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Champaign-Urbana Public Health District

**BOARD OF HEALTH
Monthly Meeting
June 10, 2013**

On June 10, 2013, the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held a Monthly Meeting at 201 W. Kenyon Rd., Champaign, Illinois. Ms. Michelle Mayol called the meeting to order at 4:30 PM. Upon roll call, the following board members were found to present: Ms. Michelle Mayol, Chair, Mr. Alan Kurtz, Secretary, and Andy Quarnstrom.

Public Participation – Ms. Mari Anne Brocker, Associate Director of Housing at the University of Illinois, was present. She addressed the Board regarding publicizing food inspections during Old Business, item #1.

Mr. Alan Kurtz made a motion to approve meeting minutes from the May 13, 2013 Monthly Meeting and the May 29, 2013 Study Session and Special Meeting. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Ms. Andrea Wallace presented the Director of Finance Report. Ms. Wallace reported that Medicaid billings were complete through the end of February and dental billings were complete through the end of April. Revenues and expenditures are on target with the budget. The FY14 budget process has begun. The new fiscal year begins July 1, 2013. The budget may include a 1.18% COLA. Health insurance is anticipated to raise 15-17%. Ms. Wallace will present the preliminary budget at the July 8th meeting for adoption at the August meeting. Mr. Alan Kurtz made a motion to accept the Director of Finance Report and to place on file. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Correspondence – Mr. Alan Kurtz noted that he was mentioned in an article in the *News-Gazette* on *Salmonella* linked to small turtles. He also noted that CUMTD will be accommodating for drop-off at CUPHD with their north-bound line.

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Mr. Alan Kurtz made a motion to approve the agreement with Spherion. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Alan Kurtz made a motion to approve the annual client agreement with WTI Systems, Ltd. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Alan Kurtz made a motion to approve the Intergovernmental agreement between CUPHD and Champaign County GIS Consortium (CCGIS). Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve the revised 2013 Board of Health meeting schedule. Mr. Alan Kurtz seconded the motion. With all in favor, the motion carried.

Mr. Alan Kurtz made a motion to approve the purchase order payable to International Security Products for birth and death certificate paper in the amount of \$5,119.60. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Alan Kurtz made a motion to ratify the Champaign County Chamber of Commerce energy contract. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Alan Kurtz made a motion to approve the agreement between CUPHD and Earl Ohrstein, dba Architectural Design Group, for the entrance and waiting area renovations pending Attorney, Fred Grosser's approval. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Alan Kurtz made a motion to approve Resolution 2013-06-01 Ascertaining Prevailing Rate of Wages. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Alan Kurtz made a motion to approve the renewal of the lease agreement with the Children's Advocacy Center. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Alan Kurtz made a motion to approve the proposal for a pad transformer and phone line relocation for the parking lot renovation project. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Alan Kurtz made a motion to approve the pending subcontracts and agreements for the Chair to sign: CUPHD/East Central Illinois HIV Care Connect and Danville Poly Clinic Ltd.; CUPHD/East Central Illinois HIV Care Connect and

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Improving Smiles, PC; CUPHD/East Central Illinois HIV Care Connect and Infectious Disease Specialist, Ltd.; CUPHD/East Central Illinois HIV Care Connect and Raffi K. Leblebajian, DDS, LLC; and CUPHD/East Central Illinois HIV Care Connect and The Greater Community AIDS Project of East Central Illinois. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Alan Kurtz made a motion to approve Ms. Julie Pryde, Public Health Administrator, to sign the following pending grant contracts: CUPHD and IDHS for WIC Program in the amount of \$617,871.80; CUPHD and IDHS for Family Case Management in the amount of \$522,208; CUPHD and IDHS for Teen Pregnancy Prevention in the amount of \$123,059; CUPHD and IDHS for Breast Feeding Peer Counseling in the amount of \$4,500; and CUPHD and IDHS for Farmer's Market in the amount of \$1,000. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

Mr. Alan Kurtz left the meeting at 4:50 PM.

Mr. Jim Roberts addressed the Board regarding publicizing food establishment inspections. He discussed possible solutions regarding placement of the placards. During this time, Ms. Mari Anne Brocker from the University of Illinois addressed the Board about their proposed changes regarding information presented on the placard, frequency of re-inspection and placement of the placards.

Review of the Intergovernmental Agreement is on-going.

Ms. Andrea Wallace presented three financial policies for approval: sliding fee, charges for services and billing and collections. Mr. Andy Quarnstrom made a motion to approve the financial policies. Ms. Michelle Mayol seconded the motion. With all in favor, the motion carried.

The next study session will be held June 26, 2013 at 9:30 AM. The next monthly meeting will be held July 8, 2013 at 4:30 PM.

With no further business to be discussed, Ms. Michelle Mayol adjourned the meeting at 5:08 PM.

Chair

Secretary