



Public Health
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Champaign-Urbana Public Health District

**BOARD OF HEALTH
Study Session & Special Meeting
May 29, 2013**

Study Session

On May 29, 2013, the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held a Study Session at 201 W. Kenyon Rd., Champaign, Illinois. Ms. Michelle Mayol called the meeting to order at 9:31 AM. Upon roll call, the following board members were found to be present: Ms. Michelle Mayol, Chair, and Mr. Andy Quarnstrom. Mr. Alan Kurtz, Secretary, was absent.

Public Participation – None

Mr. Jim Roberts reported that the last open house for restaurant operators will be held on May 30, 2013. He will give a presentation on publicizing food inspections at the next Board of Health meeting. Mr. Roberts will also be meeting with the University of Illinois Private Certified Housing on the issue. A draft of the ordinance language has been sent to Mr. Fred Grosser, Attorney for CUPHD, and Mr. Joel Fletcher, Assistant State's Attorney, for review.

Mr. Fred Grosser, Attorney, reported that the Intergovernmental Agreement proposed changes are being organized and reviewed.

Discussion and approval of financial policies was deferred.

An advertising agreement with WKIO in the amount of \$728 was presented. This agenda item will be presented for approval at the Special Meeting immediately following this Study Session.

An agreement between CUPHD and Community Health Partnership of Illinois for Mobile Medical Unit Usage was presented. This agenda item will be presented for approval at the Special Meeting immediately following this Study Session.

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Approval of the Spherion agreement was deferred.

The Cash Management agreement with Busey Bank for new signatures was presented. This agenda item will be presented for approval at the Special Meeting immediately following this Study Session.

Mr. Roberts gave a presentation on CUPHD's West Nile virus surveillance and abatement program.

The Insight/Netsmart Subscription Products addendum was presented. This agenda item will be presented for approval at the Special Meeting immediately following this Study Session.

A provider agreement between CUPHD and Avesis Third Party Administrators, Inc. was presented. This agenda item will be presented for approval at the Special Meeting immediately following this Study Session.

Revisions to the Case Manager and Special Projects Coordinator job descriptions were deferred.

An advertising contract with WICD TV, Channel 15, for tobacco commercials was presented. This agenda item will be presented for approval at the Special Meeting immediately following this Study Session.

Approval of the Annual Client Care Agreement with WTI Systems, Ltd. was deferred.

A purchase order payable to Bradfield's for a Smart Board for the pregnancy prevention program in the amount of \$5,197 was presented. This agenda item will be presented for approval at the Special Meeting immediately following this Study Session.

The next monthly meeting will be held June 10, 2013 at 4:30 PM. The next study session will be held June 26, 2013 at 9:30 AM.

With no further business to be discussed, Ms. Michelle Mayol adjourned the meeting at 10:07 AM.

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Special Meeting

Immediately following, Ms. Michelle Mayol called the Special Meeting to order at 10:14 AM. Upon roll call, the following board members were found to be present: Ms. Michelle Mayol, Chair, and Mr. Andy Quarnstrom. Mr. Alan Kurtz, Secretary, was absent.

Approval of financial policies was deferred.

Mr. Andy Quarnstrom made a motion to approve the advertising agreement with WKIO in the amount of \$728. Ms. Michelle Mayol seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve the agreement between CUPHD and Community Health Partnership of Illinois for Mobile Medical Unit Usage. Ms. Michelle Mayol seconded the motion. With all in favor, the motion carried.

Approval of the Spherion agreement was deferred.

Mr. Andy Quarnstrom made a motion to approve the Cash Management agreement with Busey Bank. Ms. Michelle Mayol seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve the Insight/Netsmart Subscription Products addendum. Ms. Michelle Mayol seconded the motion. With all in favor, the motion carried.

Mr. Andy Quarnstrom made a motion to approve the provider agreement between CUPHD and Avesis Third Party Administrators, Inc. Ms. Michelle Mayol seconded the motion. With all in favor, the motion carried.

Approval of the Case Manager and Special Projects Coordinator job descriptions was deferred.

Mr. Andy Quarnstrom made a motion to approve the advertising contract with WICD TV, Channel 15, for tobacco commercials. Ms. Michelle Mayol seconded the motion. With all in favor, the motion carried.

Approval of the Annual Client Care Agreement with WTI Systems, Ltd. was deferred.

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Mr. Andy Quarnstrom made a motion to approve the purchase order payable to Bradfield's for a Smart Board in the amount of \$5,197. Ms. Michelle Mayol seconded the motion. With all in favor, the motion carried.

Ms. Michelle Mayol made a motion to approve Ms. Julie Pryde, Public Health Administrator, to sign the following pending grant contracts: CUPHD and IEMA for an Intergovernmental Agreement to provide staff (Jane Li) to IEMA for Consultation in the amount of \$21,000; CUPHD and IDPH for HIV Care Connect Program in the amount of \$875,126; CUPHD and IDPH for Summer Food Inspection Program in the amount of \$800; CUPHD and IDPH for Lead Poisoning Prevention in the amount of \$6,670 for Maternal and Child Health and \$1,250 for Environmental Health; CUPHD on behalf of the Champaign County Public Health Department and IDPH for Potable Water Supply Program in the amount of \$1,050; and CUPHD and IDPH Office of Minority Health for Increasing Access to HIV/STD Testing in the amount of \$15,000. Mr. Andy Quarnstrom seconded the motion. With all in favor, the motion carried.

With no further business to be discussed, Ms. Michelle Mayol adjourned the meeting at 10:17 AM.

Chair

Secretary