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Champaign-Urbana Public Health District

**BOARD OF HEALTH
Study Session & Special Meeting
April 24, 2013**

Study Session

On April 24, 2013, the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held a Study Session at 201 W. Kenyon Rd., Champaign, Illinois. Ms. Carol Elliott called the meeting to order at 9:31 AM. Upon roll call, the following board members were found to be present: Ms. Carol Elliott, Chair, and Ms. Pam Borowski, Secretary. Mr. Alan Kurtz was absent.

Public Participation – Mr. Tristan Pisarczyk, Director of Operations at Newman Hall, University of Illinois, addressed the Board regarding the publication of food establishment inspections including the placards, specific re-inspection timeframes and catering services. Mr. Jim Roberts offered some suggestions and will have a follow-up meeting with the representatives.

The Physician Participation Agreement with Humana was presented. This agenda item will be presented for approval at the Special Meeting immediately following this Study Session.

An advertising contract with Comcast Spotlight, LLC for tobacco prevention in the amount of \$2,502 was presented. This agenda item will be presented for approval at the Special Meeting immediately following this Study Session.

A second advertising contract with Comcast Spotlight, LLC was presented for the Illinois Tobacco Quitline in the amount of \$4,899. This agenda item will be presented for approval at the Special Meeting immediately following this Study Session.

Mr. Roberts reported that an open house for restaurant operators was held on April 23, 2013 in Rantoul. Attendees were in favor of the colored placards and information presented. He is still working on the placement of the placard. There will be two open houses held next week at CUPHD.

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Mr. Fred Grosser, Attorney, and Mr. Joel Fletcher, Assistant State's Attorney, are in communication via e-mail discussing the Intergovernmental Agreement.

Mr. Roberts shared the poster that was presented at the American Mosquito Control Association in February 2013.

Mr. Roberts reported that CUPHD will not be renewing the Body Art grant agreement for FY14. Approximately 50 percent of shops inspected by CUPHD (10 total) have failed to renew registration with the State therefore avoiding inspection. IDPH will be responsible for inspections starting FY14.

A Master of Public Health Practicum Learning Agreement was presented. This agenda item will be presented for approval at the Special Meeting immediately following this Study Session.

The Walden University School of Health Sciences Field Site Affiliation Agreement with CUPHD was presented. This agenda item will be presented for approval at the Special Meeting immediately following this Study Session.

An agreement with Zeltech for IT support services was presented and is pending Attorney, Fred Grosser's approval. This agenda item will be presented for approval at the Special Meeting immediately following this Study Session.

The discussion of financial policies was deferred.

The advertising contract for the Savoy 16 IMAX Movie Theater was presented and is pending Attorney, Fred Grosser's approval. This agenda item will be presented for approval at the Special Meeting immediately following this Study Session.

A radio advertising contract with S.J. Broadcasting was presented. This agenda item will be presented for approval at the Special Meeting immediately following this Study Session.

The SFY2014 Revised Title X Assurance of Compliance for the Family Planning Program was presented. This agenda item will be presented for approval at the Special Meeting immediately following this Study Session.

The next monthly meeting will be held May 13, 2013 at 4:30 PM. The next study session will be held May 29, 2013 at 9:30 AM.

With no further business to be discussed, Ms. Carol Elliott adjourned the meeting at 10:10 AM.

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Special Meeting

Immediately following, Ms. Carol Elliott called the Special Meeting to order at 10:10 AM. Upon roll call, the following board members were found to be present: Ms. Carol Elliott, Chair, and Ms. Pam Borowski, Secretary. Mr. Alan Kurtz was absent.

Ms. Pam Borowski made a motion to approve the Physician Participation Agreement with Humana. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Ms. Pam Borowski made a motion to approve the advertising contract with Comcast Spotlight, LLC for tobacco prevention in the amount of \$2,502. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Ms. Pam Borowski made a motion to approve the advertising contract with Comcast Spotlight, LLC for the Illinois Tobacco Quitline in the amount of \$4,899. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Ms. Pam Borowski made a motion to approve the Master of Public Health Practicum Learning Agreement. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Ms. Pam Borowski made a motion to approve the Walden University School of Health Sciences Field Site Affiliation Agreement with CUPHD. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Ms. Pam Borowski made a motion to approve the agreement with Zeltech for IT support pending changes to be approved by Attorney, Fred Grosser, and to be signed by the Chair, Carol Elliott. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Approval of financial policies was deferred.

Ms. Pam Borowski made a motion to approve the Savoy 16 IMAX movie theater advertising contract pending changes to be approved by Attorney, Fred Grosser, and to be signed by the Chair, Carol Elliott. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Ms. Pam Borowski made a motion to approve the radio advertising contract with S.J. Broadcasting. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

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The SFY2014 Revised Title X Assurance of Compliance for the Family Planning Program is to be reviewed by the Treasurer. This item was deferred.

Ms. Pam Borowski made a motion to approve Ms. Julie Pryde, Public Health Administrator, to sign the following pending grant contracts: CUPHD and IDPH for Vital Records in the amount of \$6,738; and CUPHD and IDHS for Family Planning (Title X) in the amount of \$29,375. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

With no further business to be discussed, Ms. Carol Elliott adjourned the meeting at 10:16 AM.

Chair

Secretary