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Champaign-Urbana Public Health District

**BOARD OF HEALTH
Special Meeting
August 23, 2013**

On August 23, 2013, the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held a Special Meeting at 201 W. Kenyon Rd., Champaign, Illinois. Ms. Michelle Mayol called the meeting to order at 10:35 AM. Upon roll call, the following board members were found to present: Ms. Michelle Mayol, Chair, Mr. Alan Kurtz, Secretary, and Mr. Andy Quarnstrom.

Public Participation – None

Mr. Alan Kurtz made a motion to amend the agenda to add Administrative Leave of Treasurer and Appointment of Acting Treasurer. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Alan Kurtz made a motion to place Jay Ehlman on administrative leave as Treasurer and to appoint Michelle Mayol as acting Treasurer. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Alan Kurtz made a motion to approve the advertising agreement with Comcast Spotlight, LP. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried. Mr. Jim Roberts showed the video of the PSA (public service announcement) that will be aired via Comcast; it covers West Nile virus.

Mr. Alan Kurtz made a motion to approve the revised Director of Finance job description. CPA is now required. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Alan Kurtz made a motion to approve the Uniform Conviction Information Requester Agreement with the Illinois State Police pending language changes and Attorney, Fred Grosser's approval. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Alan Kurtz made a motion to approve the FY14 Vision and Hearing Grant Agreement between CUPHD and IDPH. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

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Ms. Michelle Mayol thanked Ms. Andrea Wallace, Director of Finance, for her years of service at CUPHD and wished her well as she moves forward with her future career endeavors.

Mr. Alan Kurtz noted that the contracts were approved during a Special Meeting as required by the Open Meetings Act.

With no further business to be discussed, Ms. Michelle Mayol adjourned the meeting at 10:46 AM.

Chair

Secretary