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Champaign-Urbana Public Health District

**BOARD OF HEALTH
Study Session & Special Meeting
September 28, 2011**

Study Session

On September 28, 2011, the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held a Study Session and Special Meeting at 201 W. Kenyon Rd., Champaign, Illinois. Ms. Carol Elliott called the Study Session to order at 9:32 AM. Upon roll call, the following board members were found to be present: Ms. Carol Elliott, Chair, Mr. Pius Weibel, Secretary, and Ms. Pam Borowski.

Public Participation – None

Ms. Julie Pryde reported that CUPHD is waiting on the lease agreement to be returned from the U of I Extension for the front office suite. Ms. Pryde also reported that she has met with a builder regarding construction needs for the east wing. All leasing opportunities are currently pending.

There were no updates regarding the PHIRE research project.

A group from CUPHD will be traveling to Indianapolis on Thursday, September 29, 2011 to observe the use of Netsmart Technologies, Inc. electronic medical records system.

Ms. Andrea Wallace addressed the Board concerning establishing a building improvements/capital projects fund. Ms. Wallace plans to present an amendment for the FY12 budget which will include this fund. There is no line item transfer needed if approved in the amended budget.

Ms. Wallace also addressed the issue of establishing set client fees due to the potential contract with Health Alliance. Private insurance has the highest level of reimbursement followed by Medicare and then Medicaid. This will allow for set fees when negotiating with other insurance companies.

Ms. Patricia Robinson presented a new seasonal employee job classification. This item will be added to the next monthly meeting agenda.

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Mr. Jim Roberts addressed the Board regarding restaurant inspection reporting. He noted that it is not a legal requirement for restaurants to post inspection reports and that information previously posted on the CUPHD website was rarely accessed. Mr. Roberts recently reviewed posting options with the Champaign County Board of Health as well. He is interested in high-tech as well as low-tech posting options such as smart phone applications included with hard copies of the reports. In April 2012, there will be a Food Protection conference where recommendations will be made to the FDA on the issue. Mr. Roberts finds that there are four (4) options on how to proceed: 1.) Wait to see what the recommendations from the conference are and join a unified group of CUPHD, CCBOH and U of I for consistent scoring and posting methods; 2.) Do the work ourselves by gathering articles and information and determining the parameters; 3.) Post inspection reports on the restaurant doors which would include a corrective action report, trends graphic and health permit with contact information; 4.) Encourage voluntary disclosure. Mr. Roberts would like to see what recommendations are made at the Food Protection conference.

The next monthly meeting was scheduled for October 10, 2011 but will be cancelled due to the Columbus Day holiday. The next study session and special meeting will be held on October 26, 2011 9:30 AM.

With no further business to be discussed, Ms. Carol Elliott adjourned the study session at 10:35 AM.

Special Meeting

Immediately following, Ms. Carol Elliott called the Special Meeting to order at 10:35 AM. Upon roll call, the following board members were found to be present: Ms. Carol Elliott, Chair, Mr. Pius Weibel, Secretary, and Ms. Pam Borowski.

Mr. Pius Weibel made a motion to approve Ms. Julie Pryde, Public Health Administrator, to sign the following pending grant contracts: CUPHD and IDPH for Safe Drinking Water and/or Ground Water in the amount of \$650; CCPHD (County) and IDPH for Safe Drinking Water and/or Ground Water in the amount of \$1,050; and CUPHD and NACCHO for Diabetes Training Grant (second payment) in the amount of \$1,000. Ms. Pam Borowski seconded the motion. With all in favor, the motion carried.

With no further business to be discussed, Ms. Carol Elliott adjourned the meeting at 10:38 AM.

Chair

Secretary