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**Champaign-Urbana Public Health District**

**BOARD OF HEALTH  
Public Hearing & Monthly Meeting  
June 13, 2011**

On June 13, 2011, the Board of Health of the Champaign-Urbana Public Health District held a Public Hearing and Monthly Meeting at 201 W. Kenyon, Champaign, IL. Ms. Carol Elliott, Chair, called the Public Hearing to order at 9:33 AM (rescheduled from 4:30 PM). Upon roll call, the following board members were found to be present: Ms. Carol Elliott, Chair, and Ms. Pam Borowski. Mr. Pius Weibel, Secretary, was absent. No one from the public addressed the Board. With no further business to be discussed, Ms. Carol Elliott adjourned the Public Hearing at 9:34 AM.

Immediately following, Ms. Carol Elliott called the Monthly Meeting to order at 9:35 AM. Upon roll call, the following board members were found to be present: Ms. Carol Elliott, Chair, and Ms. Pam Borowski. Mr. Pius Weibel, Secretary, was absent.

Public Participation – None

Ms. Pam Borowski made a motion to approve meeting minutes for the April 27, 2011 Study Session & Special Meeting and May 9, 2011 Monthly Meeting. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

On behalf of Ms. Andrea Wallace, Ms. Patricia Robinson, Director of Human Resources, gave the Director of Finance report stating that the Fund balance is \$3.2M.

There was no new correspondence.

Item #1 under Old Business, Approval of Budget Line Transfers, was not needed.

On behalf of Andrea Wallace, Ms. Robinson presented the FY12 budget recap. FY12 revenue is \$9,298,998 and budgeted expenditures are \$9,296,288 remaining consistent with prior years. The budget includes a 2.52% COLA and .48% for merit increases. The notice of public hearing was published in the News-Gazette on May 13, 2011. Ms. Pam Borowski made a motion to adopt the FY12 Budget and Appropriation Ordinance No. 2011-05-01. Ms. Carol Elliott seconded the motion. Upon a roll call vote, the motion carried.

## **CUPHD Board of Health Monthly Meeting – June 13, 2011**

### **Page 2**

A request for approval to pay off the early retirement incentive balance due to IMRF was made. The balance as of May 31, 2011 was \$256,230.18. The amount would be paid out of the current year's budget supplemented by the General Fund. Ms. Pam Borowski made a motion to approve the payoff to IMRF for the early retirement incentive in the amount of \$256,230.18. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

A request was made to establish a Building Improvement Fund to cover costs such as upcoming needs including a new roof, parking lot, and possible carpet replacement throughout the Kenyon facility. A budget appropriation ordinance document for line item transfers will need to be established first. No action was needed at this time.

Item #5 under Old Business, Request to Commit the Future Building Lease Collected from Tenants from July 2011 and Forward to Fund Building Improvements in the Future, was not needed at this time.

The request to commit replacement taxes collected from July 2011 and forward to fund the Building Improvements Fund may need a resolution. This item will be discussed at a future meeting.

Ms. Pam Borowski made a motion to approve WTI Client Care Agreement for Financial Edge accounting software support for July 1, 2011 – June 30, 2012. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Approval of Garrison Enterprises Inc. contract and invoice was deferred to a Special Meeting following the next Study Session.

The contract with Health Alliance is on hold at this time. Health Alliance will not cover payment for STD services, only immunizations.

Ms. Julie Pryde made recommendations in regards to organizations interested in leasing space at CUPHD. They include leasing the front office suite to Generations of Hope and the east wing to the U of I Extension. A vote will be needed once leases have been established.

The lease agreement with Community Services for the CUPHD Rantoul WIC office was not available. This item will be added to a Special Meeting following the next Study Session.

Ms. Pam Borowski made a motion to ratify the agreement between CUPHD and Lake of the Woods, Champaign County Forest Preserve District. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Three (3) bids were submitted for the installation of two (2) dental sinks for the operatories. A request was made to recommit the bids for an additional 30 days and for all bids to include taxes, prevailing wages, and a detailed explanation of any items considered as extras. This item will be placed on the Special Meeting agenda following the next Study Session.

**CUPHD Board of Health Monthly Meeting – June 13, 2011**

**Page 3**

Mr. Jim Roberts discussed the PHIRE research project with the U of I, Correlation between Food-borne Illness Risk Factor Violations and Environmental Bacterial Load. The research is conducted on a voluntary basis; however, restaurants have not been receptive to the project. Mr. Roberts explained how this could be conducted as part of a routine inspection on contact surfaces.

Ms. Pam Borowski made a motion to approve the Check Request to Carle Physician Group in the amount of \$5,122.51 for IBCCP Clinical Services. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Ms. Pam Borowski made a motion to approve Resolution No. 2011-06-01 Ascertaining Prevailing Rate of Wages. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Item #7 under New Business, Agreement with “Square” to Accept Credit Cards at the Farmer’s Markets and in Mobile Programs, was not needed.

Ms. Pam Borowski made a motion to approve the following subcontracts and agreements for the Chair to sign: Sponsored Research Agreement with Marilyn Ruiz, UIUC; CUPHD/East Central Illinois HIV Connect for Carle Foundation; CUPHD/East Central Illinois HIV Connect for Carle Health Care; CUPHD/East Central Illinois HIV Connect for Carle Foundation Hospital (Labs); CUPHD/East Central Illinois HIV Connect for Raffi K. Leblebajian DDS; and CUPHD/East Central Illinois HIV Connect for Carle Physician Group (Treatment Adherence). Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

Ms. Pam Borowski made a motion to approve Ms. Julie Pryde, Public Health Administrator, to sign the following pending grant contracts: CUPHD and IDPH Housing Opportunities for People with AIDS (HOPWA) in the amount of \$74,491.20; and CUPHD and Illinois Department of Children & Family Services for Healthworks in the amount of \$133,248. Ms. Carol Elliott seconded the motion. With all in favor, the motion carried.

The next study session and special meeting will be held June 29, 2011 at 9:30 AM and the next monthly meeting will be held on July 11, 2011 at 4:30 PM.

With no further business to be discussed, Ms. Carol Elliott adjourned the meeting at 10:46 AM.

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Chair

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Secretary