



Public Health
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Champaign-Urbana Public Health District

**BOARD OF HEALTH
Monthly Meeting
June 11, 2018**

On June 11, 2018, the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held a Monthly Meeting at 201 W. Kenyon Rd., Champaign, Illinois. Mr. Pius Weibel called the meeting to order at 4:34 PM. Upon roll call, the following board members were found to be present: Mr. Pius Weibel, Chair, and Mr. Andy Quarnstrom. Ms. Danielle Chynoweth, Secretary, was absent.

Mr. Andy Quarnstrom made a motion to approve the agenda. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve the May 14, 2018 monthly meeting minutes. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Public Participation – None

Correspondence – Ms. Julie Pryde reported on The Kresge Foundation “Emerging Leader Program”. She and Mr. Awais Vaid have been moved forward in the selection process. Ms. Pat Robinson has submitted a Workforce Development Challenge to ASTHO and if won would be worth \$10,000 towards improving CUPHD’s current workforce development training. Ms. Robinson is also working on a Barriers to Accessibility Grant through the managed care organization, IlliniCare. She has submitted a grant requesting funding for two handicap accessible exam chairs and has been short-listed for funding. Mr. Brandon Meline has been accepted to present at the American Public Health Association (APHA) Annual Conference in November 2018.

There were no new updates on the Intergovernmental Agreement between the Champaign-Urbana Public Health District (CUPHD) and the County of Champaign and the Champaign County Health Department for the provision of public health services by CUPHD.

The Treasurer’s report was in the board packet prepared for the meeting. Mr. Arnold Blair noted he had no comments regarding the Treasurer’s Report. Mr. Andy Quarnstrom made a motion to approve the Treasurer’s Report. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve payments to the Board of Health Appointees: Arnold Blair, Treasurer, in the amount of \$552.00; Fred Grosser, Attorney, in the amount of \$1,275.00; and reimbursement to Julie Pryde, Administrator, in the amount of \$57.79 for a Crop-Up Newsroom and mileage. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

The monthly credit card statement was in the board packet prepared for the meeting. Mr. Pius Weibel made a motion to approve the credit card statement. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Pius Weibel made a motion to approve the Agreement Between Champaign-Urbana Public Health District and Henson Robinson Company for the Roof Project. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve the Agreement Between Champaign-Urbana Public Health District and Andy Kulczycki for Rental Space at the Community Center in Rantoul, IL in the Amount of \$550 per month. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve the New Wireless Contract Between State of Illinois and Verizon Wireless that Champaign-Urbana Public Health is able to participate in. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve Bid from Baskis Construction, Inc. for Flooring in Adult Services and Environmental Health in the Amount of \$25,768.00. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve the Lease Agreement Between Champaign-Urbana Public Health District and the Montgomery County Health Department in the amount of \$250.00 per month. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve the Resolution Ascertainning Prevailing Rate of Wages. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve the Rental Agreement between Ellen McCullough and Champaign-Urbana Public Health District for Space Located at 223 E. Mulberry Street, Watseka, IL for a Lease Period of 07-01-18 – 06-30-19 in the Amount of \$1,950.00 per month. Ms. Pius Weibel seconded the motion. With all in favor, the motion carried.

Ms. Pat Robinson asked the Board of Health for Procedure for Board Evaluation of the Public Health Administrator. The Board of Health suggested following the previous year's process.

Mr. Jim Roberts reported the Service Agreement between Tyler Technologies, Inc. and the Champaign-Urbana Public Health District is on hold at this time.

Mr. Andy Quarnstrom made a motion to approve Tyler DHD Software Annual Support and Maintenance Renewal Invoice for July 1, 2018 – June 30, 2019 for \$15,300.00. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve Media Campaign Contract between Champaign-Urbana Public Health District and Comcast Spotlight in the Amount of \$555.00 for Premium Digital Video Ads to Promote the CDC Tips from Former Smokers Campaign. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve Media Campaign Contract between Champaign-Urbana Public Health District and Comcast Spotlight in the Amount of \$555.00 for Premium Digital TV Ads to Promote the CDC Tips from Former Smokers Campaign. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve Media Campaign Contract between Champaign-Urbana Public Health District and Comcast Spotlight in the Amount of \$1,400.00 for TV Commercials on Channels included in the “Summer Sizzler Package” to Promote the CDC Tips From Former Smokers Campaign. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve Media Campaign Contract between Champaign-Urbana Public Health District and Comcast Spotlight in the Amount of \$1,200.00 for TV Commercials on Channels included in the “365 Sports Game Package” to Promote the CDC Tips From Former Smokers Campaign. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve Advertising Contract between Champaign-Urbana Public Health District and Directional Ad-Vantage Holdings, LLC in the amount of \$2,810.00 to Promote the Illinois Tobacco Free Communities Campaign. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve Media Display Contract between Champaign-Urbana Public Health District and Adams Outdoor Advertising in the Amount of \$1,280.00 for Illinois Tobacco Free Communities Media Campaign. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve reimbursement to Andy Quarnstrom for NALBOH Conference Registration, Airfare and Hotel Accommodations in the amount of \$1,280.00. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

No Pending Grants for the Administrator to Sign At This Time.

The next study session planned for June 27, 2018, at 10:30 AM. has been cancelled. The next monthly meeting will be held July 9, 2018, at 4:30 PM.

With no further business to be discussed, Mr. Andy Quarnstrom made a motion to adjourn the meeting at 5:01 PM. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Chair

Secretary