



Public Health
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Champaign-Urbana Public Health District

**BOARD OF HEALTH
Public Hearing & Monthly Meeting
December 9, 2013**

Public Hearing

On December 9, 2013, the Board of Health of the Champaign-Urbana Public Health District held a Public Hearing at 201 W. Kenyon, Champaign, IL. Ms. Michelle Mayol, Chair, called the Public Hearing to order at 4:33 PM. Upon roll call, the following board members were found to be present: Ms. Michelle Mayol, Chair, Mr. Alan Kurtz, Secretary, and Mr. Andy Quarnstrom. No one from the public addressed the Board. Mr. Kurtz noted that he would like to defer this item to obtain further information prior to voting. Mr. Kurtz made a motion to close the Public Hearing. Mr. Quarnstrom seconded the motion. With all in favor, the Public Hearing was adjourned at 4:37 PM.

Monthly Meeting

Immediately following, Ms. Michelle Mayol called the Monthly Meeting to order at 4:37 PM. Upon roll call, the following board members were found to be present: Ms. Michelle Mayol, Chair, Mr. Alan Kurtz, Secretary, and Mr. Andy Quarnstrom.

Public Participation – None

Mr. Alan Kurtz made a motion to approve meeting minutes from the October 28, 2013 Joint Study Session, November 12, 2013 Monthly Meeting and November 21, 2013 Study Session and Special Meeting. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Director of Finance Report – None

Correspondence – None

Mr. Jim Roberts presented the updated food establishment placards and noted that packets containing the placards and informational materials will be sent to each of the District establishments. There are also several establishments in the County who are voluntarily posting their inspection reports.

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The Kone Elevator Contract was deferred.

Mr. Alan Kurtz made a motion to approve the Lease Agreement between CUPHD and The Board of Trustees of the University of Illinois for Unit 13 Youth and FCS Programs in CUPHD Suite 4 pending correction of the suite number in the agreement. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Alan Kurtz made a motion to defer the Adoption of Ordinance 2013-11-01, 2013 Tax Levy Ordinance Payable 2014 and to hold a Special Meeting on Thursday, December 19th at 9:30 AM for pending approval. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Alan Kurtz made a motion to approve the Lease Agreement between CUPHD and The Board of Trustees of the University of Illinois for Unit 13 Nutrition Education Programs in CUPHD Suite 3. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve Benefit Planning Consultants Amendments to the Flex Spending Plan. Mr. Alan Kurtz seconded the motion. Ms. Patricia addressed the Board regarding changes to the plan. With all in favor, the motion carried.

Mr. Alan Kurtz made a motion to ratify the increase to accounting consultant (Mary Schmitz) hours by 50 hours. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve the 2014 CUPHD Board of Health Meeting Schedule. Mr. Alan Kurtz seconded the motion. With all in favor, the motion carried.

The agreement with Midwest Mail Services was deferred.

Mr. Andy Quarnstrom made a motion to approve the agreement between CUPHD and the Champaign County Regional Planning Commission for Complete Streets Policies. Mr. Alan Kurtz seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve the agreement with Confidential On-Site Paper Shredding. Mr. Alan Kurtz seconded the motion. With all in favor, the motion carried.

Mr. Alan Kurtz made a motion to approve Ms. Julie Pryde, Public Health Administrator, to sign the following pending grant contract: CUPHD and IDPH for

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Women's Health Mini-Grant Program in the amount of \$4,500. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

The next study session scheduled for December 19, 2013 at 9:30 AM has been cancelled. A Special Meeting will be held on December 19, 2013 at 9:30 AM. The next monthly meeting will be held January 13, 2014 at 4:30 PM.

With no further business to be discussed, Ms. Michelle Mayol adjourned the meeting at 4:54 PM.

Chair

Secretary