



Public Health
Prevent. Promote. Protect.

Champaign-Urbana Public Health District

**BOARD OF HEALTH
Study Session & Special Meeting**

**Thursday, September 19, 2013
9:30 AM**

**Location: Champaign-Urbana Public Health District
201 W. Kenyon, Champaign, IL
Main Conference Room
(Park & Enter on North Side of Facility—Middle Door)**

STUDY SESSION AGENDA

A. CALL TO ORDER & ROLL CALL

B. PUBLIC PARTICIPATION

C. OLD BUSINESS

1. Publicizing Food Establishment Inspections
2. Intergovernmental Agreement with County of Champaign and Champaign County Public Health Department
3. Discussion of Revisions to Employee Contributions for Health, Dental and Vision Insurance Premiums
4. Contract between CUPHD and Smith Medical Partners

D. NEW BUSINESS

1. Discussion Regarding the Cost of a Forensic Audit
2. Discussion of Policy to Conduct a Forensic Audit after any Director of Finance Turnover
3. Discussion of Search for New Treasurer
4. Human Trafficking Policy and Protocol
5. Approval of Mary Schmitz, Royal Accounting, to Assist with Annual Audit Preparation
6. Purchase Order Payable to McCormick Commercial Refrigeration to Repair Roof Drain in the amount of \$12,000
7. Data Exchange Agreement between CUPHD and Illinois Department of Human Services

E. NEXT MEETING

1. Monthly Board Meeting: October 14, 2013 at 4:30 PM
2. Study Session: October 17, 2013 at 9:30 AM

F. ADJOURNMENT

SPECIAL MEETING AGENDA

- A. CALL TO ORDER & ROLL CALL
- B. APPROVAL OF CONTRACT BETWEEN CUPHD AND SMITH MEDICAL PARTNERS
- C. APPROVAL OF THE COST OF A FORENSIC AUDIT
- D. APPROVAL OF POLICY TO CONDUCT A FORENSIC AUDIT AFTER ANY DIRECTOR OF FINANCE TURNOVER
- E. APPROVAL OF SEARCH FOR NEW TREASURER
- F. APPROVAL OF HUMAN TRAFFICKING POLICY AND PROTOCOL
- G. APPROVAL OF MARY SCHMITZ, ROYAL ACCOUNTING, TO ASSIST WITH ANNUAL AUDIT PREPARATION
- H. APPROVAL OF PURCHASE ORDER PAYABLE TO MCCORMICK COMMERCIAL REFRIGERATION TO REPAIR ROOF DRAIN IN THE AMOUNT OF \$12,000
- I. APPROVAL OF DATA EXCHANGE AGREEMENT BETWEEN CUPHD AND ILLINOIS DEPARTMENT OF HUMAN SERVICES
- J. PENDING GRANT CONTRACTS FOR THE ADMINISTRATOR TO SIGN
- K. ADJOURNMENT