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Champaign-Urbana Public Health District

**BOARD OF HEALTH
Monthly Meeting
May 9, 2011**

On May 9, 2011, the Board of Health of the Champaign-Urbana Public Health District held a Monthly Meeting at 201 W. Kenyon, Champaign, IL. Mr. Pius Weibel, Secretary, called the meeting to order at 4:33 PM. Upon roll call, the following board members were found to be present: Mr. Pius Weibel, Secretary, and Ms. Pam Borowski. Ms. Carol Elliott, Chair, was absent.

Public Participation – None

Ms. Pam Borowski made a motion to approve meeting minutes for the March 28, 2011 Study Session & Special Meeting and April 11, 2011 Monthly Meeting. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Ms. Andrea Wallace presented the Director of Finance Report for the nine-month period ended March 31, 2011. Total revenue is under budget by 4% and expenditures are under budget by 10%; CUPHD has a surplus of \$603,152. A balance of \$910,000 is owed by the State and CUPHD's IMRF rate for FY12 will be 12.92%. Ms. Wallace suggested looking at the Fund balance to pay off the 2007 early retirement program. Ms. Pam Borowski made a motion to accept the Director of Finance Report as presented and to place the report on file. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

There was no new correspondence.

Ms. Pam Borowski made a motion to approve Policy #9200-01.04 Fund Balance Policy. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Ms. Pam Borowski made a motion to approve Policy #9200-01.05 Whistle Blower Policy. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

No action was needed to implement a building improvement fund. A specific dollar amount will be assigned.

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Ms. Pam Borowski made a motion to approve the Clinic Flow Software and Registration Kiosks funded through the Emergency Preparedness grant. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

The Request for Approval of Secure EDI was deferred.

Ms. Pam Borowski made a motion to approve the dental contract for FastAttach Clinic Facility Registration Form – National Electronic Attachment, Inc. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Ms. Pam Borowski made a motion to approve the Millar-Baskis Construction proposal for lobby construction in the amount of \$14,795. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Ms. Pam Borowski made a motion to approve the subcontract between CUPHD and SBHEO (Sisters and Brothers Helping Each Other) for HIV testing and prevention services and for the Chair, Carol Elliott, to sign. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Ms. Pam Borowski made a motion to approve the subcontract between CUPHD and CUPHD for HIV testing and prevention services and for the Chair, Carol Elliott, and Administrator, Julie Pryde, to sign. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

The Request for Approval of Budget Line Transfers was deferred to the June meeting.

Ms. Andrea Wallace presented the Tentative FY12 Budget and Appropriation Document. Included in the budget is an estimated 12% increase in health insurance costs and a 3% COLA. The budget will be placed on the June 13, 2011 agenda for approval. Ms. Pam Borowski made a motion to designate the FY12 Budget and Appropriation Document and place on file for 30 days. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Ms. Pam Borowski made a motion to accept and place on file the 2010 Annual Report. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Ms. Pam Borowski made a motion to approve the contract between CUPHD and Alpha-Care for temporary services. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

A schedule will be determined to conduct an annual evaluation for Julie Pryde, Administrator.

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Ms. Pam Borowski made a motion to approve the Check Request to Carle Physician Group in the amount of \$9,548.77 for IBCCP Clinical Services. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Ms. Pam Borowski made a motion to approve the AED Affiliation Agreement with Provena Regional EMS System. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

The Children's Advocacy Center has given notice that they will renew their lease for one (1) year.

Ms. Patricia Robinson, Director of Human Resources, presented an Identity Protection Policy in accordance with the Illinois Identity Protection Act, 5 ILCS 179. Ms. Pam Borowski made a motion to approve Identity Protection Policy 9500-5.13. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Approval of the Health Alliance Contract was deferred.

Ms. Pryde reported that several local agencies have expressed interest in the suite area and east wing of the CUPHD building. She will ask interested parties to attend the next Study Session.

Ms. Pam Borowski made a motion to approve the following subcontract and for the Chair to sign: The Board of Trustees of the U of I and CUPHD for an Outbreak Investigation Workshop. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

Ms. Pam Borowski made a motion to approve Ms. Julie Pryde, Public Health Administrator, to sign the following pending grant contracts: CUPHD and IDPH for Summer Food Program Inspections in the amount of \$900; CUPHD and IDPH for PHER I, II, III in the amount of \$22,250; and CUPHD and IDPH for the County for PHER I, II, III in the amount of \$20,000. Mr. Pius Weibel seconded the motion. With all in favor, the motion carried.

The next study session will be held May 25, 2011 at 9:30 AM and the next monthly meeting will be held on June 13, 2011 at 4:30 PM. The monthly meeting will also include a public hearing.

With no further business to be discussed, Mr. Pius Weibel adjourned the meeting at 5:35 PM.

Chair

Secretary