



**Public Health**  
Prevent. Promote. Protect.

---

**Champaign-Urbana Public Health District**

**BOARD OF HEALTH  
Study Session and Special Meeting  
June 29, 2016**

**Study Session**

On June 29, 2016, the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held a Study Session at 201 W. Kenyon Rd., Champaign, Illinois. Ms. Michelle Mayol called the meeting to order at 10:31 AM. Upon roll call, the following board members were found to be present: Ms. Michelle Mayol, Chair, Mr. Andy Quarnstrom, Secretary, and Ms. Pattsy Petrie.

Public Participation – None

Ms. Julie Pryde, Administrator, read a letter from the Illinois Department of Public Health informing CUPHD that a recent program review for the 2015 Local Health Protection Grant (LHPG) which includes food protection, potable water supply, and private sewage services was found in substantial compliance with the standards of the LHPG. The next program review will be scheduled for 2019.

Ms. Amanda Knight, Director of Finance, presented the proposed FY16 Amended Budget to the Board. Ms. Knight explained that while none of the proposed changes affected the overall total FY16 budget amount it is a general accounting principle to make adjustments between budget line items where the balance of an individual fund is not sufficient to cover appropriations.

Ms. Knight presented the proposed FY17 Tentative Budget and Appropriation Document for the twelve-month period beginning July 1, 2016 and ending June 30, 2017. The following budget highlights were brought to the Board's attention: a 1.74% Cost of Living Adjustment (COLA) based on the consumer price index (CPI) for All Urban Consumers – U.S. City Average for the twelve month period (May 2015 through May 2016) was budgeted; no merit increase was included in the budget; health insurance effective July 1, 2016 is budgeted at a 13.9% increase over last the FY16 actual rates; IMRF preliminary rate effective January 2017 will be 9.21%; the State of Illinois Unemployment Insurance rate decreased slightly from calendar year 2015 to 4.25%; Workers Compensation rates decreased due to successfully reclassifying positions to different lower cost codes; grant revenue was budgeted at flat funding unless

**CUPHD Board of Health Study Session & Special Meeting – June 29, 2016**  
**Page 2**

there was a written contract in place or notification that the grant amount was to be modified; the Capital Outlay Building Improvement fund is budgeted at \$250,00 which includes the funds to remodel the East Wing of the building for a commercial kitchen for the University of Illinois (the University will reimburse CUPHD for the entire cost) and funds to remodel the East Wing Basement to increase rental prospects; the operating budget is projected at a \$162,270 surplus excluding \$100,000 slated for the Building/Capital Improvement Fund; new dental team budgeted in FY16 remains in the budget for FY17; research project by University of Illinois interns to determine the return of investment for the electronic medical records showed a return on investment for the entire period of FY16 (three years earlier than anticipated).

Ms. Knight also included in her narrative regarding the FY17 budget a request to allow CUPHD leadership the flexibility to determine when to implement the 1.74% COLA based on concerns over grant payments from the State of Illinois. Mr. Quarnstrom stated he would prefer to implement the 1.74% COLA as of July 1, 2016 the start of the fiscal year and Ms. Mayol agreed. Ms. Petri was not in agreement.

Ms. Petri voiced her concern over the state of gun violence in the Champaign-Urbana community and her desire to see CUPHD take the lead in working towards a solution. Ms. Pryde responded that while she and the entire leadership team at CUPHD realized the need for action, she felt it was not an area where public health should take the lead. Mr. Quarnstrom voiced his opinion that it was law enforcement's place to take the lead but that CUPHD could be a voice of support.

The next monthly meeting will be July 11, 2016 at 4:30 PM. The next study session will be July 27, 2016 at 10:30 AM.

With no further business to be discussed, Mr. Andy Quarnstrom made a motion to adjourn the study session at 11:35 AM. Ms. Patti Petri seconded the motion. With all in favor, the motion carried.

**Special Meeting**

Immediately following, Ms. Michelle Mayol called the Special Meeting to order at 11:35 AM. Upon roll call, the following board members were found to be present: Ms. Michelle Mayol, Chair, Mr. Andy Quarnstrom, Secretary, and Ms. Patti Petrie.

Ms. Patti Petri made a motion to approve the FY16 Amended Budget as presented. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve the FY17 Tentative Budget and Appropriation Document. Ms. Michelle Mayol seconded the motion.

**CUPHD Board of Health Study Session & Special Meeting – June 29, 2016**  
**Page 3**

A roll call vote was taken: Michelle Mayol – yes; Andy Quarnstrom – yes; Patts Petrie – no. With a majority in favor, the motion carried.

Ms. Patts Petri made a motion to approve the Mobile Medical Unit Usage Agreement between Community Health Partnership of Illinois and CUPHD. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve Ms. Pryde to sign the pending grant contract between CUPHD and IDPH for Grant Amendment #1 – Lead Agent for Oversight of HIV Prevention Regional Services with an increased amount of \$125,360.83 for a contract period of July 1, 2016 through December 31, 2016. Ms. Michelle Mayol seconded the motion. With all in favor, the motion carried.

With no further business to be discussed, Mr. Andy Quarnstrom made a motion to adjourn the meeting at 11:39 AM. Ms. Michelle Mayol seconded the motion. With all in favor, the motion carried.

---

Chair

---

Secretary