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Champaign-Urbana Public Health District

**BOARD OF HEALTH
Monthly Meeting
February 11, 2013**

On February 11, 2013, the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held a Monthly Meeting at 201 W. Kenyon Rd., Champaign, Illinois. Ms. Carol Elliott called the meeting to order at 4:31 PM. Upon roll call, the following board members were found to present: Ms. Carol Elliott, Chair, Ms. Pam Borowski, Secretary, and Mr. Alan Kurtz.

Public Participation – None

Ms. Pam Borowski made a motion to approve meeting minutes from the January 14, 2013 Monthly Meeting. Mr. Alan Kurtz seconded the motion. With all in favor, the motion carried. Ms. Pam Borowski made a motion to approve meeting minutes from the January 30, 2013 Study Session and Special Meeting. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

The Director of Finance Report ending August 31, 2012 was presented. Ms. Andrea Wallace was not present. Mr. Alan Kurtz made a motion to accept the Director of Finance Report and to place on file. Ms. Pam Borowski seconded the motion. With all in favor, the motion carried.

Correspondence – Illinois Department of Public Health presented awards to Dr. Knight from Carle Hospital and Joan Walls from the City of Champaign in honor of Black History Month in recognition of their positive impact on public health. Infectious Disease received a grant from the Public Health Institute of Metropolitan Chicago in the amount of \$33,750 for the jail project.

A presentation to the Champaign County Board regarding publicizing food establishment inspections has been rescheduled for February 28, 2013. Mr. Roberts is currently redesigning the permit.

Mr. Fred Grosser, Attorney for CUPHD, is currently working with Mr. Joel Fletcher, Assistant State's Attorney, on updates for the Intergovernmental Agreement.

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Ms. Pam Borowski made a motion to approve the MOU with Community Elements. Mr. Alan Kurtz seconded the motion. With all in favor, the motion carried.

The MOU with Community Health Partnership of IL was deferred.

A written update regarding CUPHD's pavement improvement project was provided.

Ms. Pam Borowski made a motion to approve the contract modification and budget increase to \$18,100 for the east wing remodel with Clark Dietz, Inc. Mr. Alan Kurtz seconded the motion. With all in favor, the motion carried.

A discussion regarding study session meeting days was held. It was determined that study sessions would remain on Wednesdays.

Ms. Pam Borowski made a motion to approve the IBCCP Grant Amendment #1 (Grant #36180004A). Mr. Alan Kurtz seconded the motion. With all in favor, the motion carried.

Mr. Alan Kurtz made a motion to approve the invoice to pay Millar-Baskis Construction in the amount of \$20,980 for the U of I Extension remodel at CUPHD. Ms. Pam Borowski seconded the motion. With all in favor, the motion carried.

Mr. Alan Kurtz made a motion to approve the rental agreement between CUPHD and The Family Trust of Daniel J. Mundy and Jacquelyn S. Mundy for office space at 2003 S. Banker Street, Suite B, Effingham, IL. Ms. Pam Borowski seconded the motion. With all in favor, the motion carried.

Ms. Pam Borowski made a motion to approve the sublease agreement between CUPHD and Prairie Center Health Systems, Inc. for office space at 128 N. Vermilion Street, 2nd Floor, Danville, IL. Mr. Alan Kurtz seconded the motion. With all in favor, the motion carried.

Mr. Alan Kurtz made a motion to approve the Board Chair, Carol Elliott, to sign the following subcontracts and agreements: CUPHD/East Central Illinois HIV Care Connect and Carle Health Care Inc. dba Carle Physician Group; CUPHD/East Central Illinois HIV Care Connect and Carle Foundation Hospital; CUPHD/East Central Illinois HIV Care Connect and Carle Foundation Physicians Services, LLC; and CUPHD/East Central Illinois HIV Care Connect and Hoopeston Community Memorial Hospital. Ms. Pam Borowski seconded the motion. With all in favor, the motion carried.

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There were no pending grant contracts for the Administrator to sign.

The next study session will be held February 27, 2013 at 9:30 AM. The next monthly meeting will be held March 11, 2013 at 4:30 PM.

With no further business to be discussed, Ms. Carol Elliott adjourned the meeting at 4:55 PM.

Chair

Secretary