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Champaign-Urbana Public Health District

**BOARD OF HEALTH
Study Session & Special Meeting
March 26, 2013**

Study Session

On March 26, 2013, the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held a Study Session in the Maternal and Child Health Management conference room at 201 W. Kenyon Rd., Champaign, Illinois. This meeting was rescheduled from March 27, 2013. Ms. Carol Elliott called the meeting to order at 9:33 AM. Upon roll call, the following board members were found to be present: Ms. Carol Elliott, Chair, Ms. Pam Borowski, Secretary, and Mr. Alan Kurtz.

Public Participation – None

Mr. Jim Roberts noted that all aspects of publicizing food establishment inspections were moving forward and stakeholder open houses will be held soon. Mr. Kurtz questioned the timeframe of posting yellow placards.

Mr. Fred Grosser, Attorney, and Mr. Joel Fletcher, Assistant State's Attorney, have a meeting scheduled for March 28, 2013 to discuss the Intergovernmental Agreement.

The 2012 Annual Report was presented. This agenda item will be presented for approval at the Special Meeting immediately following this Study Session.

Mr. Roberts presented the annual maintenance agreement with Digital Health Department, Inc., formerly known as Garrison Enterprises, Inc., for renewal. There was a five percent increase from the previous contract. This agenda item will be presented for approval at the Special Meeting immediately following this Study Session.

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A discussion was held regarding the appointment of a new Treasurer during the Annual Meeting in April. Mr. Bob Brunson has served on the CUPHD Board of Health for 20 years and will be retiring. Mr. Jay Elman has been recommended for the position.

Pending subcontracts for the Chair to sign were presented. This agenda item will be presented for approval at the Special Meeting immediately following this Study Session.

The next monthly meeting will be held April 8, 2013 at 4:30 PM. This will also include the Annual Meeting. The next study session will be held April 24, 2013 at 9:30 AM.

With no further business to be discussed, Ms. Carol Elliott adjourned the meeting at 9:54 AM.

Special Meeting

Immediately following, Ms. Carol Elliott called the Special Meeting to order at 9:54 AM. Upon roll call, the following board members were found to be present: Ms. Carol Elliott, Chair, Ms. Pam Borowski, Secretary, and Mr. Alan Kurtz.

Ms. Pam Borowski made a motion to approve the 2012 Annual Report. Mr. Alan Kurtz seconded the motion. With all in favor, the motion carried.

Ms. Pam Borowski made a motion to approve the Maintenance Agreement with Digital Health Department, Inc., formerly known as Garrison Enterprises, Inc., in the amount of \$13,230. Mr. Alan Kurtz seconded the motion. With all in favor, the motion carried.

Ms. Pam Borowski made a motion to approve the Board Chair, Ms. Carol Elliott, to sign the following subcontracts and agreements: CUPHD/East Central Illinois HIV Care Connect and Improving Smiles, PC; and CUPHD/East Central Illinois HIV Care Connect and Carle Foundation Hospital. Mr. Alan Kurtz seconded the motion. With all in favor, the motion carried.

Ms. Pam Borowski made a motion to approve Ms. Julie Pryde, Public Health Administrator, to sign the following pending grant contract: CUPHD and IDPH for DOT (Directly Observed Therapy) in the amount of \$9,376. Mr. Alan Kurtz seconded the motion. With all in favor, the motion carried.

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With no further business to be discussed, Ms. Carol Elliott adjourned the meeting at 9:57 AM.

Chair

Secretary