



Public Health
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Champaign-Urbana Public Health District

**BOARD OF HEALTH
Monthly Meeting
March 11, 2013**

On March 11, 2013, the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held a Monthly Meeting at 201 W. Kenyon Rd., Champaign, Illinois. Ms. Carol Elliott called the meeting to order at 4:31 PM. Upon roll call, the following board members were found to present: Ms. Carol Elliott, Chair, and Ms. Pam Borowski, Secretary. Mr. Alan Kurtz was absent.

Public Participation – None

Ms. Pam Borowski made a motion to approve meeting minutes from the February 11, 2013 Monthly Meeting and the February 27, 2013 Study Session and Special Meeting. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Ms. Andrea Wallace gave the Director of Finance Report. The majority of grant billings for January 2013 have been completed; February billings are currently being processed. As of September 30, 2012, CUPHD had a surplus of approximately \$68,000. Ms. Pam Borowski made a motion to accept the Director of Finance Report and to place on file. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Correspondence – Ms. Julie Pryde reported that CUPHD's accreditation visit would be held in August.

Mr. Jim Roberts gave a presentation to the Champaign County Board on February 28, 2013 regarding publicizing food inspections. There were some concerns with the yellow certificates. Mr. Roberts would like to host several stakeholder open houses during April and May for additional feedback.

Mr. Fred Grosser, Attorney for CUPHD, and Mr. Joel Fletcher, Assistant State's Attorney, will make arrangements to meet to discuss the Intergovernmental Agreement.

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Ms. Pam Borowski made a motion to approve the contract with Millar-Baskis Construction for the U of I Extension kitchen in the amount of \$20,980. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Ms. Pam Borowski made a motion to approve the purchase of mosquito larvicide for service year 2013 in the amount of \$15,331.80. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Ms. Pam Borowski made a motion to approve the agreement between CUPHD and CHIC for the Community Health Improvement Center School-Based Health Center. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Ms. Pam Borowski made a motion to approve the Multi-Payer Electronic Remittance Advice Enrollment Forms. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Ms. Pam Borowski made a motion to approve Ms. Julie Pryde, Public Health Administrator, to sign the following pending grant contract: CUPHD and IDPH for HOPWA (Housing Opportunities for Persons with AIDS) in the amount of \$93,114. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

The next study session will be held March 26, 2013 at 9:30 AM (rescheduled from March 27, 2013). The next monthly meeting will be held April 8, 2013 at 4:30 PM.

With no further business to be discussed, Ms. Carol Elliott adjourned the meeting at 5:01 PM.

Chair

Secretary