



**Public Health**  
Prevent. Promote. Protect.

---

**Champaign-Urbana Public Health District**

**BOARD OF HEALTH  
Monthly Meeting  
January 14, 2013**

On January 14, 2013, the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held a Monthly Meeting at 201 W. Kenyon Rd., Champaign, Illinois. Ms. Carol Elliott called the meeting to order at 4:32 PM. Upon roll call, the following board members were found to present: Ms. Carol Elliott, Chair, Ms. Pam Borowski, Secretary, and Mr. Alan Kurtz.

Public Participation – None

Ms. Pam Borowski made a motion to approve meeting minutes from the November 28, 2012 Study Session and Special Meeting and the December 10, 2012 Public Hearing and Monthly Meeting. Mr. Alan Kurtz seconded the motion. With all in favor, the motion carried.

Ms. Andrea Wallace presented the Director of Finance Report. She stated that all cash accounts have been reconciled through August 2012. Cash in the bank as of January 14, 2013 is \$4.1M. The Fund balance as of July 31, 2012, including a surplus of \$21,057, was \$5.1M. Mr. Alan Kurtz made a motion to accept the Director of Finance Report and to place on file. Ms. Pam Borowski seconded the motion. With all in favor, the motion carried.

Correspondence – CUPHD received a plaque from the American Legion for flying the flag correctly. A donation in honor of Nathan Armetta was made to CUPHD and will be used for the garden.

Ms. Pam Borowski made a motion to approve Berns, Clancy and Associates' proposal for Site/Civil Engineering services for CUPHD's pavement improvement project. Mr. Alan Kurtz seconded the motion.

Mr. Jim Roberts gave an overview of the process that has transpired regarding publicizing food establishment inspections. He also noted that he will give a presentation to the Champaign County Board and that the District newsletter has been distributed.

**CUPHD Board of Health Monthly Meeting – January 14, 2013**  
**Page 2**

Approval of the Quality Improvement Plan and Strategic Plan (items #3 & 4) was deferred.

Ms. Pam Borowski made a motion to approve the check request to Carle Physician Group in the amount of \$7,362.62 for IBCCP clinical services. Mr. Alan Kurtz seconded the motion. With all in favor, the motion carried.

Ms. Pam Borowski made a motion to approve the Externship Affiliation agreement between the Board of Trustees of the University of Illinois on behalf of the Master of Public Health (MPH) program in the Department of Kinesiology and Community Health and CUPHD. Mr. Alan Kurtz seconded the motion. With all in favor, the motion carried.

Mr. Alan Kurtz made a motion to approve the Letter of Agreement for the ACCESS Initiative evaluation – organizational assessment. Ms. Pam Borowski seconded the motion. With all in favor, the motion carried.

Ms. Pam Borowski made a motion to approve the NEA FastAttach agreement for dental billing. Mr. Alan Kurtz seconded the motion. With all in favor, the motion carried.

Ms. Pam Borowski made a motion to approve the Architectural Services agreement with Architectural Design Group in the amount of \$10,800 for the east wing remodel. Mr. Alan Kurtz seconded the motion. With all in favor, the motion carried.

Mr. Alan Kurtz made a motion to approve the Professional Services agreement with Clark Dietz, Inc. (engineering firm) in the amount of \$14,900 for the east wing remodel. Ms. Pam Borowski seconded the motion. With all in favor, the motion carried.

The Professional Services agreement between CUPHD and Dr. Jokela was deferred.

Ms. Candi Crause gave an overview of CUPHD's Family Planning Clinic. The application for Title V funding has been submitted and funding is expected by February 1, 2013.

Mr. Alan Kurtz made a motion to approve the request for EDI enrollment with Wisconsin Physician Services. Ms. Pam Borowski seconded the motion. With all in favor, the motion carried.

**CUPHD Board of Health Monthly Meeting – January 14, 2013**  
**Page 3**

Mr. Alan Kurtz made a motion to approve the Research Information and Consent from the University of Illinois at Chicago for participation in social behavior research – evaluation of *We Choose Health*. Ms. Pam Borowski seconded the motion. With all in favor, the motion carried.

Mr. Alan Kurtz made a motion to approve the underlying contract for ILCC and for Julie Pryde, Administrator, to sign. Ms. Pam Borowski seconded the motion. With all in favor, the motion carried.

Ms. Pam Borowski made a motion to approve Ms. Julie Pryde, Public Health Administrator, to sign the following pending grant contract: CUPHD and Springfield Urban League for Stand Against Cancer in the amount of \$15,000. Mr. Alan Kurtz seconded the motion. With all in favor, the motion carried.

The next study session will be held January 30, 2013 at 9:30 AM. The next monthly meeting will be held February 11, 2013 at 4:30 PM. Mr. Alan Kurtz will not be available for the study sessions due to a prior commitment.

With no further business to be discussed, Ms. Carol Elliott adjourned the meeting at 5:37 PM.

---

Chair

---

Secretary