



Public Health
Prevent. Promote. Protect.

Champaign-Urbana Public Health District

**BOARD OF HEALTH
MONTHLY MEETING**

**Thursday, November 15, 2018
12:00 PM**

**Location: Champaign-Urbana Public Health District
201 W. Kenyon, Champaign, IL**

Main Conference Room
(Park & Enter on North Side of Facility – Middle Door)

AGENDA

<u>Item</u>	<u>Page No.</u>
A. CALL TO ORDER & ROLL CALL	
B. APPROVAL OF AGENDA/ADDENDA	
C. APPROVAL OF MINUTES OF PREVIOUS MEETINGS	
1. October 9, 2018 – Monthly Meeting	1-3
2. November 8, 2018 – Special Meeting	4
D. PUBLIC PARTICIPATION	
E. CORRESPONDENCE	
F. OLD BUSINESS	
G. NEW BUSINESS	
1. Treasurer's Report	5-8
2. Approval of Payments to Board of Health Appointees	
a. Treasurer, Arnold Blair, in the amount of \$486.00	9-10
b. Attorney, Fred Grosser, in the amount of \$2,455.00	11-12
c. Administrator, Julie Pryde, for reimbursement in the amount of \$6.00 for Overage On Replacement Titles for CUPHD Vehicles	13-19
d. Administrator, Julie Pryde, for reimbursement in the amount of \$70.85 for mileage to attend IPLAN Meeting in Iroquois County	20-21
e. Administrator, Julie Pryde, for reimbursement in the amount of \$290.30 for IAPHA and Human Trafficking Training Conference	22-33
3. Review of Monthly Credit Card Statement	34-39

4. Approval of Media Display Contract between Adams Outdoor Advertising of Champaign, IL and Champaign-Urbana Public Health District for the CDC Tips Campaign in the amount of \$10,000.00 40-41
5. Approval of Use Agreement between Champaign-Urbana Public Health District and the Media Campaign Resource Center to use the CDC Tips From Former Smokers ads to promote the Illinois Tobacco Quit Line 42-43
6. Approval of Cost Quote between Champaign-Urbana Public Health District and the Media Campaign Resource Center to purchase CDC Tips From Former Smokers ads to promote the Illinois Tobacco Quit Line in the amount of \$5,697.00 44
7. Approval of Memorandum of Understanding between Champaign-Urbana Public Health District and Douglas County Health Department for the FY19 Illinois Tobacco Free Communities Grant in the amount of \$41,755.00 45-47
8. Approval of Memorandum of Understanding between Champaign-Urbana Public Health District and Champaign County Public Health Department for the FY19 Illinois Tobacco Free Communities Grant in the amount of \$39,228.00 48-50
9. Approval to increase Flex Spending Annual Employee maximum Contribution to \$2,700.00
10. Job Description for Assistant Administrator 51-52
11. Approval in the amount of \$5,900 for Bash Pepper to replace existing rusted gutters and downspout on the South side of Champaign-Urbana Public Health District building 53
12. Approval of Retail Food Program Ordinance 54-71
13. Approval of Retail Food Program Enforcement Policy 72-84
14. Approval of The Inspection Notice Placards Ordinance 85-90
15. Discussion of Current and New Food Establishment Reports Using Champaign County Nursing Home as an Example 91-96
16. Approval of Memorandum of Understanding between Champaign-Urbana Public Health District and Urbana Early Childhood School for GREAT start 97-99
17. Pending Grant Contracts for the Administrator to Sign
 - a. See attachment

H. NEXT MEETING

1. Study Session: November 28, 2018 at 10:30 AM
2. Monthly Board Meeting: December 10, 2018 at 4:30 PM

I. ADJOURNMENT