



Public Health
Prevent. Promote. Protect.

Champaign-Urbana Public Health District

**BOARD OF HEALTH
Monthly Meeting
November 14, 2016**

On November 14, 2016, the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held a Monthly Meeting at 201 W. Kenyon Rd., Champaign, Illinois. Ms. Michelle Mayol called the meeting to order at 4:32 PM. Upon roll call, the following board members were found to be present: Ms. Michelle Mayol, Chair, and Ms. Patti Petrie. Mr. Andy Quarnstrom, Secretary, was absent.

Ms. Patti Petrie made a motion to approve the agenda. Ms. Michelle Mayol seconded the motion. With all in favor, the motion carried.

Ms. Patti Petrie made a motion to approve meeting minutes from the October 17, 2016 Special Meeting. Ms. Michelle Mayol seconded the motion. With all in favor, the motion carried.

Public Participation – None

Correspondence – None

Ms. Patti Petrie made a motion to approve the lease agreement between CUPHD and the Board of Trustees of the University of Illinois for the U of I Extension, Unit 13 Nutrition Education Program. Ms. Michelle Mayol seconded the motion. With all in favor, the motion carried.

Mr. Arnold Blair noted that the Treasurer's report was in the packet for review. Ms. Patti Petrie made a motion to place the report on file. Ms. Michelle Mayol seconded the motion. With all in favor, the motion carried.

Ms. Patti Petrie made a motion to approve October payments to the Board of Health Appointees: Arnold Blair, Treasurer, in the amount of \$630; Fred Grosser, Attorney, in the amount of \$1,675; and Julie Pryde, CUPHD Administrator, for reimbursement in the amount of \$1,175.42. Ms. Michelle Mayol seconded the motion. With all in favor, the motion carried.

The monthly credit card statement was in the packet for review. Ms. Patti Petrie made a motion to approve the statement. Ms. Michelle Mayol seconded the motion. With all in favor, the motion carried. It was determined previously that only the statements would be provided in the packet. The Finance department has all additional materials.

CUPHD Board of Health Monthly Meeting – November 14, 2016

Page 2

Ms. Patti Petrie made a motion to approve the Overtime Policy. This policy is accordance with the Department of Labor’s changes to the exempt and non-exempt status thresholds. Ms. Michelle Mayol seconded the motion. With all in favor, the motion carried.

Ms. Patti Petrie made a motion to approve the equipment sales agreement with Benco Dental. Ms. Michelle Mayol seconded the motion. With all in favor, the motion carried.

Ms. Patti Petrie made a motion to approve the purchase of the commercial kitchen equipment for the U of I Extension payable to Serv-U in the amount of \$9,197.35. Ms. Michelle Mayol seconded the motion. With all in favor, the motion carried.

Ms. Patti Petrie made a motion to approve the 2017 Meeting Schedule. Ms. Michelle Mayol seconded the motion. With all in favor, the motion carried.

Ms. Patti Petrie made a motion to approve the purchase order payable to Jedco for IBCCP educational outreach materials in the amount of \$6,475. Ms. Michelle Mayol seconded the motion. With all in favor, the motion carried.

Ms. Patti Petrie made a motion to approve the bid from Millar-Baskis Construction for a sixth dental operatory in the amount of \$4,250. Ms. Michelle Mayol seconded the motion. With all in favor, the motion carried.

Ms. Patti Petrie made a motion to approve Ms. Julie Pryde, Public Health Administrator, to sign the following pending grant contracts: CUPHD and IDPH for Vision and Hearing in the amount of \$6,370; and CUPHD and IEMA for Radon Grant in the amount of \$10,800. Ms. Michelle Mayol seconded the motion. With all in favor, the motion carried.

The next study session will be held November 30, 2016 at 10:30 AM. The next monthly meeting will held December 12, 2016 at 4:30 PM.

With no further business to be discussed, Ms. Patti Petrie made a motion to adjourn the meeting at 4:43 PM. Ms. Michelle Mayol seconded the motion. With all in favor, the motion carried.

Chair

Secretary