Ms. Danielle Chynoweth made a motion to approve Ms. Julie Pryde, Public Health Administrator, to sign the following pending grant contracts: CCPHD via CUPHD and IDPH for Comprehensive Local Health Protection Grant in the amount of \$149,749.50; CUPHD and IDPH for Comprehensive Local Health Protection Grant in the amount of \$266,576.00. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

The next study session will be held February 27, 2019 at 10:30 AM. The next monthly meeting will be held March 11, 2019 at 4:30 PM.

With no further business to be discussed Ms. Danielle Chynoweth made a motion to adjourn the meeting at 2:29 PM. Mr. Giraldo Rosales seconded the motion. With all in favor, the motion carried.

Chair

Secretary