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**Champaign-Urbana Public Health District**

**BOARD OF HEALTH  
Study Session & Special Meeting  
May 25, 2011**

Study Session

On May 25, 2011, the Board of Health of the Champaign-Urbana Public Health District (CUPHD) held a Study Session & Special Meeting at 201 W. Kenyon Rd., Champaign, Illinois. Ms. Carol Elliott called the Study Session to order at 9:34 AM. Upon roll call, the following board members were found to be present: Ms. Carol Elliott, Chair, and Ms. Pam Borowski. Mr. Pius Weibel, Secretary, was in attendance at 9:45 AM.

Public Participation – None

Several local agencies have expressed interest in renting space at CUPHD including the front office suite area and the east wing. Agencies that were present for the discussion included Generations of Hope and ACCESS Initiative. Ms. Julie Pryde has also received a proposal letter from Avicenna Health Center.

Ms. Andrea Wallace, Director of Finance, presented Appropriation Ordinance No. 2011-05-01 for FY2011 for line item transfers including the Public Health General Fund, Illinois Municipal Retirement Fund (IMRF), and the Insurance Fund. This agenda item was carried over to the Special Meeting directly following this study session for approval.

Ms. Pryde reported that the contract with Health Alliance is going through revisions at this time. No further action has been taken.

The contract for electronic dental billing with Secure EDI was presented. They are a 3<sup>rd</sup> party processing component for Medicaid billing. This agenda item was carried over to the Special Meeting directly following this study session for approval.

Ms. Carol Elliott provided copies of the annual evaluation form previously used for Julie Pryde's evaluation. The CUPHD Board of Health will request input from the Champaign County Board of Health as well. A timeframe for evaluation is to be determined.

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The following subcontracts were presented for approval and for the Chair, Carol Elliott, to sign: The Board of Trustees of the U of I and CUPHD for an Outbreak Investigation Workshop and Maung San Myint, Project Consultant, and CUPHD. This agenda item was carried over to the Special Meeting directly following this study session for approval.

Linkage agreements to promote IL Tobacco Quitline were presented. The agreements allow for signage promoting the Quitline to be displayed at four (4) local bars. This agenda item was carried over to the Special Meeting directly following this study session for approval.

The annual invoice with Garrison Enterprises Inc. was presented in the amount of \$12,000; \$8,388 (69.9%) paid for by the District and \$3,612 (30.1%) paid for by the County. This item will be placed on the June Monthly Meeting agenda.

A maintenance renewal of the IBM SPSS statistical software was presented. This agenda item was carried over to the Special Meeting directly following this study session for approval.

The following subcontracts were presented for approval and for the Chair, Carol Elliott, to sign: UIUC MPH Practicum Legal agreement and an Agreement between CUPHD and Lisa Bienevue for HIV/STD Project Evaluation. This agenda item was carried over to the Special Meeting directly following this study session for approval.

The next monthly meeting will be held on June 13, 2011 at 9:30 AM (rescheduled from 4:30 PM) and the next study session will be held on June 29, 2011 at 9:30 AM.

With no further business to be discussed, Ms. Carol Elliott adjourned the study session at 10:18 AM.

### Special Meeting

Immediately following, Ms. Carol Elliott called the Special Meeting to order at 10:18 AM. Upon roll call, the following board members were found to be present: Ms. Carol Elliott, Chair, Mr. Pius Weibel, Secretary, and Ms. Pam Borowski.

Mr. Pius Weibel made a motion to approve the linkage agreements between CUPHD and Boltini, Clark Bar, Emerald City, and Chester Street Bar to promote the IL Tobacco Quitline. Ms. Pam Borowski seconded the motion. With all in favor, the motion carried.

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Ms. Pam Borowski made a motion to approve the dental electronic billing contract between CUPHD and Secure EDI: Enhanced Service Agreement. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Ms. Pam Borowski made a motion to approve budget line transfers for FY11, Ordinance No. 2011-05-01. Mr. Pius Weibel seconded the motion. Upon a roll call vote, the motion carried.

Item E, Approval of Health Alliance contract, was deferred.

Ms. Pam Borowski made a motion to approve IBM SPSS Maintenance Renewal. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Item G, Approval of Garrison Enterprises Inc – Invoice for next fiscal year, was deferred.

Mr. Pius Weibel made a motion to approve Ms. Carol Elliott, Chair, to sign the subcontract between CUPHD and The Board of Trustees of the U of I for an Outbreak Investigation Workshop. Ms. Pam Borowski seconded the motion. With all in favor, the motion carried.

Ms. Pam Borowski made a motion to approve Ms. Carol Elliott, Chair, to sign the subcontract between CUPHD and Maung San Myint, Project Consultant. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Ms. Pam Borowski made a motion to approve Ms. Carol Elliott, Chair, to sign the subcontract between CUPHD and UIUC MPH Practicum Legal Agreement. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Ms. Pam Borowski made a motion to approve Ms. Carol Elliott, Chair, to sign the subcontract between CUPHD and Lisa Bienevue for HIV/STD Project Evaluation. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Mr. Pius Weibel made a motion to approve Ms. Julie Pryde, Administrator, to sign the following pending grant contracts: CUPHD and Illinois Department of Revenue for Tobacco Enforcement Program in the amount of \$13,200; CUPHD and IDPH for West Nile Virus Grant in the amount of \$24,065; CUPHD on behalf of the County and IDPH for West Nile Virus Grant in the amount of \$12,035; CUPHD and IDPH for IBCCP Amendment #1 in the amount of \$628,250, an increase of \$40,000; and CUPHD and IDPH for Early Childhood Caries Program in the amount of \$2,000. Ms. Pam Borowski seconded the motion. With all in favor, the motion carried.

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With no further business to be discussed, Ms. Carol Elliott adjourned the meeting at 10:25 AM.

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Chair

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Secretary