



Public Health
Prevent. Promote. Protect.

Champaign-Urbana Public Health District

**BOARD OF HEALTH
MONTHLY MEETING**

**Monday, May 8, 2017
4:30 PM**

**Location: Champaign-Urbana Public Health District
201 W. Kenyon, Champaign, IL
Main Conference Room
(Park & Enter on North Side of Facility—Middle Door)**

<u>Item</u>	<u>Page No.</u>
A. CALL TO ORDER & ROLL CALL	
B. APPROVAL OF AGENDA/ADDENDA	
C. APPROVAL OF MINUTES OF PREVIOUS MEETINGS	
1. April 10, 2017 – Annual Meeting & Monthly Meeting	1-3
D. PUBLIC PARTICIPATION	
E. CORRESPONDENCE	
F. OLD BUSINESS	
1. Discussion and Approval of Postponing the Rental Increase for the Child Advocacy Center	
G. NEW BUSINESS	
1. Treasurer's Report	4-8
2. Approval of Payments to Board of Health Appointees	
a. Treasurer, Arnold Blair, in the amount of \$834.00	9-10
b. Attorney, Fred Grosser, in the amount of \$9,880.00	11-13
c. Administrator, Julie Pryde, for reimbursement in the amount of \$130.42 for Meal Per Diem and Mileage Reimbursement for the IAPHA Meeting	14
3. Review of Monthly Credit Card Statement	15-18
4. Discussion of Fees as a Result of Past-due Renewal of Annual Operating Permits	19-23
5. Approval of Invoice Payable to Zobrio for the Financial Edge Client Care Agreement for the Service Period of July 1, 2017-June 30, 2018 in the amount of \$10,580.00	24
6. Approval of Payment to IDPH Division of Vital Records DCSF/COLDF for Death Certificate Surcharge in the amount of \$5,308.00	25

7. Approval of Payment to Henry Schein Practice Solutions for the 2017 Annual Support Renewal for Dentrix Enterprise	26-28
8. Approval of BankWise Remote Deposit Capture Agreement between CUPHD and Edgar County Bank and Trust Co.	29-34
9. Approval of Bid from Baskis Construction, Inc. for the Lower Level Remodel in the amount of \$91,500.00	35-37
10. Approval of Intergovernmental Cooperation Agreement/Amendment for Employee Health Insurance	38-40
11. Update on IMRF (Illinois Municipal Retirement Fund)	
12. Approval of Bid from Stark Excavating, Inc. for Concrete Entrance Patching in the amount of \$11,500.00	41
13. Approval of Updated Finance Policies	
a. 9200-07.01 Purchasing Policy	42-45
b. 9200-07.03 Federal Award Procurement Standards Policy	46-50
c. 9200-12.01 Capitalization Threshold Policy	51-54
d. 9200-12.02 Property Control Policy	55-56
e. 9200-15.01 Travel Reimbursement Policy	57-60
f. 9200-16.01 Restricted/Unallowable Costs Policy	61-63
g. Byrd Anti-Lobbying Amendment Compliance and Certification	64
h. Certification Regarding Debarment, Suspension, Proposed Debarment, And Other Responsibility Matters	65-66
14. Approval of Proposal from Republic Services for Waste Collection	67-70
15. Approval of Agreements and Contracts Related to Increased Funding from the Tobacco Free Communities Grant to Run "CDC Tips From a Former Smoker" Advertising	
a. CUPHD and Screen Vision Media for Movie Theater Advertising in the amount of \$1,225.00	71-74
b. CUPHD and Adams Outdoor Advertising Media Display Contract for Billboard Advertising in the amount of \$13,965.00	75-76
c. CUPHD and CUMTD for Interior and Exterior Bus Advertising in the amount of \$1,680.00	77-79
d. CUPHD and Comcast Spotlight for Commercials and Digital Advertising in the amount of \$20,000.00	80-94
e. CUPHD and Nexstar Broadcasting Group for Commercials and Website Advertising in the amount of \$3,600	95-99
f. CUPHD and Directional Ad-Vantage Holdings, LLC (Smartlite) for Advertising at Marketplace Mall in the amount of \$2,220.00	100-101
g. CUPHD and Sinclair Broadcast Group for Television Advertising in the amount of \$9,525.00	102-107
h. CUPHD and CDC for the use of Tobacco Education Advertisements through the CDC's Media Campaign Resource Center in the amount of \$1,350.00	108-110
16. Performance Review for Julie Pryde, CUPHD Administrator	
a. Approval of Retention and Pay Increase for CUPHD Administrator	
17. Discussion of Board Chair Approving Action by Administrator or Designee When Necessary Prior to Board Meeting Subject to Ratification or Rejection by Board	
18. Pending Grant Contracts for the Administrator to Sign	
a. See Attachment	111
H. NEXT MEETING	
1. Study Session: May 31, 2017 at 10:30 AM	
2. Monthly Board Meeting: June 12, 2017 at 4:30 PM	
I. ADJOURNMENT	