



Public Health
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Champaign-Urbana Public Health District

**BOARD OF HEALTH
Public Hearing and Monthly Meeting
July 10, 2017**

On July 10, 2017, the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held a Public Hearing at 201 W. Kenyon Rd., Champaign, Illinois. Mr. Andy Quarnstrom called the Public Hearing to order at 4:30 PM. Upon roll call, the following board members were found to be present: Mr. Andy Quarnstrom, Chair, and Mr. Pius Weibel, Secretary. Ms. Danielle Chynoweth was absent. Upon a roll call vote, it carried unanimously to open the Public Hearing to receive comments on the Proposed FY18 Budget and Appropriation Ordinance 2017-08-01. There were no comments from the public. The Public Hearing was closed at 4:31.

Immediately following, the Monthly Meeting was called to order.

Mr. Pius Weibel made a motion to approve the agenda. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Pius Weibel made a motion to approve meeting minutes from the June 12, 2017 Monthly Meeting. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Public Participation – None

Correspondence – None

Old Business – After previous discussion, Attorney, Fred Grosser presented a policy on the Chair approving signing of certain documents by the Administrator in advance of the board meeting contingent upon ratification by the Board at the next meeting. Mr. Pius Weibel made several suggestions for changes. Mr. Andy Quarnstrom made a motion to place the policy on the next meeting agenda with the suggested amendments. Mr. Pius Weibel seconded the motion and requested that all three Board members be present for the vote. With all in favor, the motion carried.

Mr. Jim Roberts addressed the Board regarding the renewal of the Intergovernmental Agreement between the Champaign-Urbana Public Health District (CUPHD) and the County of Champaign and the Champaign County Health Department for the provision of public health services by CUPHD. Mr. Pius Weibel abstained from the discussion. This information was also presented to the County

CUPHD Board of Health Monthly Meeting – July 10, 2017

Page 2

Board of Health in June and their next meeting is in August. Mr. Andy Quarnstrom will attend that meeting.

Mr. Jim Roberts discussed the Retail Food Program Assessment: Food and Drug Administration (FDA) Voluntary National Retail Food Regulatory Program Standards. CUPHD is in compliance with Standard #4 and #7. The next Standard to be addressed is #9 which focuses on foodborne illness risk factors. Cristina Martinez-Singh, 2017 Masters of Public Health candidate from the University of Illinois at Urbana-Champaign, gave a presentation on “Trends in Foodborne Illness Risk Factors and Food Code Compliance in Champaign-Urbana and Champaign County.”

The Treasurer’s report was in the packet for review.

Mr. Pius Weibel made a motion to approve June payments to the Board of Health Appointees: Arnold Blair, Treasurer, in the amount of \$630.00; Fred Grosser, Attorney, in the amount of \$2,980.00; and reimbursement to Julie Pryde, Administrator, in the amount of \$231.12 for mileage. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

The credit card statement was presented for review. Treasurer, Arnold Blair, reviews all receipts for the credit card charges prior to authorizing payment.

Ms. Amanda Knight presented the proposed FY18 Budget. The proposed budget includes a 2.5% (increase) salary adjustment for staff; an increase in health insurance by 2.7%; IMRF will go to 8.64% from the previous rate of 9.21% with an anticipated payment to IMRF in December of \$750,000; Fund balance is anticipated to go down to 28%; and CUPHD will be potentially be renegotiating contracts with Health Alliance. Mr. Pius Weibel made a motion to designate FY18 Budget 2017-08-01 as the tentative budget. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried. This will be available for public review for 30 days.

Mr. Pius Weibel made a motion to approve the check request payable to the City of Champaign for reimbursement for Champaign License Fees paid to CUPHD 4/1/17-6/30/17 in the amount of \$5,030. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Pius Weibel made a motion to approve the check request payable to the City of Urbana for reimbursement for Urbana License Fees paid to CUPHD 4/1/17-6/30/17 in the amount of \$15,365. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Pius Weibel made a motion to approve the Third Amendment to Health Alliance Medical Plans, Inc. Participating Provider Agreement: Ancillary. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Pius Weibel made a motion to approve the payment to Bacon and Van Buskirk to furnish and install a slope glass system to replace the existing

defective units in the amount of \$8,425. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

CUPHD Board of Health Monthly Meeting – July 10, 2017

Page 3

Mr. Pius Weibel made a motion to approve the Amendment #2 to the Agreement between The Board of Trustees of the University of Illinois, on behalf of the College of Veterinary Medicine's Department of Pathobiology, and CUPHD to extend the contract for GIS services to June 30, 2018. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Pius Weibel made a motion to approve the agreement between CUPHD and CDC for the use of tobacco education advertisements through the CDC's Media Campaign Resource Center to change a previous ad. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Ms. Knight addressed the Board regarding an Emergency Response policy to establish a spending amount for the Administrator during an emergency response event. She suggested \$15,000 per purchase. The Board was in agreement. Ms. Knight will provide the policy for approval at a future meeting.

Mr. Andy Quarnstrom made a motion to approve Ms. Julie Pryde, Public Health Administrator, to sign the following pending grant contracts: CUPHD and IDHS for Personal Responsibility (PREP teen pregnancy prevention in the schools) in the amount of \$120,000; CUPHD and IDHS for Opiate Overdoes Prevention Project in the amount of \$225,000; CUPHD and IDPH for Genetics Grant in the amount of \$12,000; CUPHD and IDHS for Supplemental Food Program for Women Infants and Children (WIC) in the amount of \$644,738; and CUPHD and IDHS for Farmer's Market Promotion for WIC in the amount of \$1,000. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve subcontracts and agreements for the Chair to sign: CUPHD (Lead Agency) and CUPHD (Prevention Program) for HIV Prevention Services; and CUPHD (Lead Agency) and Coles County Health Department for HIV Prevention Services. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

The next study session will be held July 26, 2017 at 10:30 AM. The next monthly meeting and public hearing will held August 14, 2017 at 4:30 PM.

With no further business to be discussed, Mr. Pius Weibel made a motion to adjourn the meeting. Mr. Andy Quarnstrom seconded the motion. With all in favor, the meeting was adjourned at 5:29 PM.

Chair

Secretary